



County of Los Angeles
**CHIEF EXECUTIVE OFFICE
OPERATIONS CLUSTER**

WILLIAM T FUJIOKA
Chief Executive Officer

REVISED

DATE: December 20, 2012
TIME: 1:00 p.m.
LOCATION: Kenneth Hahn Hall of Administration, Room 830

AGENDA

Members of the Public may address the Operations Cluster on any agenda item by submitting a written request prior to the meeting.
Three (3) minutes are allowed for each item.

1. Call to order – Ellen Sandt
 - A) **Board Letter – REQUEST FOR APPROVAL AND AWARD OF TWO PRINT OPTIMIZATION AND RELATED SUPPORT SERVICES CONTRACTS**
CIO/ISD – Richard Sanchez and Tom Tindall or designee(s)
 - B) **Board Letter – CONTINUATION OF COUNTY ARRA PROGRAMS UNDER CPUC 2013-2014 ENERGY EFFICIENCY PROGRAM**
(Necessary Board Action by mid-January to meet the State grant deadline)
ISD – Tom Tindall or designee
 - C) **Board Letter - APPROVE AMENDMENT TO EXTEND THE CALIFORNIA PUBLIC UTILITIES COMMISSION ENERGY EFFICIENCY PROGRAM**
ISD – Tom Tindall or designee
 - D) **Board Letter – APPROVE ACCEPTANCE OF A DONATION FROM JOHN PAUL DEJORIA TO SUPPORT ISD’S YOUTH CAREER DEVELOPMENT PROGRAM**
ISD – Tom Tindall or designee
 - E) **RDA Refunding Project**
TTC – Mark Saladino or designee
 - F) **Board Letter – APPROVAL OF CONTRACT FOR ADMIN SERVICES FOR UNEMPLOYMENT INSURANCE CLAIMS WITH TALX CORPORATION**
DHR – Lisa Garrett or designee

2. Public Comment

3. Adjournment



TOM TINDALL
Director

County of Los Angeles INTERNAL SERVICES DEPARTMENT

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Los Angeles, California 90063

"To enrich lives through effective and caring service"

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January 15, 2013

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**REQUEST FOR APPROVAL AND AWARD OF TWO (2)
PRINT OPTIMIZATION AND RELATED SUPPORT SERVICES CONTRACTS
(ALL DISTRICTS – 3 VOTES)**

SUBJECT

Request approval to award two (2) contracts to provide print optimization and related support services to various County departments to support implementation of the County's Managed Print Services Program.

JOINT RECOMMENDATION WITH THE CHIEF INFORMATION OFFICE THAT YOUR BOARD:

1. Approve and instruct the Chairman to sign the attached contracts (Attachments 1 and 2) with Ricoh Americas Corporation ("Ricoh") and Xerox Corporation ("Xerox") to provide print optimization and related support services to departments countywide effective February 1, 2013, for an initial term of five (5) years, with two (2) one-year extension options, and six (6) month-to-month extensions.
2. Authorize the Director of the Internal Services Department (ISD), or designee, to exercise the renewal option extensions in accordance with the attached contracts; add County-certified small business enterprises as subcontractors; execute contract amendments approved by County Counsel; and make necessary changes to the scope of services and applicable contract amendments should the original contracting entity merge, be acquired, or otherwise have a change of entity.
3. Make the Managed Print Services (MPS) Program mandatory for all County departments and establish a three-year target for countywide Program deployment.

4. Charge the County's Chief Information Office (CIO) with responsibility for overseeing the overall MPS coordination, granting exceptions, and providing progress reports.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS

The MPS Program is a key countywide efficiency initiative, which optimizes office printing while lowering costs. In 2011, the County conducted a print assessment, which identified that the County operates an estimated 43,000 print devices at an annual cost of approximately \$36 million. By using MPS approaches, which include reducing and standardizing printing equipment, measuring and managing costs, and measuring color printing, the assessment recommended that the County could achieve an estimated \$9.7 million (or 27 percent of print costs) in annual cost savings.

The first and second recommendations request approval of two (2) contracts to enable access to MPS services and delegated authority to the Director of ISD to execute contract amendments. Additionally, the second recommendation provides for the ability to add more certified local small business enterprise vendors as subcontractors should Ricoh or Xerox negotiate arrangements with such entities during the term of the contract. These contracts will allow ISD to maintain a pool of two (2) qualified vendors that can provide print optimization and related support services to departments countywide through a centralized and streamlined competitively solicited contracting process.

The third recommendation requests Board approval to make the MPS Program mandatory for all County departments and establish a three-year target for countywide deployment. This will maximize the County's potential to achieve MPS estimated cost savings.

The fourth recommendation directs the CIO to provide overall countywide coordination of the MPS Program. The CIO will be responsible for granting exceptions to the MPS Program and providing progress reporting to the Chief Executive Office and the Board.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

The recommended contracts support the County's Strategic Plan Goal Number 1, Operational Effectiveness, by effectively managing County resources to provide efficient and responsive print optimization and related support services throughout the County.

FISCAL IMPACT/FINANCING

Services for departments will be solicited by ISD through a competitive departmental purchase order solicitation process that will include only two (2) contracted vendors. Expenditures over the term of the agreements in any given year will be budgeted by departments annually for such services. Contractor's proposed rates for purchase order bids cannot exceed the maximum rates identified in the contracts (Attachments 1 and 2), and contract rates are fixed for the entire contract term, including extension options.

Departments utilizing the services are responsible for ensuring that contractors will not perform services which exceed the amounts, scope of work, and dates specified in each individual purchase order.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

ISD is seeking approval of two (2) contracts for print optimization and related support services. Negotiated terms and conditions that vary from the County's standards are summarized in Attachment 3. ISD worked closely with CEO Risk Management and County Counsel to negotiate the most advantageous terms possible for the County. Terms that were negotiated were non-substantial and do not negatively impact the County.

The recommended contracts have been approved as to form by County Counsel. Except as detailed in Attachment 3, the recommended contracts contain the Board's required contract provisions. These contracts do not allow for a cost-of-living adjustment (COLA).

A summary of the Community Business Enterprise Program information for each recommended contractor is provided in Attachment 4. Although the recommended contractors are not certified as Local Small Business Enterprises (LSBE), the two (2) recommended contractors agreed to partner with County-certified small businesses as subcontractors to provide the contracted services. The Ricoh Americas Corporation will be subcontracting to Skill Office Machines and Universal Reprographics; the Xerox Corporation will be subcontracting to Copy R Office Solutions.

These are not Proposition A contracts and, therefore, not subject to the Living Wage Program (County Code Chapter 2.201). It has been determined that the services under these contracts do not impact Board Policy No. 5.030, "Low Cost Labor Resource Program," because of the specialized nature of the work.

CONTRACTING PROCESS

On April 19, 2012, ISD released a Request for Proposals (RFP) for Print Optimization and Related Support Services and posted the solicitation and contracting opportunity announcement on the County's "Doing Business with Us" website (Attachment 5).

A mandatory proposer's conference was held on May 5, 2012, and thirty-two (32) vendors attended (Attachment 6). Three (3) proposals were received by the July 3, 2012, deadline. ISD staff reviewed the proposals to confirm that the minimum requirements were met and the proposals were in compliance with the requirements set forth in the RFP.

The evaluation process consisted of three (3) phases. Phase 1 included the evaluation of proposals based on the criteria listed in the RFP. Phase 2 required the recommended contractors to conduct presentations on the proposed print environments (equipment, software, and services). In Phase 3, the County performed preliminary testing of the recommended contractors' proposed equipment and software, and validated that the performance and functionality were in compliance with the requirements identified in the RFP.

Contractual terms and conditions were negotiated with the two (2) recommended contractors. Canon's proposal was removed from consideration due to unsuccessful negotiations. Attachment 3 represents the final positions agreed upon by both the County and the recommended contractors. No protests were received for this solicitation.

The recommended contracts include maximum rates for various services. Customized statements of work will be developed by departments and bid out to the two recommended contractors with a purchase order awarded to the lowest priced contractor. Approval of the contracts does not guarantee a contractor any minimum amount of work. County departments only incur an obligation as individual purchase orders are issued.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of these contracts and recommendations will support the implementation of the County's MPS Program and will maximize the County's projected Program cost savings.

Honorable Board of Supervisors
January 15, 2013
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Respectfully submitted,

TOM TINDALL
Director

RICHARD SANCHEZ
Chief Information Officer

TT:JS:YY

Attachments (6)

c: Executive Office, Board of Supervisors
Chief Executive Officer
County Counsel

DRAFT



County of Los Angeles
INTERNAL SERVICES DEPARTMENT

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Director

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January 15, 2013

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**CONTINUATION OF COUNTY AMERICAN RECOVERY AND
REINVESTMENT ACT (ARRA) PROGRAMS UNDER
CALIFORNIA PUBLIC UTILITIES COMMISSION 2013-2014
ENERGY EFFICIENCY PROGRAM
(4 VOTES) (ALL DISTRICTS)**

SUBJECT

Request approval to accept funding from the California Public Utilities Commission (CPUC) to continue programs initiated by the County under ARRA and CPUC funding and execute agreements with Southern California Edison (SCE) and Southern California Gas Company (SCG) to receive the funding.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Authorize the Director of Internal Services Department (ISD) or his designee to execute Agreements with SCE and SCG that provide \$44.8 million in 2013-2014 CPUC Energy Efficiency Program funds to continue administration and implementation of the County's successful ARRA and CPUC programs. The contract will be effective for calendar years 2013 and 2014 but may extend beyond 2014 if ordered by the CPUC.
2. Delegate authority to the Director of ISD or his designee to approve any required time extensions, modifications, or amendments to the Agreements, and execute all required documents with SCE and SCG.
3. Approve an appropriation adjustment of \$10.0 million under the Utilities Fiscal Year (FY) 2012-13 operating budget.
4. Find that approval of these actions is categorically exempt pursuant to the provisions of the California Environmental Quality Act (CEQA).

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS

ISD Background – ARRA and CPUC Programs Development

In September 2009, your Board approved the creation of the County Office of Sustainability within ISD to respond to legislation, regulation, and policy related to climate change, and to coordinate energy efficiency, conservation, and sustainability programs within the County and the region. Subsequently your Board directed ISD to represent the County in applying for ARRA grants administered through the Department of Energy (DOE) and State energy agencies. As a result, ISD has received over \$65 million in ARRA funding for programs primarily within the County, but also throughout southern California and other parts of the State where the County, through ISD, serves as the lead grant administrator for statewide and regional collaborations.

Much of these grant funds have been designated to develop, implement, and administer Energy Upgrade California in Los Angeles County (EUCLA), a public-facing energy efficiency program that provides homeowners with education, rebates and financing to offset the cost of energy efficiency upgrades to their homes. The County is working with the local investor-owned and public utilities, Councils of Government and individual cities within the County, workforce development entities, contractors, and other stakeholder groups to ensure the success of EUCLA. ISD oversees marketing, public outreach, participant recruitment, workforce development, and incentive and financing administration efforts associated with EUCLA. ISD has also developed a number of other financing programs to serve other customer segments. Many of these programs will be continued using the 2013-2014 Energy Efficiency Program Funds.

Additionally, using ARRA and CPUC funding, ISD has created a pilot, southern California regional energy office which provides technical assistance to other local jurisdictions to implement more energy efficiency projects in their buildings. This technical support includes: technical audits, procurement and contracting support, aggregated purchasing programs, private financing and use of ISD's Enterprise Energy Management Information System (EEMIS). ISD has also used ARRA funding to develop region-wide programs under the Los Angeles Regional Collaborative for Climate Action and Sustainability. Support for these programs will also be continued using the 2013-2014 Energy Efficiency Program Funds.

CPUC Decision on 2013-2014 Energy Efficiency Programs

On November 15, 2012, the CPUC adopted its Final Decision Approving 2013-2014 Energy Efficiency Programs and Budgets (Decision), which provides funding for investor-owned utilities and other energy efficiency programs. The Decision authorizes \$44.8 million to continue support for the County-initiated ARRA and CPUC programs described above. Approximately \$35.8 million will be provided through an Agreement with Southern California Edison (SCE) and approximately \$9 million will be provided through an Agreement with Southern California Gas Company (SCG). A complete list of the programs to be funded is included as Attachment A.

In order to leverage ARRA investments in energy programs throughout the State and existing regional program infrastructure, and to maximize growing expertise in local governments, the CPUC directed that groups of regional, local governments could be represented within proposals under the 2013-2014 Energy Efficiency Program proceeding for program funding. In response to this directive, ISD submitted a proposal that would continue the County's ARRA and CPUC programs on a broader, regional basis. This proposal would leverage the County's relationships and agreements with other jurisdictions for certain programs and would expand other programs to other jurisdictions within SCE and SCG service territories.

The Decision directed that these multi-jurisdictional programs would be called Regional Energy Networks (RENs). In accordance with this direction, ISD's proposed program was named the Southern California Regional Energy Network (SoCalREN). Funds will flow through SCE and SCG to the County in accordance with the Agreements. ISD will act as the Agreement administrator with the utilities and will be responsible for providing required program reporting to the CPUC. The utilities will act as fiscal and Agreement managers on behalf of the CPUC. Much of the implementation work will be conducted by the consultant team that ISD put in place to run the programs using ARRA funding. ISD will create a regional Advisory Committee that will provide guidance and feedback on the operation of the programs. ISD will serve as the Chair of the Advisory Committee. Further details on these roles and responsibilities, as directed in the Decision, are described under "Facts and Provisions/Legal Requirements," below.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

These actions support Goal 1, Operational Effectiveness, by obtaining external funding to promote environmentally responsible practices. These actions also support Goal 3, Community and Municipal Services, by providing a program that promotes energy efficiency and conservation, and enhances health and sustainable practices in the County.

FISCAL IMPACT/FINANCING

Due to the timing for the receipt of this funding, the Countywide Utilities' FY 2012-13 Budget does not include funding to implement the FY 2012-13 portion of the funded activities. As a result, ISD requests that your Board approve an Appropriation Adjustment to increase services and supplies by \$10.0 million in the Countywide Utilities' FY 2012-13 budget to reflect this funding. The \$10.0 million includes immediate funding of loan loss reserves for a residential financing program, incentives for the EUC upgrade program, and other costs. ISD will request additional appropriation in its FY 2013-14 budget request.

There will be no impact to the County General Fund. Requests for activities beyond FY 2013-14 will be included in the annual budget request.

ISD will use approximately 10% of the funding for staff to administer the Agreements with SCE and SCG and to help administer and implement the programs. Staff salaries will be offset by revenues from the CPUC funds. A large majority of the funding will be used to continue implementation of existing programs administered by ISD and implemented through consultants

and contractors. Funding will not be distributed to other jurisdictions to create duplicate programs. Where funding may be distributed to other jurisdictions for program promotion or sub-regional coordination, ISD will execute Memoranda of Understanding or sub-Agreements with those jurisdictions to disburse the funds. This is the model ISD has used in its role as the lead Agency for Statewide ARRA grant funds (Department of Energy Better Buildings Program) and under CPUC/ARRA funded, regional energy office work which supports other jurisdictions.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On May 10, 2012 the CPUC adopted Decision (D.) 12-05-015 which provided guidance on policies and programs for energy efficiency programs for 2013-2014 (calendar years). In addition to requiring program proposals from the IOUs, the Decision also invited proposals for regional energy networks (RENs) from groups of local governments. The CPUC, in allowing REN proposals, stated the following in recognizing enhanced local government roles in energy programs and in inviting the proposals:

“Since local governments began implementing utility energy efficiency programs in 2004, many have become experienced in the energy efficiency field either through their implementation of utility programs or independent efforts initiated at the local level. Local governments have had access to additional funding sources such as federal Community Development Block Grants and Neighborhood Stabilization Programs, and state American Recovery and Reinvestment Act funding (i.e., Energy Efficiency Conservation Block Grants, Weatherization Assistance Programs, and Energy Technology Assistance Programs). Local programs have also contributed to financing efforts such as Energy Efficiency and Renewable Energy Financing Districts.”

“As evidenced by several local government-implemented energy efficiency program evaluations, many local governments are better positioned to administer energy efficiency programs than they were seven years ago. While there is still a wide variation of success among local governments, we find it reasonable that more successful local governments can serve as examples to less experienced local governments.”

“We find the concept of local government regional pilots to be reasonable. Authorizing pilots in the 2013-2014 transition portfolio would provide local governments the opportunity to develop a track record. We anticipate that the 2013-2014 programs would lead to a series of lessons learned on the appropriate level of local government administration of ratepayer-funded energy efficiency programs.”

In accordance with the guidance provided by the CPUC for RENs, ISD submitted the SoCalREN proposal to the CPUC in July of 2012. The scope of the SoCalREN proposal was to continue successful programs initiated by ISD using ARRA and CPUC funding (listed in Attachment A) within the County and in other jurisdictions outside the County but within SCE and SCG service territories. Detailed program scopes of work, budgets, expected outcomes and energy savings projections were submitted to the CPUC in September of 2012. In November of 2012, the

CPUC Final Decision approved two REN programs (SoCalREN and Bay Area REN (BayREN)) and stated the following regarding the CPUC's vision for these RENs.

"The REN concept invitation by the Commission represents the culmination of a number of events over the past several years, including provision of federal American Recovery and Reinvestment Act (ARRA) funding for energy efficiency purposes to local governments, which build local capacity ..."

"The vision for RENs is that they are regional, which, in the context of defining a REN, means they represent several local government entities and not just one or two. BayREN and SoCalREN represent two of the most populous regions of the state, encompassing multiple city and county governments within their structures. Similar, common-sense identifications of regions could include the Central Valley, the Sierras, the San Joaquin Valley, etc."

The SoCalREN program was designed by ISD and will be operated and administered independent of the IOUs. This is the energy efficiency program concept the CPUC wants to test. The Agreements between ISD and SCE and SCG will provide funding for the programs. The SoCalREN program is a component of the SCE and SCG overall energy efficiency portfolios and budgets. Regarding the relationship of SoCalREN and the IOUs for the operation of the programs, the CPUC stated the following:

"This does not mean, however, that RENs will be totally independent of the utilities. Many REN proposals seek to drive more customer participation in rebate or whole house programs already being offered by the utilities. Thus, they are not totally separate or independent/stand-alone propositions. All consumers will be well served if there is close coordination and cooperation between the RENs and the utilities to ensure seamless program offerings and avoid customer confusion."

The Commission will "rely on the utilities as fiscal managers to disperse funds to RENs and conduct general management and monitoring activities in compliance with Commission directives. Thus, the RENs, will by necessity, have a contractual relationship with a utility or, in some cases, several utilities."

The Decision directs the utilities to provide "usual fiscal and management functions, including fiscal oversight and monitoring." Work authorized for SoCalREN by the CPUC shall be outlined in "a contract that the IOUs will be required to put in place by no later than 60 days after the issuance of this Decision." Based on this, SCE and SCG were instructed to execute contracts with the County no later than January 14, 2013. SCE and SCG will obtain authority from the CPUC to execute the Agreements after January 14, 2013, to accommodate the County's timeline for obtaining Board authority to do this.

Near-final draft Agreements from SCE and SCG have been negotiated and reviewed by County Counsel and ISD and are provided as Attachments B and C. They are approved as to form by County Counsel. Should material changes in Agreement language be made, ISD will return to your Board to request authorization to accept these changes.

ENVIRONMENTAL DOCUMENTATION

The scope of work in these Agreements meet the criteria set forth in Section 15308 of the State CEQA Guidelines and Class 8 of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G, in that it is an action taken by a regulatory agency, as authorized by State law, to assure the maintenance, restoration, enhancement, or protection of the environment where the regulatory process involves procedures for protection of the environment.

The Agreement scope of work is within a class of projects that has been determined not to have a significant effect on the environment. In addition, there are no cumulative impacts, unusual circumstances, or other limiting factors that would make the exemption inapplicable based on the project records. Upon approval by your Board, ISD will file a Notice of Exemption with the County Clerk in accordance with Section 15062 of the State CEQA Guidelines.

CONTRACTING PROCESS

The Agreements have been negotiated by ISD, SCE and SCG to define the scope of work, deliverables and other terms and conditions for the administration and implementation of existing County ARRA and CPUC funded programs within the County and throughout the southern California region.

ISD will serve as the Agreement administrator. ISD will implement the work using contractors and consultants under the Energy Support Services Master Agreement.

IMPACT ON CURRENT SERVICES OR PROJECTS

Approval of these actions will facilitate continuing and more widespread implementation of the energy programs initiated by the County using ARRA and past CPUC funds. These programs will reduce greenhouse gases, reduce total energy use and improve energy efficiency throughout the County in a cohesive and comprehensive manner. Use of these additional funds will help expand programs throughout the region and will help the State achieve its goal of creating substantial, sustainable, and measurable energy savings, green jobs and economic stimulus benefits.

CONCLUSION

The Executive Office of the Board of Supervisors is requested to return one stamped copy of the approved Board letter to the Director of ISD.

Respectfully submitted,

Tom Tindall
Director

TT: HC: AR
Attachments

c: Chief Executive Officer
Executive Office, Board of Supervisors
County Counsel

DRAFT



TOM TINDALL
Director

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INTERNAL SERVICES DEPARTMENT

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"To enrich lives through effective and caring service"

January 15, 2013

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**APPROVE AMENDMENT TO
EXTEND THE CALIFORNIA PUBLIC UTILITIES
COMMISSION ENERGY EFFICIENCY PROGRAM
(ALL DISTRICTS- 3 VOTES)**

SUBJECT

Authorize the Director of the Internal Services Department to accept \$1.9 million in funding provided by the California Public Utilities Commission to implement energy projects in various County facilities; amend the existing agreement with Southern California Edison and Southern California Gas Company to continue the Energy Efficiency Partnership during calendar years 2013 and 2014; and find that this action is exempt pursuant to the provisions of the California Environmental Quality Act (CEQA).

IT IS RECOMMENDED THAT YOUR BOARD:

1. Authorize the Director of the Internal Services Department (ISD) to accept \$1.9 million in funding provided by the California Public Utilities Commission (CPUC) to implement energy projects in various County facilities.
2. Authorize the Director of ISD or his designee to execute an amendment to the current 2010-2012 Agreement with Southern California Edison (SCE) and Southern California Gas Company (SCG) to continue to implement the Energy Efficiency Partnership during calendar years 2013 and 2014.
3. Find the approval of this action is categorically exempt pursuant to the provisions of the California Environmental Quality Act (CEQA).

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS

The purpose of this recommendation is to authorize ISD's Director or his designee to amend the existing agreement with SCE and SCG to allow ISD to continue to complete energy efficiency projects within County facilities throughout SCE and SCG service territories. These energy efficiency projects will result in electricity and gas savings for the County.

On February 16, 2010, your Board authorized ISD's participation in a Partnership with SCE and SCG to utilize a CPUC grant of \$4.3 million to implement energy efficiency projects throughout County facilities for calendar years 2010 through 2012. This program funds energy efficiency projects in County facilities, including retro-commissioning, lighting, and building control system upgrades, which have proven to be highly cost-effective under the Partnership program.

On November 8, 2012, the CPUC issued a decision approving the extension of the Partnership to 2014. The 2013-14 Program will continue the implementation of energy efficiency projects within County facilities. The decision allows for the Partnership to amend the existing 2010-12 Agreement to maintain continuity within the program.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

These actions support Goal 1, Operational Effectiveness, by obtaining external funding to promote environmentally responsible practices. These actions also support Goal 3, Community and Municipal Services, by providing a program that promotes energy efficiency and conservation, and enhances health and sustainable practices in the County.

FISCAL IMPACT/FINANCING

The CPUC funding totals \$1.9 million, which is available for calendar years 2013 and 2014. Thus, this funding may span three fiscal years (FY 2012-13, 2013-14, and 2014-15). All expenditures and corresponding revenues will be accounted for in the fiscal year when incurred. ISD will amend the existing 2010-12 Agreement with SCE and SCG to continue to implement energy efficiency projects through the Partnership. ISD will request sufficient appropriation in the Countywide Utilities budget in its FY 2013-14 and 2014-15 budget requests.

This action does not increase net County cost. Projects implemented under this program will reduce the County's long term energy usage.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On February 16, 2010 your Board authorized the Director of ISD to enter into the 2010-12 Agreement (Attachment B) to allow ISD to complete energy efficiency projects within County facilities throughout SCE and SCG service territories. The 2010-2012 Agreement stated that all implementation work was to be completed by December 31, 2012, which was achieved and allows for administrative activities to continue through June 30, 2013. The proposed addendum will provide the authority to amend the existing agreement to expend additional funds in 2013-14 for implementation work.

The existing 2010-12 Agreement allows for amendments. This amendment (Attachment C) will allow SCE and SCG to expend funds to continue energy efficiency programs during the period from January 1, 2013 to December 31, 2014. The amendment has been approved as to form by County Counsel.

CONTRACTING PROCESS

All terms of the existing agreement will remain in force. SCE and SCG will continue to provide administrative duties and ISD will be responsible for the bidding processes, contracting for all project implementation, and make all payments for completed work. ISD will manage all projects and oversee daily work progress in all County facilities.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Upon completion of the projects, inefficient and outdated equipment will have been replaced and the County utility costs will be reduced.

CONCLUSION

Your Board's approval of the amendment will allow ISD to continue with its successful partnership program to implement energy efficiency projects throughout the County.

Respectfully submitted,

Tom Tindall
Director

TT:TB:BR

Honorable Board of Supervisors
January 15, 2013
Page 4

Attachments

c: Chief Executive Officer
Executive Office, Board of Supervisors
County Counsel

DRAFT



TOM TINDALL
Director

County of Los Angeles INTERNAL SERVICES DEPARTMENT

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"To enrich lives through effective and caring service"

January 8, 2013

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**APPROVE THE ACCEPTANCE OF A DONATION FROM
JOHN PAUL DEJORIA TO SUPPORT
THE INTERNAL SERVICES DEPARTMENT'S
YOUTH CAREER DEVELOPMENT PROGRAM
(ALL DISTRICTS) (3 VOTES)**

SUBJECT

The Internal Services Department (ISD) requests approval to accept a donation in the amount of \$20,000 from John Paul DeJoria, CEO of John Paul Mitchell Systems, for the ISD Youth Career Development Program (YCDP).

IT IS RECOMMENDED THAT YOUR BOARD:

1. Authorize the Director of ISD to accept a donation of \$20,000 from John Paul DeJoria, CEO of John Paul Mitchell Systems, for the benefit of the ISD Youth Career Development Program.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

ISD's YCDP is a 12- to 24-month paid internship program for emancipated foster youth. The interns are assigned to an on-the-job training position at ISD that provides work experience and life-skills training. The goal of the program is to prepare participants for potential full-time County employment.

John Paul DeJoria is a successful entrepreneur who founded "JP's Peace, Love and Happiness Foundation" to promote social responsibility. Mr. DeJoria wishes to have the donated funds used to assist interns in ISD's YCDP by providing funding for necessities such as meals, clothing, bus fare, etc., that the interns are not able to buy themselves.

Implementation of Strategic Plan Goals

This action meets the County's Strategic Plan Goal No. 3 (Integrated Services Delivery) by promoting improved outcomes for emancipated foster youth.

FISCAL IMPACT/FINANCING

The donated funds will assist ISD in providing necessary support to the YCDP Interns. The use of the funds will be restricted to the types of assistance that the donor has identified, such as meals, clothing, transportation, and supplemental training. Over the past five years, ISD has spent an average of \$1,600 per year to assist the YCDP interns. The direct costs are capped at a maximum of \$650 per participant per fiscal year.

Adequate appropriation is available in the current fiscal year for anticipated purchases and appropriation will be requested in future fiscal year budget requests for these purchases.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Section 25355 of the Government Code allows County Boards of Supervisors the option of delegating to any County officer or employee the authority to accept or reject any gift, bequest or devise made to or in favor of the County, provided that such person files with the Board each quarter a report that describes the source and value of each gift. The Los Angeles County Board of Supervisors delegated to County department heads the authority to accept or reject any gift, bequest or devise made to, or in favor of the County, the value of which does not exceed \$10,000, and instructed department heads to acknowledge such gifts. Any donation that exceeds \$10,000 must be placed on the Board agenda for the Board's consideration and acceptance.

The donated funds will be deposited in ISD's departmental trust account in the County departmental trust fund. Expenditures to be funded by the donation will be processed through, and recorded in, ISD's operating budget. Accordingly, transfers of the donated funds to ISD's operating budget will be recorded as revenue to offset the expenditure. Under no circumstances will purchases be made directly from the departmental trust account as prescribed by Section 2.4.0 of the County Fiscal Manual.

IMPACT ON CURRENT SERVICES

The donation will have a positive impact on ISD's Youth Career Development Program by providing direct support for the essential needs of the interns.

CONCLUSION

Upon Board approval, please instruct the Executive Office to return two copies of the adopted Board letter to ISD.

Respectfully Submitted,

Tom Tindall
Director

TT:mm

c: Chief Executive Officer
Auditor-Controller
County Counsel
Executive Officer, Board of Supervisors

RDA REFUNDING FACT SHEET

- AB 1484 allows for the refunding of RDA debt for the purpose of savings
 - Outstanding RDA bonds often carry interest rates of 6.0% or more
- Successor RDAs have little incentive to pursue RDA refundings given that most excess tax increment (from savings) would go to taxing agencies other than the sponsoring City
- County General Fund share of savings from RDA refundings is 30-40%
- Approximately 250 RDA bond issues in LA County were sold with callable maturities
 - Total par amount of outstanding RDA bonds is estimated at more than \$3.25 billion
 - Bonds become eligible for refunding as they approach their initial call date
- The following refunding opportunities have been identified for 2013-2014¹:

# of bond series to be refunded	Total refunded par amount	Total average annual savings	Total savings	SAVINGS TO LA COUNTY (at 30%)	SAVINGS TO LA COUNTY (at 40%)
54	\$767,761,602	\$2,680,984	\$83,110,518	\$24,933,155	\$33,244,207

- The County would seek to manage a “pooled” refunding transaction through a JPA structure
 - Successor Agency approval would be required to initiate a refunding
 - Estimated completion time for first refunding would be 12 months
 - Not all 54 bond series referenced above would be refunded in the first transaction
 - Subsequent refundings would be completed annually for a period of 5-10 years
- If all outstanding RDA debt in LA County were refunded over the next 10 years, the maximum savings potential to the General Fund is estimated as follows:

# of bond series refunded	Total refunded par amount	Total savings	SAVINGS TO LA COUNTY (at 30%)	SAVINGS TO LA COUNTY (at 40%)
253	\$3,270,000,000	\$354,000,000	\$106,200,000	\$141,000,000

- Additional benefits of an RDA Refunding include the following:
 - Supports legislative goal of maximizing RDA funds available to local taxing agencies
 - Reduces State burden for funding its allocation to the school district revenue limit

¹ The savings estimates were provided by an underwriting firm currently serving in the County Underwriter Pool. A separate analysis requested by TTC confirmed the number of bond series currently eligible for refunding, but cautioned that the total savings might not exceed \$70 million. All estimates assume current market conditions.



COUNTY OF LOS ANGELES DEPARTMENT OF HUMAN RESOURCES

HEADQUARTERS
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LISA M. GARRETT
DIRECTOR OF PERSONNEL

January 8, 2013

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

APPROVAL OF CONTRACT FOR ADMINISTRATIVE SERVICES FOR UNEMPLOYMENT INSURANCE CLAIMS WITH TALX CORPORATION (ALL SUPERVISORIAL DISTRICTS) (3 VOTES)

SUBJECT

The Director of Personnel recommends your Board's approval of a contract with TALX Corporation (TALX), provider of Equifax, to provide administrative services for County employees filing claims for unemployment compensation benefits upon termination of employment or reduction of hours. The term of the contract will be five years, with two one-year options to extend the contract.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve and instruct the Chairman to sign the attached contract with TALX to provide administrative services for unemployment insurance claims for the County of Los Angeles, effective February 1, 2013. The term of the contract will be five years with two annual renewal options with a Maximum Contract Sum not to exceed \$154,441 for the full seven years (\$22,063 per year).
2. Delegate authority to the Director of Personnel, or her designee, to exercise two additional one-year extensions.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The Department of Human Resources (DHR) currently has a contract with TALX for unemployment claims administration. The existing contract will expire on

January 31, 2013. Approval of the contract with TALX will ensure continued administration of unemployment insurance claims.

The County has used a third party administrator (TPA) to provide comprehensive unemployment insurance claims administration since January 1978. In 2006, TALX, the current TPA, acquired Employer's Unity, the vendor that performed TPA services for the County since February 1, 1996, through a purchase agreement. Unemployment insurance claims administration includes: comprehensive claims administration, auditing of charges and credits for claims reported by the State of California Employment Development Department, representation at hearings before the State of California Unemployment Insurance Appeals Board, record keeping, comprehensive reporting, and conducting training seminars for County human resources personnel.

Unemployment insurance claims administration services must be performed by an outside TPA because the County does not have, and could not develop at a reasonable cost, the expertise and reporting systems to perform these services. TALX is a multi-state unemployment insurance claims administrator.

Implementation of Strategic Plan Goals

The recommended action is consistent with the principles of the Countywide Strategic Plan Goal 1 - Operational Effectiveness.

FISCAL IMPACT/FINANCING

The Total Maximum Contract Sum for the contract shall not exceed \$154,441 for the seven years. Funding for this contract is included in the Fiscal Year 2012-2013 adopted budget and will be included in budget requests for subsequent years. The contract and annual renewal options have no cost of living adjustments.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

This contract, effective February 1, 2013, upon Board approval, will provide TPA administration of unemployment insurance claims services to assist the County in meeting its legal responsibilities to extend unemployment compensation benefits to County employees and to control unemployment insurance claims cost by reducing administrative costs and providing recommendations to improve results. The contract term is five years, through January 31, 2018. The term of the contract may be extended for two additional one-year periods, through January 31, 2020, at the County's option.

County Counsel has approved the contract as to form. DHR has evaluated and determined that the Living Wage Program (County Code Chapter 2.201) does not apply to the recommended contract.

CONTRACTING PROCESS

On June 21, 2012, DHR released a Request for Proposals (RFP) for Unemployment Insurance Claims Administrative Services and posted the solicitation and contracting opportunity announcement on the County's "Doing Business with Us" website. Notice of the RFP was sent to 12 known unemployment insurance claims vendors. RFPs were sent to ten unemployment claims vendors and interested parties. In addition, the contracting opportunity was advertised in the following publications: Los Angeles Times, La Opinion (Spanish language newspaper), Los Angeles Sentinel, and World Journal (Chinese Daily News).

Five proposals were received and reviewed for compliance with the minimum requirement criteria stated in the RFP. Two proposals were disqualified. Three proposals were evaluated by a committee in accordance with the evaluation process identified in the RFP. One non-selected proposer received a debriefing on September 12, 2012, and was satisfied with the findings. Further, this vendor did not file a protest. The evaluation committee unanimously recommended awarding the contract to TALX based on its highest overall score and lowest cost.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There is no impact on current services. The new contract with TALX provides for the continuation of all existing unemployment insurance claims services.

CONCLUSION

Please return three signed originals of the contract to the Department of Human Resources, Employee Benefits – Deferred Income Division.

Respectfully submitted,

LISA M. GARRETT
Director of Personnel

LMG:SKT
EMC:MEG:sl

Attachments (1)

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors