



County of Los Angeles
**CHIEF EXECUTIVE OFFICE
OPERATIONS CLUSTER**

WILLIAM T FUJIOKA
Chief Executive Officer

DATE: December 19, 2013
TIME: 1:00 p.m.
LOCATION: Kenneth Hahn Hall of Administration, Room 830

AGENDA

Members of the Public may address the Operations Cluster on any agenda item by submitting a written request prior to the meeting.
Three (3) minutes are allowed for each item.

1. Call to order – Santos H. Kreimann
- A) **Board Letter – APPROVAL OF SUCCESSOR AGREEMENT WITH THE UNIVERSITY HEALTH SYSTEM CONSORTIUM FOR A PATIENT SAFETY AND RISK MANAGEMENT SYSTEM**
DHS/CIO – Mitchell Katz and Richard Sanchez or designee(s)
- B) **Board Letter – COUNTYWIDE CLASSIFICATION ACTIONS TO IMPLEMENT FISCAL YEAR 2013-2014 SUPPLEMENTAL BUDGET**
CEO Class/Comp – Steve Masterson or designee
- C) **Board Letter – DEPARTMENT OF TREASURER AND TAX COLLECTOR RECOMMENDATION TO AWARD CONTRACT FOR TEMPORARY PERSONNEL SERVICES TO CBS PERSONNEL SERVICES, LLC DBA STAFFMARK**
TTC – Mark Saladino or designee
- D) **Board Letter – TREASURER AND TAX COLLECTOR RECOMMENDATION TO AWARD CONTRACT FOR REAL PROPERTY AUCTIONEERING TO KENNEDY WILSON, INCORPORATED**
TTC – Mark Saladino or designee
- E) **Board Letter – COUNTY FILM POLICY**
CEO – Frank Cheng or designee
- F) **Board Letter – DPW: COUNTY DATA CENTER PROJECT CERTIFY THE FINAL ENVIRONMENTAL IMPACT REPORT APPROVE REVISED PROJECT BUDGET AWARD SUPPLEMENTAL AGREEMENT SPECS. 5499; CAPITAL PROJECT NO. 70977**
CEO Capital Projects – Jan Takata or designee
2. Public Comment
3. Adjournment

January 14, 2014

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**APPROVAL OF SUCCESSOR AGREEMENT WITH THE UNIVERSITY HEALTHSYSTEM
CONSORTIUM FOR A PATIENT SAFETY AND RISK MANAGEMENT SYSTEM
(ALL SUPERVISORIAL DISTRICTS)
(3 VOTES)**

CIO RECOMMENDATION: APPROVE [x]

SUBJECT

Request approval of a successor Agreement with the University HealthSystem Consortium for the provision of Safety Intelligence, a patient safety and risk management software platform at all Department of Health Services and Department of Public Health facilities, as well as Department of Mental Health, Fire Department and Sheriff's Department facilities that provide medical services.

IT IS RECOMMENDED THAT THE BOARD:

1. Authorize the Director of Health Services (Director), or his designee, to execute a sole source successor Agreement with University HealthSystem Consortium (UHC), effective upon Board approval through December 31, 2018, for the provision of Safety Intelligence (SI), a patient safety and risk management software platform, to use at Department of Health Services (DHS), Department of Public Health (DPH), Department of Mental Health (DMH), Fire Department (FD) and Sheriff's Department (SD) facilities (collectively the "Departments") with a maximum obligation of \$1,367,600, with options to extend the Agreement term for two additional three-year periods through December 31, 2024.
2. Delegate authority to the Director, or his designee, to terminate for convenience, the current agreement H-701781, with UHC for the Patient Safety Net (PSN) system, in whole or in part, in accordance with the termination provisions of said agreement and subject to review and approval by County Counsel, upon successful implementation of, and transition to, SI at DHS and DPH.
3. Delegate authority to the Director, or his designee, to amend the UHC Agreement to (i) increase the maximum obligation by no more than ten percent above the Fiscal Year (FY) 2014-15 annual maximum obligation for a potential annual increase of \$40,083 for the purchase of additional modules by Departments, professional services, custom programming, and training as needed; (ii) add or delete other Departments and/or modules as necessary; (iii) perform administrative changes to the Agreement, including but not limited to the addition, modification, or removal of any relevant terms and conditions, to clarify terms and conditions and otherwise comply with changes in applicable law; (iv) exercise the options at an estimated maximum obligation of no more than \$299,768 per year, subject to review and approval by County Counsel and the Chief Information Office (CIO).

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS

Approval of the first recommendation will allow the Director to execute an Agreement, substantially similar to Exhibit I, with UHC, to replace the current agreement that will expire June 30, 2014 and allow for implementation of a successor web-based software platform. UHC is replacing PSN with SI for reporting patient safety events, handling complaints and managing claims. Immediate adoption of the successor system will ensure that DHS and DPH have the necessary time and resources to implement the necessary hosting and application support infrastructure and train end users before the current agreement expires.

Approval of the second recommendation will authorize the Director to terminate the current agreement H-701781 with UHC for convenience, in whole or in part, in accordance with the termination provisions of the agreement and subject to the review and approval of County Counsel. Termination for convenience will be exercised upon successful implementation of and transition to SI at both DHS and DPH, which will be the first of the Departments to implement the SI platform. The two agreements will run concurrently until successful implementation at DHS and DPH, after which SI will absorb the current functions of the PSN system. PSN will subsequently be discontinued.

Approval of the third recommendation will authorize the Director to amend the Agreement to increase the maximum obligation by up to \$40,083 per year, 10% above the FY 2014-15 annual maximum obligation, to add or delete other Departments, additional modules and/or professional services at pre-negotiated rates, and to perform any contractual administrative change to the Agreement to meet any changes as required by local, State or Federal law. Such delegated authority will enable DHS to proactively address any ongoing areas of improvement, comply with any statutory and regulatory changes, and refine SI throughout the term of the Agreement.

The recommended new Agreement will enable the Departments to adopt PSN's successor platform, SI, which will allow these Departments to effectively and efficiently document safety events and monitor safety performance by using a web-based event reporting module. DHS will also be adopting two additional modules: complaints handling and claims management, to handle safety complaints and manage legal claims. This platform will also provide the Departments with the necessary tools to implement proactive risk management and mitigation strategies and offer appropriate remedies to unsafe events at County facilities. This platform includes a notification system of all reported adverse events and unsafe conditions for Departments' management for review, investigation and implementation of appropriate corrective action.

Implementation of Strategic Plan Goals

The recommended actions support Goal 1, Operational Effectiveness and Goal 3, Integrated Services Delivery of the County's Strategic Plan.

FISCAL IMPACT/FINANCING

There is no net County cost for FY 2013-14, since the Agreement includes provisions to ensure that County will not be invoiced for any fees until the beginning of FY 2014-15 (July 1, 2014). The prepaid fees from the current agreement with UHC for PSN will substitute for any incurred costs for SI through June 30, 2014.

The estimated cost for FY 2014-15 is \$400,833, and the maximum obligation for the period July 1, 2014 through December 31, 2018 is \$1,367,600, with the two optional three-year periods increasing the maximum obligation by an estimated \$299,768 per year, and up to \$40,083 a year for optional specialized training and programming and the addition of additional County departments and/or modules. The Agreement contains a fixed price guarantee throughout the term. Negotiated annual price increases, if any, will not exceed a 2.5% cap as defined in the Agreement.

Funding is included in DHS' FY 2014-15 Recommended Budget, and will be requested in future fiscal years.

Throughout the term of the Agreement, costs for DHS and DPH will be offset by UHC's Patron Equity Credits (PECs). The PECs have been earned through DHS' and DPH's participation in UHC's group purchasing program and are available to DHS to offset other charges. The other Departments will reimburse DHS for their portion of the Agreement fees.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On November 18, 1997, the Board authorized DHS to become a member of the UHC, a not-for-profit member alliance of 120 academic health centers and its group purchasing organization, Novation. DHS currently uses UHC's performance measurement system for benchmarking and makes purchases using Novation.

On November 8, 2005, the Board approved Agreement No. H-701781 with UHC for DHS to access PSN services. PSN is a proprietary and real-time event reporting system that documents and registers all adverse incidents, "near misses" and unsafe conditions that involve patients and visitors across all DHS facilities, as well as DPH clinics. On January 26, 2010, the Department of Health Services designated UHC as the Department's Patient Safety Organization (PSO) for all of its medical centers and two multi-service ambulatory care centers to receive the benefits provided by the 2005 Patient Safety Act and Quality Improvement Act (PSQIA).

The UHC system will continue to be used by the County as an event reporting system and will continue to provide access to aggregated member data and analyses. UHC then adds that data to the database of participating UHC institutions and permits the use of that data to generate analyses, reports, and comparison with other UHC members. SI immediately notifies the Departments' management for review, follow-up, and appropriate corrective action following adverse events and unsafe conditions. The successor system will expand the scope of the aforementioned services by providing additional modules to handle complaints and legal claims. This platform complies with HIPAA requirements and state/federal regulations, as well as requirements of the Joint Commission's National Patient Safety Goals and the PSQIA. Presently, UHC provides hosting services for PSN. However, as UHC's business model has evolved, it no longer provides these services for the new platform. The Departments have mutually agreed that the Internal Services Department will provide hosting services and application support for this system.

DHS, through its UHC membership, will provide other Departments, including the SD, FD, DMH and DPH with access to the SI platform. The Board-mandated Legal Exposure Reduction Committee has requested that SI be used by all Departments that provide medical services.

The parties continue to use a previously developed and agreed-upon contract which lacks many standard County provisions. Since UHC is located in Illinois, several of the standard provisions are not applicable.

County Counsel has approved the Agreement (Exhibit I) as to form. The County's Chief Information Office recommends approval of this Agreement (Attachment A includes the Chief Information Officer's concurrence with the DHS' recommendation).

CONTRACTING PROCESS

This Agreement was determined to be the sole source because UHC, the owner of the proprietary software, is the only provider with access to the County's benchmarking data, the ability to link events to benchmarks, and has an outstanding performance record with the County. Furthermore, in utilizing this member-exclusive service, DHS will be able to maximize the relationship between clinical benchmarking and event reporting and maintain consistency within the existing benchmarking consortium of academic institutions. In addition, SI is software as a service model which will save DHS programming modification, database management and support costs.

An approved Sole Source Checklist (Attachment B) is included in accordance with Board Policy 5.100 Sole Source Contracts.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommendations will enhance the Departments' quality of health care delivered to patients, mitigate potential safety risks to patients and visitors, enhance patient safety and decrease operational expenses by streamlining current departmental practices for the collection and management of data regarding patient safety risk factors, as well as proper management of complaints and legal claims.

Respectfully submitted,

Reviewed by:

Mitchell H. Katz, M.D.
Director

Richard Sanchez
Chief Information Officer

MHK:jl

Enclosures

c: Chief Executive Office
County Counsel
Executive Office, Board of Supervisors
Chief Information Office
Department of Public Health
Department of Mental Health
Fire Department
Sheriff's Department

SOLE SOURCE CHECKLIST

Check (✓)	JUSTIFICATION FOR SOLE SOURCE CONTRACTS Identify applicable justification and provide documentation for each checked item.
✓	<p>➤ Only one bona fide source for the service exists; performance and price competition are not available.</p> <p>UHC is the owner of the proprietary software that constitutes the system and Safety Intelligence is an application service provider model which will save DHS programming modification, database management, and support costs.</p> <p>UHC is uniquely qualified because of its existing business relationship with DHS as the sole provider of DHS' clinical performance and benchmarking system. In addition, a key benefit of Safety Intelligence is that it enables DHS to compare data with aggregated summaries from other UHC participating organizations for benchmarking and identifying areas of concern. Access to this member service will enable DHS to maximize the relationship between clinical benchmarking and event reporting and to maintain consistency with UHC's existing benchmarking consortium.</p>
	➤ Quick action is required (emergency situation).
	➤ Proposals have been solicited but no satisfactory proposals were received.
	➤ Additional services are needed to complete an ongoing task and it would be prohibitively costly in time and money to seek a new service provider.
	➤ Maintenance service agreements exist on equipment which must be serviced by the authorized manufacturer's service representatives.
	➤ It is most cost-effective to obtain services by exercising an option under an existing contract.
✓	<p>➤ It is in the best interest of the County e.g., administrative cost savings, excessive learning curve for a new service provider, etc.</p> <p>The County has previously contracted with UHC, under a sole source agreement, since 2005 for the provision of patient safety net services by means of a web-based safety incident reporting system for DHS and DPH.</p> <p>The recommended successor Agreement with UHC will allow the continued provision of documenting and reporting safety incidents, while expanding access to the events reporting module to 5 County departments: Health Services, Public Health, Mental Health, Sheriff's and Fire, through DHS' existing membership in UHC. The successor Agreement will also provide DHS with access to complaints handling and claims management components for risk management.</p>
	➤ Other reason. Please explain:
<hr style="width: 50%; display: inline-block; vertical-align: middle;"/> Deputy Chief Executive Officer, CEO Date	



County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA
Chief Executive Officer

Board of Supervisors
GLORIA MOLINA
First District
MARK RIDLEY-THOMAS
Second District
ZEV YAROSLAVSKY
Third District
DON KNABE
Fourth District
MICHAEL D. ANTONOVICH
Fifth District

January 14, 2014

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

COUNTYWIDE CLASSIFICATION ACTIONS TO IMPLEMENT FISCAL YEAR 2013-2014 SUPPLEMENTAL BUDGET (ALL DISTRICTS - 3 VOTES)

SUBJECT

This letter and accompanying ordinance will update the tables of classes of positions and the departmental staffing provisions by implementing classification actions related to the Board of Supervisor's approved Fiscal Year (FY) 2013-2014 Supplemental Budget, by adding one (1) unclassified Management Appraisal and Performance Plan (MAPP) classification, by changing the salary of one (1) unclassified MAPP classification, and by making technical adjustments and corrections to reflect earlier Board-approved budget and classification actions.

IT IS RECOMMENDED THAT THE BOARD:

Approve the accompanying ordinance amending Title 6, Salaries, of the County Code to update the departmental staffing provisions to reflect positions allocated, deleted, and transferred in the FY 2013-2014 Supplemental Budget, to add one (1) unclassified MAPP classification, to change the salary for one (1) unclassified MAPP classification, and to implement routine technical adjustments and corrections.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The majority of actions recommended in this letter were approved – in concept – by the Board of Supervisors (Board) as part of the FY 2013-2014 Supplemental Budget on October 8, 2013. Since that time, we have been working to gather and analyze the required information to determine and allocate the appropriate level and classification of

new positions. This letter implements these specific changes to the departmental staffing provisions.

The Board's approval of this ordinance will fulfill the Charter requirement to provide, by ordinance, for the number of County employees. It will also provide the authority for County departments to fill new positions allocated in the FY 2013-2014 Supplemental Budget, delete positions no longer needed, and make other adjustments as necessary. These recommendations are a routine part of the annual budget process.

New Unclassified MAPP Classification

One (1) unclassified class is being recommended for establishment in the County Classification Plan (Attachment A). The unclassified position of Administrative Services Division Manager (UC) is being established to provide County departments with the ability to designate their Administrative Services Division Manager positions as unclassified when a department's organizational structure conforms to guidelines set forth in the County Charter for unclassified positions.

Salary Change

We are recommending a salary range adjustment for one (1) unclassified MAPP position (Attachment A). Specifically, we are recommending a salary range increase for Executive Director, Countywide Equity Oversight Panel, from salary range R13 to R16, to recognize the unique knowledge and experience of federal, State and County employment law in addition to the County's employment practices required to perform the complex duties of this position.

Technical Adjustments and Corrections

In addition to classification actions directly related to the FY 2013-2014 approved budget, other technical and routine adjustments and corrections are being made to the staffing provisions of various County departments to reflect earlier Board-approved budget and classification actions. These adjustments include position adjusting entries from previous classification actions such as classification studies, reorganizations, and midyear allocations.

Implementation of Strategic Plan Goals

The Board's approval of the accompanying ordinance is consistent with the County Strategic Plan Goal 1 - Operational Effectiveness. These recommendations are in line with the Human Resources Transformation Strategic Initiative Project, which includes the deletion of specialized classes in an effort to streamline the classification system.

The Honorable Board of Supervisors
January 14, 2014
Page 3

FISCAL IMPACT/FINANCING

The cost of and financing for the new position recommendation have been included in the FY 2013-2014 Supplemental Budget. There is no cost associated with any other action in this ordinance.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The County Charter authorizes the establishment and maintenance of “a classification plan and the classification of all positions.” This responsibility is further delineated in Civil Service Rule 5.

The accompanying ordinance implementing amendments to Title 6, Salaries, of the County Code has been approved as to form by County Counsel.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Your approval of these classification recommendations will enhance the operational effectiveness of the departments through the proper compensation of positions.

Respectfully submitted,

WILLIAM T FUJIOKA
Chief Executive Officer

WTF:BC:JA
PAC:AE:rd

Attachment

c: Executive Office, Board of Supervisors
County Counsel
Auditor-Controller
Department of Human Resources
Affected Departments

**UNCLASSIFIED MAPP CLASSIFICATION RECOMMENDED
FOR ADDITION TO THE CLASSIFICATION PLAN**

Proposed Savings/Cafeteria Benefit Plan	Item No.	Title	Salary Schedule & Level
Savings/Megaflex	1019	Administrative Services Division Manager (UC)	N23 R13

**UNCLASSIFIED MAPP CLASSIFICATION
RECOMMENDED FOR SALARY CHANGE**

Item No.	Title	Current Salary Schedule & Level	Recommended Salary Schedule & Level
1024	Executive Director, Countywide Equity Oversight Panel (UC)	N23 R13	N23 R16

ANALYSIS

This ordinance amends Title 6 - Salaries, of the Los Angeles County Code by:

- Adding and establishing the salary for one (1) unclassified classification;
- Changing the salary of one (1) unclassified classification; and
- Adding, deleting and/or changing certain classifications and numbers of ordinance positions in the departments of Agricultural Commissioner/Weights and Measures, Alternate Public Defender, Animal Care and Control, Assessor, Auditor-Controller, Beaches and Harbors, Board of Supervisors, Child Support Services, Children and Family Services, County Counsel, District Attorney, Fire, Health Services, Internal Services, Medical Examiner-Coroner, Mental Health, Parks and Recreation, Probation, Public Defender, Public Health, Public Library, Sheriff, and Treasurer and Tax Collector.

JOHN F. KRATTLI
County Counsel

By: _____
RICHARD D. BLOOM
Principal Deputy County Counsel
Labor & Employment Services Division

RDB:

ORDINANCE NO. _____

An ordinance amending Title 6 - Salaries, of the Los Angeles County Code relating to the addition, deletion, and/or changing of certain classifications and number of ordinance positions in various departments as a result of the budget process for FY 2013-2014.

The Board of Supervisors of the County of Los Angeles ordains as follows:

SECTION 1. Section 6.28.050 is hereby amended to add the following class:

ITEM NO.	TITLE	EFFECTIVE DATE	SALARY OR SALARY SCHEDULE AND LEVEL	
<u>1019</u>	<u>ADMINISTRATIVE SERVICES DIV MGR(UC)</u>	_____*	<u>N23</u>	<u>R13</u>

SECTION 2. Section 6.28.050 is hereby amended to change only the salary of the following class:

ITEM NO.	TITLE	EFFECTIVE DATE	SALARY OR SALARY SCHEDULE AND LEVEL	
1024	EX DIR,CNTYWIDE EQ OVRSIGHT PNL(UC)	09/06/2011	N23	R13
		10/01/2013	N23	R13
		10/01/2014	N23	R13
		04/01/2015	N23	R13
		_____*	<u>N23</u>	<u>R16</u>
		<u>10/01/2014</u>	<u>N23</u>	<u>R16</u>
		<u>04/01/2015</u>	<u>N23</u>	<u>R16</u>

SECTION 3. Section 6.32.010 (Agricultural Commissioner/Weights and Measures) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
0648A	4 <u>2</u>	ACCOUNTANT III
0011A	48 <u>49</u>	AGRIC/WEIGHTS & MEAS INSPECTOR III

SECTION 4. Section 6.33.010 (Alternate Public Defender) is hereby amended to add the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>2163N</u>	<u>1</u>	<u>SENIOR LEGAL OFFICE SUPPORT ASST</u>

SECTION 5. Section 6.33.010 (Alternate Public Defender) is hereby amended to change the number of ordinance positions for the following class:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
9251N	6 <u>7</u>	DEPUTY PUBLIC DEFENDER III

SECTION 6. Section 6.34.010 (Department of Animal Care and Control) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
3004A	9 <u>10</u>	ANIMAL CONTROL MANAGER
2980A	64 <u>68</u>	ANIMAL CONTROL OFFICER II
2981A	25 <u>26</u>	ANIMAL CONTROL OFFICER III

SECTION 7. Section 6.38.010 (Assessor) is hereby amended to change the number of ordinance positions for the following class:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
1960A	47 <u>65</u>	APPRAISER TRAINEE

SECTION 8. Section 6.40.010 (Auditor-Controller) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
0677A	32 <u>35</u>	INTERMEDIATE ACCOUNTANT-AUDITOR
0679A	39 <u>41</u>	SENIOR ACCOUNTANT-AUDITOR
0653A	9 <u>10</u>	SUPERVISING ACCOUNTANT,AUDITOR-CONT

SECTION 9. Section 6.42.010 (Department of Beaches and Harbors) is hereby amended to change the number of ordinance positions for the following class:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
8911A	4 <u>2</u>	DEPUTY DIR,BEACHES & HARBORS(UC)

SECTION 10. Section 6.44.010 (Department of the Board of Supervisors) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
1681A	9 <u>7</u>	DEPUTY COMPLIANCE OFFICER
1101A	4 <u>2</u>	DEP EXECUTIVE OFFICER,BD OF SUP(UC)
1117A	4 <u>2</u>	DEP EXEC OFFR,BD OPER,BD OF SUP(UC)
1108A	27 <u>28</u>	HEAD BOARD SPECIALIST
1100A	39 <u>38</u>	SENIOR BOARD SPECIALIST
1682A	4 <u>2</u>	SR DEPUTY COMPLIANCE OFFICER

SECTION 11. Section 6.52.010 (Department of Medical Examiner-Coroner) is hereby amended to change the number of ordinance positions for the following class:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
4336A	12 <u>13</u>	SENIOR CRIMINALIST

SECTION 12. Section 6.53.010 (Department of Children and Family Services) is hereby amended to add the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>2598A</u>	<u>1</u>	<u>INFORMATION TECHNOLOGY SUPERVISOR</u>

SECTION 13. Section 6.53.010 (Department of Children and Family Services) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
1007A	4 <u>2</u>	ADMINISTRATIVE SERVICES DIV MGR
1003A	49 <u>20</u>	ADMINISTRATIVE SERVICES MANAGER II
9086A	249 <u>256</u>	CHILDREN SERVICES ADMINISTRATOR I
9087A	72 <u>73</u>	CHILDREN SERVICES ADMINISTRATOR II
9088A	35 <u>37</u>	CHILDREN SERVICES ADMINISTRATOR III
9179A	454 <u>450</u>	ELIGIBILITY WORKER II
0750A	4 <u>8</u>	FINANCIAL SPECIALIST IV
2591A	9 <u>10</u>	INFORMATION SYSTEMS ANALYST II
2214A	790 <u>789</u>	INTERMEDIATE TYPIST-CLERK
2525A	40 <u>11</u>	SENIOR APPLICATION DEVELOPER
1849A	7 <u>8</u>	SENIOR DEPARTMENTAL PERSONNEL TECH

SECTION 14. Section 6.55.010 (Child Support Services Department) is hereby amended to add the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>1120A</u>	<u>1</u>	<u>EXECUTIVE ASSISTANT</u>

SECTION 15. Section 6.55.010 (Child Support Services Department) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
1003A	3 <u>4</u>	ADMINISTRATIVE SERVICES MANAGER II
1623A	6 <u>5</u>	AREA ADMINISTRATOR,CHILD SUPPORT SERVS
0897A	3 <u>2</u>	SUPVG ADMINISTRATIVE ASSISTANT II

SECTION 16. Section 6.64.010 (County Counsel) is hereby amended to change the number of ordinance positions for the following class:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
9207A	474 <u>173</u>	SENIOR DEPUTY COUNTY COUNSEL

SECTION 17. Section 6.70.010 (District Attorney) is hereby amended to delete the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
0657A	4	ACCOUNTING OFFICER II
2172A	4	INTERMEDIATE STENOGRAPHER
2174A	3	SENIOR STENOGRAPHER

SECTION 18. Section 6.70.010 (District Attorney) is hereby amended to add the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>6043A</u>	<u>1</u>	<u>AUTOMOTIVE EQUIPMENT COORDINATOR</u>

SECTION 19. Section 6.70.010 (District Attorney) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
6040A	4	<u>3</u> AUTOMOTIVE MAINTENANCE ASSISTANT
1842A	4	<u>4</u> DEPARTMENTAL PERSONNEL ASSISTANT
9273N	37	<u>36</u> DEPUTY DISTRICT ATTORNEY III
0752A	4	<u>2</u> FISCAL OFFICER I
1138A	54	<u>49</u> INTERMEDIATE CLERK
2214A	65	<u>61</u> INTERMEDIATE TYPIST-CLERK

2161A	128	<u>130</u>	LEGAL OFFICE SUPPORT ASSISTANT II
9232A	55	<u>56</u>	PARALEGAL
2890A	189	<u>191</u>	SENIOR INVESTIGATOR,DA
2163A	48	<u>49</u>	SENIOR LEGAL OFFICE SUPPORT ASST
2216A	29	<u>33</u>	SENIOR TYPIST-CLERK
2891A	34	<u>35</u>	SUPVG INVESTIGATOR,DA
1566A	8	<u>9</u>	VICTIM SERVICES REPRESENTATIVE II

SECTION 20. Section 6.76.011 (Fire Department – Administrative) is hereby amended to delete the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
1881A	4	DEPARTMENTAL CIVIL SERVICE REP
1882A	1	HEAD DEPARTMENTAL CIVIL SERVICE REP

SECTION 21. Section 6.76.011 (Fire Department – Administrative) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
1002A	3	<u>6</u> ADMINISTRATIVE SERVICES MANAGER I
1003A	2	<u>3</u> ADMINISTRATIVE SERVICES MANAGER II
1849A	5	<u>6</u> SENIOR DEPARTMENTAL PERSONNEL TECH

SECTION 22. Section 6.76.016 (Fire Department – Special services) is hereby amended to delete the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
2588A	4	INFORMATION SYSTEMS ANALYST AID

SECTION 23. Section 6.76.016 (Fire Department – Special Services) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
6049A	2	<u>1</u> MEDIUM TRUCK DRIVER
8242F	44	<u>16</u> STUDENT WORKER

SECTION 24. Section 6.76.017 (Fire Department – Leadership and Professional Standards) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
1002A	4	<u>1</u> ADMINISTRATIVE SERVICES MANAGER I
1003A	2	<u>1</u> ADMINISTRATIVE SERVICES MANAGER II
1881A	6	<u>10</u> DEPARTMENTAL CIVIL SERVICE REP
1882A	4	<u>2</u> HEAD DEPARTMENTAL CIVIL SERVICE REP
1849A	4	<u>3</u> SENIOR DEPARTMENTAL PERSONNEL TECH

SECTION 25. Section 6.77.010 (Department of Public Health – Public health services) is hereby amended to delete the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
1402A	4	SENIOR MEDICAL RECORD TECHNICIAN

SECTION 26. Section 6.77.010 (Department of Public Health – Public health services) is hereby amended to add the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>3034A</u>	<u>1</u>	<u>SAFETY INSPECTOR</u>

SECTION 27. Section 6.77.010 (Department of Public Health – Public health services) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
1002N	4	<u>5</u> ADMINISTRATIVE SERVICES MANAGER I
4595A	40	<u>11</u> ASSISTANT STAFF ANALYST, HLTH SERVS
4595N	46	<u>17</u> ASSISTANT STAFF ANALYST, HLTH SERVS
4727A	8	<u>9</u> HEALTH PROGRAM ANALYST I
4729N	4	<u>2</u> HEALTH PROGRAM ANALYST II

4731A	4	<u>2</u>	HEALTH PROGRAM ANALYST III
4731N	4	<u>2</u>	HEALTH PROGRAM ANALYST III
2591N	44	<u>13</u>	INFORMATION SYSTEMS ANALYST II
8973N	28	<u>26</u>	RESEARCH ANALYST III,BEHAVIOR SCI
2096A	27	<u>26</u>	SECRETARY III
4593A	23	<u>24</u>	STAFF ANALYST,HEALTH
4593N	34	<u>35</u>	STAFF ANALYST,HEALTH
7136A	4	<u>2</u>	VIDEO PRODUCTION EQUIPMENT OPERATOR
7142N	4	<u>2</u>	VIDEO PRODUCTION SPECIALIST

SECTION 28. Section 6.78.010 (Department of Health Services – Administration) is hereby amended to delete the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
5884A	4	SUBSTANCE ABUSE COUNSELOR

SECTION 29. Section 6.78.010 (Department of Health Services – Administration) is hereby amended to add the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>9024A</u>	<u>1</u>	<u>CLINICAL SOCIAL WORK CONSULTANT</u>
<u>0979N</u>	<u>1</u>	<u>PROGRAM MANAGER III,HEALTH SERVS</u>

SECTION 30. Section 6.78.010 (Department of Health Services – Administration) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
5457A	4 <u>2</u>	CHIEF PHYSICIAN I
5134A	8 <u>9</u>	REGISTERED NURSE II

SECTION 31. Section 6.78.055 (Department of Health Services – MetroCare Network) is hereby amended to add the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>5473F</u>	<u>20</u>	<u>RELIEF PHYSICIAN</u>
<u>5365A</u>	<u>1</u>	<u>SUPERVISING SURGERY NURSE I</u>

SECTION 32. Section 6.78.055 (Department of Health Services – MetroCare Network) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
0578A	7 <u>6</u>	ACCOUNT CLERK II
0647A	9 <u>8</u>	ACCOUNTANT II
5077A	3 <u>6</u>	CENTRAL SERVICE SUPERVISOR I

5083A	30	<u>42</u>	CENTRAL SERVICES TECHNICIAN II
5513A	48	<u>21</u>	CLINICAL PHARMACIST
9015A	2	<u>3</u>	CLINICAL SOCIAL WORK SUPERVISOR II
4767A	6	<u>7</u>	DENTAL SPECIALIST
1416A	46	<u>48</u>	HEALTH INFORMATION ASSOCIATE
2546A	10	<u>12</u>	IT TECHNICAL SUPPORT ANAYST II
1138A	248	<u>222</u>	INTERMEDIATE CLERK
4976A	54	<u>54</u>	LABORATORY ASSISTANT
5172A	20	<u>25</u>	NURSE ANESTHETIST II
5121A	438	<u>143</u>	NURSE PRACTITIONER
5121F	4	<u>6</u>	NURSE PRACTITIONER
5098A	46	<u>28</u>	NURSING ATTENDANT I
5100A	424	<u>130</u>	NURSING ATTENDANT II
9192A	484	<u>183</u>	PATIENT RESOURCES WORKER
5504A	45	<u>46</u>	PHARMACY TECHNICIAN
4977A	47	<u>52</u>	PHLEBOTOMY TECHNICIAN I
5837A	9	<u>10</u>	PHYSICAL THERAPIST I
5408M	429	<u>130</u>	PHYSICIAN,POST GRADUATE(1ST YEAR)
5476A	327	<u>347</u>	PHYSICIAN SPECIALIST(NON MEGAFLEX)
2344A	44	<u>13</u>	PROCUREMENT ASSISTANT I
5798A	66	<u>72</u>	RADIOLOGIC TECHNOLOGIST
5799A	42	<u>22</u>	RADIOLOGIC TECHNOLOGIST,SPEC PROC
5133A	460	<u>509</u>	REGISTERED NURSE I

5134A	382	<u>450</u>	REGISTERED NURSE II
5135A	95	<u>110</u>	REGISTERED NURSE III
9019A	9	<u>11</u>	SENIOR CLINICAL SOCIAL WORKER
5456A	32	<u>34</u>	SENIOR PHYSICIAN
5338A	47	<u>49</u>	SUPERVISING STAFF NURSE I
2219A	13	<u>12</u>	SUPERVISING TYPIST-CLERK
5111A	36	<u>43</u>	SURGICAL TECHNICIAN
4954A	6	<u>7</u>	TISSUE ANALYSIS TECHNICIAN I
2331A	15	<u>17</u>	WAREHOUSE WORKER I

SECTION 33. Section 6.78.060 (Department of Health Services – LAC+USC healthcare network) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.		NO. OF ORDINANCE POSITIONS	TITLE
5082A	40	<u>12</u>	CENTRAL SERVICES TECHNICIAN I
5083A	47	<u>44</u>	CENTRAL SERVICES TECHNICIAN II
5092A	33	<u>43</u>	CERTIFIED MEDICAL ASSISTANT
5457A	42	<u>10</u>	CHIEF PHYSICIAN I
5064A	6	<u>5</u>	CLINIC DRIVER
5090A	53	<u>55</u>	CLINIC LICENSED VOCATIONAL NURSE I
5094A	20	<u>17</u>	CLINIC LICENSED VOCATIONAL NURSE II
8697A	9	<u>8</u>	CLINICAL PSYCHOLOGIST II

8103A	29	<u>28</u>	COMMUNITY WORKER
8103N	2	<u>1</u>	COMMUNITY WORKER
7072A	4	<u>3</u>	DARKROOM ATTENDANT
5794A	28	<u>29</u>	DIAGNOSTIC ULTRASOUND TECHNICIAN
1138A	330	<u>331</u>	INTERMEDIATE CLERK
5105A	65	<u>70</u>	LICENSED VOCATIONAL NURSE II
6531A	16	<u>17</u>	MEDICAL ELECTRONICS TECHNICIAN
6531O	2	<u>1</u>	MEDICAL ELECTRONICS TECHNICIAN
2209A	14	<u>13</u>	MEDICAL TRANSCRIBER TYPIST
5286A	77	<u>76</u>	NURSE MANAGER
5121A	123	<u>124</u>	NURSE PRACTITIONER
5100A	240	<u>255</u>	NURSING ATTENDANT II
5611A	2	<u>3</u>	OPTOMETRIST
9192A	190	<u>198</u>	PATIENT RESOURCES WORKER
5422F	177	<u>182</u>	PHYSICIAN,MD,EMERGENCY ROOM
5476A	100	<u>103</u>	PHYSICIAN SPECIALIST(NON MEGAFLEX)
5133A	949	<u>952</u>	REGISTERED NURSE I
5134A	828	<u>827</u>	REGISTERED NURSE II
5135A	186	<u>188</u>	REGISTERED NURSE III
5456A	23	<u>22</u>	SENIOR PHYSICIAN
2216A	73	<u>72</u>	SENIOR TYPIST-CLERK
8243F	14	<u>10</u>	STUDENT PROFESSIONAL WORKER I

SECTION 34. Section 6.78.065 (Department of Health Services – Rancho Los Amigos) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
1138A	50 <u>49</u>	INTERMEDIATE CLERK
1140A	49 <u>20</u>	SENIOR CLERK

SECTION 35. Section 6.78.070 (Department of Health Services – ValleyCare Network) is hereby amended to add the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>7747A</u>	<u>1</u>	<u>REFRIGERATION MECHANIC WKG SUPVR</u>
<u>5884A</u>	<u>1</u>	<u>SUBSTANCE ABUSE COUNSELOR</u>

SECTION 36. Section 6.78.070 (Department of Health Services – ValleyCare Network) is hereby amended to change the number of ordinance positions for the following class:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
5476A	199 <u>200</u>	PHYSICIAN SPECIALIST(NON MEGAFLEX)

SECTION 37. Section 6.78.080 (Department of Health Services – Online Real-Time Centralized Health Information Database) is hereby amended to delete the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
5474A	2	PHYSICIAN,MD(NON-MEGAFLEX)
5135A	6	REGISTERED NURSE III

SECTION 38. Section 6.78.080 (Department of Health Services – Online Real-Time Centralized Health Information Database) is hereby amended to add the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>5295A</u>	<u>1</u>	<u>ASST NURSING DIR,ADMINISTRATION</u>
<u>5458A</u>	<u>1</u>	<u>CHIEF PHYSICIAN II</u>
<u>5216A</u>	<u>4</u>	<u>SENIOR NURSING INSTRUCTOR</u>

SECTION 39. Section 6.78.080 (Department of Health Services – Online Real-Time Centralized Health Information Database) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
2620A	4 <u>2</u>	DATABASE ADMINISTRATOR
2594A	4 <u>6</u>	PRINCIPAL INFO SYSTEMS ANALYST
2525A	7 <u>5</u>	SENIOR APPLICATION DEVELOPER
2593A	34 <u>34</u>	SENIOR INFORMATION SYSTEMS ANALYST

SECTION 40. Section 6.81.010 (Internal Services Department) is hereby amended to add the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>9371F</u>	<u>8</u>	<u>ROOFER,NC</u>

SECTION 41. Section 6.81.010 (Internal Services Department) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
2122A	4 <u>2</u>	EXECUTIVE SECRETARY III
3530A	3 <u>4</u>	SUPVGT TELECOM SYSTEMS ENGINEER

SECTION 42. Section 6.86.010 (Department of Mental Health) is hereby amended to delete the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
8971A	4	RESEARCH ANALYST I,BEHAVIOR SCI
0913N	4	STAFF ASSISTANT II

SECTION 43. Section 6.86.010 (Department of Mental Health) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
1002A	25 <u>26</u>	ADMINISTRATIVE SERVICES MANAGER I
1003A	24 <u>20</u>	ADMINISTRATIVE SERVICES MANAGER II
8697A	276 <u>274</u>	CLINICAL PSYCHOLOGIST II
4727A	41 <u>42</u>	HEALTH PROGRAM ANALYST I
4731A	24 <u>22</u>	HEALTH PROGRAM ANALYST III
2214A	396 <u>397</u>	INTERMEDIATE TYPIST-CLERK
1848A	15 <u>18</u>	MANAGEMENT ANALYST
9002A	206 <u>232</u>	MEDICAL CASE WORKER II
9038A	154 <u>162</u>	MENTAL HEALTH CLINICAL SUPERVISOR
5278A	185 <u>181</u>	MENTAL HEALTH COUNSELOR,RN
4735A	223 <u>225</u>	MENTAL HEALTH PSYCHIATRIST
8148A	82 <u>80</u>	MENTAL HEALTH SERVICES COORD I

9035A	857	<u>879</u>	PSYCHIATRIC SOCIAL WORKER II
5872A	19	<u>18</u>	RECREATION THERAPIST II
8593A	15	<u>14</u>	REHABILITATION COUNSELOR II
2593A	25	<u>26</u>	SENIOR INFORMATION SYSTEMS ANALYST
0913A	41	<u>42</u>	STAFF ASSISTANT II
5884A	41	<u>44</u>	SUBSTANCE ABUSE COUNSELOR

SECTION 44. Section 6.94.010 (Department of Parks and Recreation) is hereby amended to delete the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
6296A	4	GLAZIER

SECTION 45. Section 6.94.010 (Department of Parks and Recreation) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
0283A	7	<u>6</u> ARBORETUM GARDENER
0282A	7	<u>5</u> ASSISTANT ARBORETUM GARDENER
1251H	246	<u>243</u> CASHIER-CLERK
0352A	415	<u>114</u> GROUNDS MAINTENANCE WORKER I
0352F	78	<u>77</u> GROUNDS MAINTENANCE WORKER I
8796H	573	<u>633</u> RECREATION SERVICES LEADER
8800A	24	<u>22</u> RECREATION SERVICES MANAGER

8836A	14	<u>13</u>	REGIONAL PARK SUPERINTENDENT I
6622A	4	<u>5</u>	SENIOR GENERAL MAINTENANCE WORKER
0907A	13	<u>14</u>	STAFF ASSISTANT I
1592H	10	<u>9</u>	TOUR GUIDE

SECTION 46. Section 6.100.010 (Probation Department – Support services) is hereby amended to delete the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
0750A	4	FINANCIAL SPECIALIST IV

SECTION 47. Section 6.100.010 (Probation Department – Support services) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
0643A	5	<u>6</u> ACCOUNTING TECHNICIAN II
1059A	2	<u>1</u> ADMINISTRATIVE DEPUTY III(UC)
1849A	14	<u>12</u> SENIOR DEPARTMENTAL PERSONNEL TECH

SECTION 48. Section 6.100.015 (Probation Department – Special services) is hereby amended to delete the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
8608A	42	DEP PROB OFF I(RES TREAT/DET SVCS)
8618A	18	GROUP SUPERVISOR,NIGHTS,PROBATION
1179A	1	HEAD CLERK
1140A	1	SENIOR CLERK
2102A	1	SENIOR SECRETARY III
2216A	1	SENIOR TYPIST-CLERK
2201A	8	TRANSCRIBER TYPIST

SECTION 49. Section 6.100.015 (Probation Department – Special services) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
8607A	452 <u>417</u>	DEPUTY PROBATION OFFICER II,FIELD
8609A	92 <u>36</u>	DEP PROB OFF II(RES TREAT/DET SVCS)
2214A	48 <u>28</u>	INTERMEDIATE TYPIST-CLERK
8620A	15 <u>13</u>	PROBATION DIRECTOR
2096A	6 <u>5</u>	SECRETARY III
8243F	154 <u>149</u>	STUDENT PROFESSIONAL WORKER I
8610A	79 <u>62</u>	SUPVG DEPUTY PROBATION OFFICER
2219A	3 <u>2</u>	SUPERVISING TYPIST-CLERK

SECTION 50. Section 6.100.017 (Probation Department – Juvenile institution services) is hereby amended to add the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>8607A</u>	<u>35</u>	<u>DEPUTY PROBATION OFFICER II, FIELD</u>
<u>1140A</u>	<u>1</u>	<u>SENIOR CLERK</u>
<u>2216A</u>	<u>1</u>	<u>SENIOR TYPIST-CLERK</u>
<u>8243F</u>	<u>2</u>	<u>STUDENT PROFESSIONAL WORKER I</u>

SECTION 51. Section 6.100.017 (Probation Department – Juvenile institution services) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
8608A	544 <u>583</u>	DEP PROB OFF I(RES TREAT/DET SVCS)
8609A	264 <u>317</u>	DEP PROB OFF II(RES TREAT/DET SVCS)
8618A	477 <u>495</u>	GROUP SUPERVISOR, NIGHTS, PROBATION
1179A	4 <u>2</u>	HEAD CLERK
2214A	29 <u>49</u>	INTERMEDIATE TYPIST-CLERK
8620A	38 <u>40</u>	PROBATION DIRECTOR
2096A	44 <u>15</u>	SECRETARY III
2102A	7 <u>8</u>	SENIOR SECRETARY III

8610A	86	<u>103</u>	SUPVGT DEPUTY PROBATION OFFICER
2219A	2	<u>3</u>	SUPERVISING TYPIST-CLERK
2201A	26	<u>34</u>	TRANSCRIBER TYPIST

SECTION 52. Section 6.100.018 (Probation Department – Field services) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
2214A	273	<u>308</u> INTERMEDIATE TYPIST-CLERK
8620A	34	<u>35</u> PROBATION DIRECTOR

SECTION 53. Section 6.104.010 (Public Defender) is hereby amended to add the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>2521A</u>	<u>2</u>	<u>APPLICATION DEVELOPER II</u>
<u>2101A</u>	<u>1</u>	<u>SENIOR SECRETARY II</u>
<u>2216A</u>	<u>2</u>	<u>SENIOR TYPIST-CLERK</u>

SECTION 54. Section 6.104.010 (Public Defender) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
9248A	273	<u>263</u> DEPUTY PUBLIC DEFENDER II

9248N	6	<u>7</u>	DEPUTY PUBLIC DEFENDER II
9251N	15	<u>16</u>	DEPUTY PUBLIC DEFENDER III
2591A	4	<u>3</u>	INFORMATION SYSTEMS ANALYST II
2111A	2	<u>4</u>	MANAGEMENT SECRETARY V
9034N	8	<u>7</u>	PSYCHIATRIC SOCIAL WORKER I
2104A	3	<u>5</u>	SENIOR SECRETARY V

SECTION 55. Section 6.106.010 (Public Library) is hereby amended to add the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>8025A</u>	<u>1</u>	<u>GENERAL SERVICES MANAGER I</u>

SECTION 56. Section 6.106.010 (Public Library) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
4108A	4	<u>3</u> DEPARTMENTAL FACILITIES PLANNER I
4112A	3	<u>5</u> DEPARTMENTAL FACILITIES PLANNER II
8334A	176	<u>177</u> LIBRARIAN I
8325F	809	<u>812</u> LIBRARY AID
8327A	26	<u>27</u> LIBRARY ASSISTANT II
9325F	507	<u>516</u> LIBRARY PAGE,NC
4132A	4	<u>2</u> PRINCIPAL FACILITIES PROJECT MGR

1849A 2 3 SENIOR DEPARTMENTAL PERSONNEL TECH

SECTION 57. Section 6.120.010 (Sheriff – Administration) is hereby amended to delete the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
9968A	4	DIVISION CHIEF, SHERIFF(UC)
6619A	4	GENERAL MAINTENANCE WORKER
2591A	3	INFORMATION SYSTEMS ANALYST II
2569A	4	INFORMATION TECHNOLOGY SPECIALIST I
2593A	4	SENIOR INFORMATION SYSTEMS ANALYST

SECTION 58. Section 6.120.010 (Sheriff – Administration) is hereby amended to add the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>2828A</u>	<u>1</u>	<u>SECURITY OFFICER, SHERIFF</u>
<u>2201A</u>	<u>1</u>	<u>TRANSCRIBER TYPIST</u>

SECTION 59. Section 6.120.010 (Sheriff – Administration) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
2723A	5 <u>4</u>	COMMANDER
2708A	56 <u>62</u>	DEPUTY SHERIFF
0997A	3 <u>2</u>	DIRECTOR,BUREAU OPERATIONS,SHERIFF
1924A	56 <u>57</u>	EMPLOYMENT SERVS ASST II,SHERIFF
2745A	7 <u>8</u>	LAW ENFORCEMENT TECHNICIAN
2111A	3 <u>2</u>	MANAGEMENT SECRETARY V

SECTION 60. Section 6.120.011 (Sheriff – Court services) is hereby amended to delete the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
2585A	4	SENIOR INFORMATION TECHNOLOGY AIDE

SECTION 61. Section 6.120.011 (Sheriff – Court services) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
2708A	1324 <u>1321</u>	DEPUTY SHERIFF
2828A	406 <u>105</u>	SECURITY OFFICER,SHERIFF

SECTION 62. Section 6.120.012 (Sheriff – Custody) is hereby amended to delete the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
2521A	4	APPLICATION DEVELOPER II
2574A	4	INFORMATION TECHNOLOGY MANAGER III
2344A	4	PROCUREMENT ASSISTANT I
5340A	4	SUPERVISING STAFF NURSE I, SHERIFF

SECTION 63. Section 6.120.012 (Sheriff – Custody) is hereby amended to add the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>2343A</u>	<u>2</u>	<u>PROCUREMENT AID</u>

SECTION 64. Section 6.120.012 (Sheriff – Custody) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
2749A	1097 <u>1178</u>	CUSTODY ASSISTANT, SHERIFF
1138A	34 <u>30</u>	INTERMEDIATE CLERK
2745A	23 <u>24</u>	LAW ENFORCEMENT TECHNICIAN
1228A	33 <u>32</u>	OPERATIONS ASSISTANT I, SHERIFF
2329A	13 <u>9</u>	WAREHOUSE WORKER AID

SECTION 65. Section 6.120.013 (Sheriff – Detective services) is hereby amended to delete the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
2591A	4	INFORMATION SYSTEMS ANALYST II
2547A	-4	SENIOR IT TECHNICAL SUPPORT ANALYST

SECTION 66. Section 6.120.013 (Sheriff – Detective services) is hereby amended to add the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>9309C</u>	<u>18</u>	<u>DEPUTY SHERIFF,NC</u>
<u>1228N</u>	<u>1</u>	<u>OPERATIONS ASSISTANT I,SHERIFF</u>

SECTION 67. Section 6.120.013 (Sheriff – Detective services) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
2708N	-47 <u>50</u>	DEPUTY SHERIFF
2717N	9 <u>10</u>	SERGEANT

SECTION 68. Section 6.120.014 (Sheriff – General support services) is hereby amended to add the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>2574A</u>	<u>1</u>	<u>INFORMATION TECHNOLOGY MANAGER III</u>
<u>2585A</u>	<u>2</u>	<u>SENIOR INFORMATION TECHNOLOGY AIDE</u>

SECTION 69. Section 6.120.014 (Sheriff – General support services) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
1002A	5 <u>3</u>	ADMINISTRATIVE SERVICES MANAGER I
2520A	4 <u>2</u>	APPLICATION DEVELOPER I
2521A	-4 <u>5</u>	APPLICATION DEVELOPER II
2723A	-4 <u>3</u>	COMMANDER
2708A	236 <u>233</u>	DEPUTY SHERIFF
0997A	-4 <u>5</u>	DIRECTOR,BUREAU OPERATIONS,SHERIFF
9968A	3 <u>2</u>	DIVISION CHIEF,SHERIFF(UC)
6619A	58 <u>59</u>	GENERAL MAINTENANCE WORKER
2591A	-49 <u>54</u>	INFORMATION SYSTEMS ANALYST II
2595A	-4 <u>5</u>	INFORMATION SYSTEMS SUPERVISOR I
2584A	4 <u>2</u>	INFORMATION TECHNOLOGY AIDE
2569A	6 <u>7</u>	INFORMATION TECHNOLOGY SPECIALIST I

1138A	9	<u>10</u>	INTERMEDIATE CLERK
2745A	46	<u>44</u>	LAW ENFORCEMENT TECHNICIAN
2719A	37	<u>36</u>	LIEUTENANT
2525A	6	<u>7</u>	SENIOR APPLICATION DEVELOPER
2593A	54	<u>53</u>	SENIOR INFORMATION SYSTEMS ANALYST
2547A	4	<u>14</u>	SENIOR IT TECHNICAL SUPPORT ANALYST
2104A	4	<u>3</u>	SENIOR SECRETARY V
2717A	408	<u>107</u>	SERGEANT

SECTION 70. Section 6.120.016 (Sheriff – County services) is hereby amended to delete the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
2723A	4	COMMANDER
2104A	4	SENIOR SECRETARY V

SECTION 71. Section 6.120.016 (Sheriff – County services) is hereby amended to change the number of ordinance positions for the following class:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
1229A	7	<u>6</u> OPERATIONS ASSISTANT II, SHERIFF

SECTION 72. Section 6.120.017 (Sheriff – Medical services bureau) is hereby amended to add the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>2344A</u>	<u>1</u>	<u>PROCUREMENT ASSISTANT I</u>

SECTION 73. Section 6.120.017 (Sheriff – Medical services bureau) is hereby amended to change the number of ordinance positions for the following class:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
1228A	40 <u>11</u>	OPERATIONS ASSISTANT I, SHERIFF

SECTION 74. Section 6.120.018 (Sheriff – Patrol clearing account) is hereby amended to delete the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
2591A	2	INFORMATION SYSTEMS ANALYST II
2595A	4	INFORMATION SYSTEMS SUPERVISOR I
2584A	4	INFORMATION TECHNOLOGY AIDE
2525A	4	SENIOR APPLICATION DEVELOPER
2593A	4	SENIOR INFORMATION SYSTEMS ANALYST
2585A	4	SENIOR INFORMATION TECHNOLOGY AIDE
2547A	6	SENIOR IT TECHNICAL SUPPORT ANALYST

SECTION 75. Section 6.120.018 (Sheriff – Patrol clearing account) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
1002A	40 <u>12</u>	ADMINISTRATIVE SERVICES MANAGER I
2723A	9 <u>12</u>	COMMANDER
2708A	3684 <u>3671</u>	DEPUTY SHERIFF
2708N	89 <u>88</u>	DEPUTY SHERIFF
9309C	2529 <u>2511</u>	DEPUTY SHERIFF,NC
9968A	4 <u>6</u>	DIVISION CHIEF,SHERIFF(UC)
2719A	176 <u>177</u>	LIEUTENANT
2111A	5 <u>6</u>	MANAGEMENT SECRETARY V
1228A	13 <u>14</u>	OPERATIONS ASSISTANT I,SHERIFF
1229A	40 <u>41</u>	OPERATIONS ASSISTANT II,SHERIFF
2104A	6 <u>8</u>	SENIOR SECRETARY V

SECTION 76. Section 6.126.010 (Treasurer and Tax Collector) is hereby amended to delete the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
0934A	4	HEAD,STAFF SERVICES
2649A	4	SENIOR ACCOUNTING SYSTEMS ANALYST

SECTION 77. Section 6.126.010 (Treasurer and Tax Collector) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
0578A	23 <u>22</u>	ACCOUNT CLERK II
0658A	2 <u>3</u>	ACCOUNTING OFFICER III
1485A	5 <u>6</u>	SUPVG DEPUTY PUBLIC CONS/ADMN
2331A	4 <u>2</u>	WAREHOUSE WORKER I

SECTION 78. Pursuant to Government Code Section 25123(f), this ordinance shall take effect immediately upon final passage.

*The Executive Office/Clerk of the Board of Supervisors shall insert the effective date for the salary or salary schedule and level in the space provided for the unclassified position added and the salary change made to Section 6.28.050 of the County Code.

[SUPPBUDGFY13-14ABCEO]

KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 437
LOS ANGELES, CA 90012
TELEPHONE (213) 974-2101 FAX: (213) 626-1812

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January 21, 2014

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**DEPARTMENT OF TREASURER AND TAX COLLECTOR
RECOMMENDATION TO AWARD CONTRACT FOR
TEMPORARY PERSONNEL SERVICES TO
CBS PERSONNEL SERVICES, LLC DBA STAFFMARK
(ALL DISTRICTS) (3 VOTES)**

SUBJECT

The recommended action is to approve Contract Award to CBS Personnel Services, LLC dba Staffmark (Staffmark) for the provision of Temporary Personnel Services.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Award and instruct the Chairman to sign the attached Contract (Exhibit I) with Staffmark to provide short-term and intermittent Temporary Personnel Services to the Treasurer and Tax Collector (TTC), with an annual maximum Contract Sum not to exceed \$448,000, commencing on March 1, 2014, for a three-year term through February 28, 2017.
2. Delegate authority to the TTC to execute future amendments to extend the Contract for a maximum of two one-year renewals and six month-to-month extensions at the option of the TTC in accordance with the Term of the Contract.
3. Delegate authority to the TTC to execute future amendments to modify the terms of the Statement of Work that do not materially alter the Contract and/or to add and/or change certain terms and conditions in the Contract as required by the

Board of Supervisors (Board) or Chief Executive Office, provided County Counsel approval is obtained prior to execution of such amendments.

4. Delegate authority to the TTC to approve, if necessary, any assignment and delegation of services performed by Staffmark in order to ensure continuation of Temporary Personnel Service needs to meet the TTC's mandated operations provided that County Counsel approval is obtained prior to such assignment.
5. Delegate authority to the TTC, if necessary, to execute substantially similar Contract(s), without affecting the maximum Contract Sum, to the next highest ranked proposal identified in this Request For Proposals (RFP) process in order to ensure that unanticipated circumstances or changes in the Temporary Personnel Services workload requirements during the Term of the Contract do not jeopardize the TTC's mandated operations, provided County Counsel approval is obtained prior to execution.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The County of Los Angeles (County) is authorized, under California Government Code Section 31000.4, to obtain temporary help to assist the County during any peak workload, temporary absence, or emergency situation provided the Board determines that it is in the economic interest of the County to provide such temporary help by Contract, rather than employing persons for such purpose. Use of temporary help under Government Code Section 31000.4 is limited to a period not to exceed 90 days for any single peak workload, temporary absence, or emergency situation.

The TTC has several peak workload periods in various areas of the Department including, but not limited to, the bi-annual property tax seasons. The busiest property tax collection periods of the year are the two-weeks just prior to and immediately following December 10 and April 10 of each year. Therefore, the TTC utilizes a temporary personnel agency to provide dependable and qualified staff to assist with the processing of up to 2.2 million remittances received in the two to three weeks prior to the delinquency dates.

In addition to the primary peak workload periods described above, the TTC also experiences seasonal peaks associated with sales of tax defaulted properties and processing property tax payment exceptions, which occur during January through February and June through July of each year.

The proposal submitted by Staffmark for these services was evaluated and rated according to its responsiveness to criteria included in the RFP. Based on the TTC's evaluation, the TTC is recommending approval and Contract Award to Staffmark to provide Temporary Personnel Services.

The current Contract is scheduled to expire on February 28, 2014. The recommended Contract with Staffmark will provide for continuing Temporary Personnel Services.

Implementation of Strategic Plan Goals

The approval of this Contract is consistent with the County's Strategic Plan Goal of Organizational Effectiveness. The recommended Contract provides for ongoing contractual Temporary Personnel Services, which supports mandated operations of the TTC.

FISCAL IMPACT/FINANCING

The maximum Contract Sum for the first year is \$448,000. Funding is available in the Departmental Adopted Budget for Fiscal Year 2013-2014.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Pursuant to Government Code Section 31000.4, the County is authorized to obtain temporary help for a period not to exceed 90 days for any single peak workload, temporary absence, or emergency situation. The Contract contains the County's required provisions, including the requirement for the Contractor to notify and assist its employees with the Federal Earned Income Tax Credit application process, the consideration of qualified GAIN/GROW participants for employment openings, compliance with the Jury Service Program, Safely Surrender Baby Law, Defaulted Property Tax Reduction Program and Contract Notification to the County when the Contract is within six months from expiration of term. The recommended Contract shall commence upon the date of Board approval and shall expire on February 28, 2017, with two one-year and six month-to-month extensions at the option of the TTC in accordance with the Term of the Contract and shall become effective on March 1 of the current year for a maximum term of five years and six months.

The Contractor is in compliance with all County requirements. Staffmark will not be asked to perform services that exceed the Contract Sum, scope of work, or Term of the Contract. The Contract expressly provides that the County has no obligation to pay for expenditures by Staffmark that exceed the maximum Contract Sum. Additionally, the Contract contains performance standards, including liquidated damages for substandard performance and/or non-performance.

The attached Contract with Staffmark has been reviewed by the Department of Human Resources and has been reviewed and approved as to form by County Counsel. Advance copies of the RFP and proposed Contract have been provided to SEIU Local 721.

CONTRACTING PROCESS

The TTC released the RFP for Temporary Personnel Services on June 26, 2013, to approximately 939 prospective vendors, and the RFP was posted on the County Bid Website of registered vendors under the Commodity Codes for Employment Agency and Search Firm Services and Personnel Services (Not Employment) in Attachment I. The RFP was also posted on the TTC Website and the notification letter was sent to an additional 43 vendors listed in Attachment II. A Mandatory Proposer's Conference was held on Thursday, July 11, 2013, with nine firms attending. The proposal submission deadline date was Wednesday, August 7, 2013.

Five firms responded with a proposal by the deadline date, they are: LA Business Personnel, Inc.; Lloyd Staffing; New Leaf Staffing, Inc.; Staffmark; and TS Staffing Services, Inc.

The proposal submitted by Staffmark met all of the minimum mandatory RFP requirements and was detailed and responsive to the RFP. Staffmark's proposal was ranked highest overall. The proposal clearly demonstrated that Staffmark has a good understanding of the scope of work to be performed and the complexity of the TTC's service requirements. Staffmark has over 43 years experience providing services similar to those being requested by the TTC, including Contracts with other County departments. The proposal was evaluated and rated according to criteria included in the RFP. As required in the RFP, the proposal submitted by Staffmark provided a description of qualifications, its proposed approach to provide services, and a quality control plan.

Minority, Women, Disadvantaged or Disabled Veteran Business Enterprise statistical information for Staffmark is included in Attachment III. Staffmark is not a certified Small Business Enterprise/Community Based Enterprise. The recommendation of Staffmark is made without regard to race, creed or color. There are no provisions for Cost of Living Adjustment in the attached Contract. This is not a Proposition A Contract; and therefore, is exempt from the Living Wage Program (County Code Chapter 2.201).

IMPACT ON CURRENT SERVICES

The current Contract for Temporary Personnel Services expires on February 28, 2014. The Contract Award of the recommended Contract will provide for an effective continuation of service.

The Honorable Board of Supervisors
January 21, 2014
Page 5

CONCLUSION

Instruct the Executive Officer/Clerk of the Board to return two signed originals of the Contract and one adopted Board letter to the TTC.

Respectfully submitted,

MARK J. SALADINO
Treasurer and Tax Collector

MJS:SPB:VMA:lc
01 TPS Board Letter - Final 12-9-13 vma.doc

Attachments

c: Chief Executive Office
County Counsel
Executive Office, Board of Supervisors

KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 437
LOS ANGELES, CA 90012
TELEPHONE (213) 974-2101 FAX: (213) 626-1812

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January 21, 2014

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**TREASURER AND TAX COLLECTOR
RECOMMENDATION TO AWARD CONTRACT FOR
REAL PROPERTY AUCTIONEERING TO
KENNEDY WILSON, INCORPORATED
(ALL DISTRICTS) (3 VOTES)**

SUBJECT

The recommended action is to approve Contract Award to Kennedy Wilson, Incorporated (KW) for the provision of Real Property Auctioneering Services.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Award and instruct the Chairman to sign the attached Contract (Exhibit I) with KW to provide Real Property Auctioneering Services to the Treasurer and Tax Collector (TTC) at a Commission Rate of 4% of the gross sales, commencing on February 19, 2014, for a three-year term through February 18, 2017.
2. Delegate authority to the TTC to execute future amendments to extend the Contract for a maximum of two one-year renewals and/or six month-to-month extensions at the option of the TTC in accordance with the term of the Contract.
3. Delegate authority to the TTC to execute future amendments to modify the terms of the Statement of Work (SOW) that do not materially alter the Contract and/or to add and/or change certain terms and conditions in the Contract as required by

the Board of Supervisors (Board) or Chief Executive Office (CEO), provided County Counsel's approval is obtained prior to execution of such amendments.

4. Delegate authority to the TTC to approve, if necessary, any assignment and delegation of services performed by KW in order to ensure continuation of Real Property Auctioneering Services needs to meet TTC's mandated operations provided that County Counsel's approval is obtained prior to such assignment to meet TTC's fiduciary obligations to decedent estates under its administration.
5. Delegate authority to the TTC, if necessary, to execute substantially similar Contract(s) to the next highest ranked, most responsive, and responsible proposer identified in this Request for Proposals (RFP) process in order to ensure that unanticipated circumstances or changes in the Real Property Auctioneering Services workload requirements, or the incumbent's inability to provide the required services during the term of the Contract do not jeopardize the TTC's mandated operations, provided County Counsel's concurrence is obtained prior to execution.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The California Probate Code requires the Public Administrator (PA) of each County to take charge of and administer decedent estates for which no estate representative has been appointed. The PA is an Officer of the County government as provided in Government Code Section 24000(l) and the Charter of the County, Article IV, Section 14. The PA conducts the legal process of administering decedent estates under the supervision of the Superior Court.

In the County, the TTC also serves as the PA and, under contract, also provides administrative services to the County Public Guardian as representative of certain conservator estates. The California Probate Code authorizes the PA to sell real property of decedent or conservator estates according to requirements set forth in California Probate Code Sections 10300 – 10316 and 10350 – 10351, when necessary in the best interest of the estates, either by public or private sale.

The TTC currently contracts with KW to provide Real Property Auctioneering Services. The Contract expires on February 18, 2014. The new proposed Contract with KW will ensure continuation of the Real Property Auctioneering Service needs of the TTC and the continuation of Tax Defaulted Property Auction calling services. The recommended Contract will commence upon your Board's approval or February 18, 2014, whichever is later.

Implementation of Strategic Plan Goals

The approval of this Contract is consistent with the County's Strategic Plan Goal of Organizational Effectiveness and Fiscal Responsibility. The recommended Contract provides for ongoing Real Property Auctioneering Services.

FISCAL IMPACT/FINANCING

There is no net County cost as the auctioneer will be paid a commission of up to a maximum of 4% of gross sales from each auction of estate assets.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Pursuant to Government Code Section 31000, the Board is authorized to contract for special services.

The Contract contains the County's required provisions, including the requirement for the Contractor to notify and assist its employees with the Federal Earned Income Tax Credit application process, the consideration of qualified GAIN/GROW participants for employment openings, compliance with the Jury Duty Ordinance, Safely Surrender Baby Law, and Contractor notification to the County when Contract is within six months from expiration of term.

The recommended Contract with KW is for a term of three years with two one-year and/or six month-to-month extensions, for a maximum term of five years and six months. The Contractor is in compliance with all Board's, CEO's, and County Counsel's requirements.

KW will not be asked to perform services that exceed the Contract Commission Rate, scope of work, or Contract dates of the Contract. The Contract expressly provides that the County has no obligation to pay for expenditures by KW that exceed the maximum Contract Commission Rate. Additionally, the Contract contains performance standards, including liquidated damages for substandard and/or non-performance.

The attached Contract with KW has been reviewed and approved as to form by County Counsel.

CONTRACTING PROCESS

The RFP for Real Property Auctioneering Services was released on August 23, 2013, and was posted on the County Bid Website of registered vendors under the Commodity Code for Auctioneering Services, which consisted of approximately 31 registered vendors in Attachment I. The RFP was also posted to the TTC Website and the

notification letter was sent to an additional 43 vendors in Attachment II. The TTC also outreached via email to the California State Auctioneers Association, with a membership of 80, and the Southern California Auctioneer's Association, with a membership of 50.

A Mandatory Proposer's Conference (Conference) was held on September 5, 2013, with six firms attending. Subsequent to the Conference, Addendum 1 was issued on August 28, 2013, to provide updated information related to registration for the Conference. Addendum 2 was issued on September 11, 2013, to provide responses to written questions received and to change Appendix B, SOW, Subparagraph 2.5, Public Auction, Item 2.5.7 and replace Attachment A, Number of Real Property Sales, reflecting the number of brokers participating in Real Property Auctions. Addendum 3 was issued on September 13, 2013, to replace Attachment A, Number of Real Property Sales, reflecting the Gross Sales.

The proposal submission deadline was September 30, 2013. A total of two firms responded with proposals by the due date: CWS Marketing Group and KW.

The Contracts Section performed a preliminary review (Pass/Fail Evaluation) of the proposals received to determine whether proposers were in compliance with the minimum mandatory requirements and responsive to the RFP before being evaluated. In conjunction with County Counsel, the TTC issued Supplemental Data Requests to the two proposers requiring responses back by October 11, 2013.

The evaluation was conducted by a Committee comprised of members from the following County departments: the PA and the Department of Mental Health Public Guardian. The County's Informed Averaging scoring methodology was utilized.

The proposal submitted by KW was the highest ranked, most responsive, and responsible of the proposals evaluated. KW met all of the minimum RFP requirements and its proposal was complete and detailed. The proposal clearly demonstrated that KW has a good understanding of the scope of work to be performed and the complexity of the TTC's service requirements. KW has over 35 years experience providing services similar to those being requested by the TTC, including Contracts with other Counties. The proposal was evaluated and rated according to its responsiveness to criteria included in the RFP. As required by the TTC, the proposal submitted by KW provided a description of KW's qualifications, its proposed approach to providing services, and a quality control plan.

Minority, Women, Disadvantaged or Disabled Veteran Business Enterprise statistical information for KW is included in Attachment III. KW is not a certified Small Business Enterprise/Community Based Enterprise. The recommendation of KW is made without regard to race, creed or color. There are no provisions for Cost of Living Adjustment in

The Honorable Board of Supervisors
January 21, 2014
Page 5

the attached Contract. This is not a Proposition A Contract; and therefore, is exempt from the Living Wage Program (County Code Chapter 2.201).

IMPACT ON CURRENT SERVICES

The current Contract for Real Property Auctioneering Services expires on February 18, 2014. The recommended Contract will enable the Contractor to continue the provision of Real Property Auctioneering Services for the TTC.

CONCLUSION

Instruct the Executive Officer/Clerk of the Board to return two signed originals of the Contract and one adopted Board letter to the TTC.

Respectfully submitted,

MARK J. SALADINO
Treasurer and Tax Collector

MJS:SDP:EVT:lc
RPA Board Letter - 12-12-13 Final jk evt (V2)

Attachments

c: Chief Executive Office
County Counsel
Executive Office, Board of Supervisors

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Award information has not been added at this time.

Bid Information
Bid Number : RFP RPA 2013-03

Bid Title : Real Property Auctioneering Services

Bid Type : Service

Department : Treasurer and Tax Collector

Commodity : AUCTIONEERING SERVICES

Open Date : 8/23/2013

Closing Date : 9/30/2013 2:00 PM

Notice of Intent to Award : [View Detail](#)
Bid Amount : N/A

Bid Download : [Available](#)
Bid Description : The County of Los Angeles (County) Treasurer and Tax Collector (TTC) is issuing this Request for Proposals (RFP) for the provision of Real Property Auctioneering Services.

The RFP can be downloaded from the Internet by either accessing the County's website at <http://camisvr.co.la.ca.us/lacobids> and selecting "View Open Bids" and then "List by Department," or the TTC's website at <http://ttc.lacounty.gov> by clicking on the "TTC Contract Opportunities" link. Potential proposers should take care to download and review the entire RFP.

The RFP contains the service requirements, proposal content and format requirements, a description of the proposal selection process, and a sample contract for the TTC. Vendors that meet the minimum requirements identified in Paragraph 1.4, Minimum Mandatory Requirements, of the RFP are invited to submit a proposal to provide the services described further in Appendix B, Statement of Work, of the RFP. Potential Proposers should carefully review the RFP and ensure that their proposal complies with all RFP requirements.

A Mandatory Proposers' Conference, to answer questions regarding the written specifications of the RFP, will be held at 10:00 a.m., Pacific Time, on Thursday, September 5, 2013, at the Kenneth Hahn Hall of Administration, 500 West Temple Street, Conference Room 140, Los Angeles, California 90012. Any vendor submitting a proposal MUST ATTEND this Conference or will be disqualified. To register to attend the Mandatory Proposers' Conference, please call Elena Villacrés Torres, Contracts Section, at (213) 974-7360 or send email to contracts@ttc.lacounty.gov no later than Monday, September 9, 2013.

RFP responses must be prepared in accordance with Section 2.0, Proposal Submission Requirements, of the RFP. Proposals are due no later than 2:00 p.m., Pacific Time, Monday, September 30, 2013, and shall be delivered or mailed to the Contracts Section, County of Los Angeles Treasurer and Tax Collector, 500 West Temple Street, Room 437, Los Angeles, CA 90012. Proposals received after the scheduled deadline will not be accepted and shall be returned to the sender unopened.

REAL PROPERTY AUCTIONEERING SERVICES

ATTACHMENT II

12/16/2013

	NAMES	ADDRESS	CITY	STATE	ZIP CODE	PHONE NUMBER	FAX NUMBER	CONTACT PERSON	E-MAIL ADDRESS
1	A.N. Abell Auctioneers	2613 Yates Ave.	Commerce	CA	90040	(323) 724-8102		Robert Abell	
2	Accelerated Marketing Group	2102 Business Center Dr.	Irvine	CA	92612	(949) 313-0700		Tood Good	auctioninfo@amgre.com
3	Allstate-Interstate Auctions	9750 Telfair Ave.	Arleta	CA	91331			Alex Civca	
4	American Standard Auctioneers	22647 Ventura Blvd., Ste. 235	Woodland Hills	CA	91364	(818) 594-0505		David Handelman	
5	Auction-CA	4850 Louise Ave.	Encino	CA	91316			Leo Tamir	
6	Baldwin Hills Realty, Inc.	2609 28th St.	Santa Monica	CA	90405			Frank Jones	
7	Bendis Companies, Inc.	3410 La Sierra Ave., Ste. F-123	Riverside	CA	92503	(877) 424-3337 (951) 780-3418	(443) 347-0552	Jan Bendis	info@bendiscompany.com
8	California State Auctioneers Association	1869 Old Baldy Way	Upland	CA	91784	626-594-6243			info@caauctioneers.org
9	Century Financial, Ltd.	867 W. Glentana St.	Covina	CA	91722	(626) 331-0568	(626) 966-3769	Martin Mayerfield	
10	Coulter and Associates Inc.	471 W. Lambert Rd., #113	Brea	CA	92821	(714) 256-9777		Charles Coulter	
11	Coulter and Associates Inc.	451 W. Lambert Road, Ste. 216	Brea	CA	92821	(714) 256-9777		Becky Romero	
12	Eric Montgomery	246 W. Sepulveda St.	San Pedro	CA	90731			Eric Montgomery	
13	Fairway Real Estate	1920 Standiford Ave. # 2	Modesto	CA	95350	(209) 527-1200	(209) 577-8012	Theora Granville	fairwayre@pacbell.net
14	Farash Real Estate Consulting	8577 Rugby Dr., Ste. 103	West Hollywood	CA	90069			Barbara Farash	
15	Fields Auction and Commercial Real Estate Services	23552 Saint Elena	Mission Viejo	CA	92691			Rich Fields	
16	Flans and Weiner, Inc.	16200 Ventura Blvd., Ste. 417	Encino	CA	91436	(818) 501-4888	(818) 783-7875	Larry Weiner	sales@flansweiner.com
17	Global Investment Enterprises	1625 W. Olympic Blvd.	Los Angeles	CA	90015	(213) 480-9145		Gregory Winslow	
18	Great American Group	6330 Variel Avenue Ste. 100	Woodland Hills	CA	91367	(818) 884-3737	(818) 884-2976	Roy Gamityan	rgamityan@greatamerican.com
19	Homeowners Realty, Inc.	4401 Crenshaw Blvd., Ste. 215	Los Angeles	CA	90043	(323) 290-2260			
20	James Burks, Jr.	304 South Central Ave.	Compton	CA	90220			James Burks, Jr.	
21	Joe Tadlock Auctioneer	6830 E. Washington Blvd.	Commerce	CA	90040	(562) 941-8602	(323) 727-2956	Joe Tadlock	tadlockauction@aol.com
22	John S. Manocchia Auctioneer & Realtor	1741 N. Rose St.	Burbank	CA	91505	(818) 848-8436		John Manocchia	
23	Jordan Grinker and Associates	10590 Dunleer Dr.	Los Angeles	CA	90064			Jordan Grinker	
24	Kennedy Wilson	9701 Wilshire, Blvd., 7th Fl.	Beverly Hills	CA	90212	(310) 887-6446		Rhett Winchell	rwinchell@kennedywilson.com
25	Leonard M. Rood Company	3832 Mound View Ave.	Studio City	CA	91604			Leonard Rood	

REAL PROPERTY AUCTIONEERING SERVICES

ATTACHMENT II

12/16/2013

	NAMES	ADDRESS	CITY	STATE	ZIP CODE	PHONE NUMBER	FAX NUMBER	CONTACT PERSON	E-MAIL ADDRESS
26	Major Properties	1200 W. Olympic Blvd.	Los Angeles	CA	90015	(213) 747-4151		Brad Luster	listings@majorproperties.com
27	Ocean Star	145 N. Atlancic Blvd., Ste. 201	Monterey park	CA	91765			Peter Lee	
28	Orrill's Auction Studio	1910 W. Adams Blvd.	Los Angeles	CA	90018	(323) 734-3123 (818) 366-7859			orrillsauction@sbcglobal.net
29	Pacific Coast Realty & Auction	24238 Neece Ave.	Torrance	CA	90505	(310) 378-3680		Edmond Bisson	
30	Pacific Credit	P.O. Box 488	Buena Park	CA	90621			Bob Andrade	
31	Real Estate Disposition Corporation	1 Mauchly	Irvine	CA	92618	(949) 458-9879		Robert Friedman	
32	Remarketing Associates, Inc.	3075 E. Thousand Oaks Blvd.	Thousand Oaks	CA	91362	(805) 496-8087	(805) 496-8097	Jeffery Tanenbaum	
33	Rich Wasser Auctioneers	39 Shady Vista Rd.	Rolling Hills Estates	CA	90274	(310) 541-4442	(310) 541-6260	Rich Wasser	richwasser@verizon.net
34	Robert Rouse & Associates	1117 S. Robertson Blvd.	Los Angeles	CA	90035			Robert Rouse	
35	Rouse Max & Sons Inc., Auctioneers	361 S. Robertson Blvd.	Beverly Hills	CA	90211	(800) 421-0816		Max Rouse	info@rouseservices.com
36	Schol Auction Services	18012 Hiawatha St., Apt. 164	Northridge	CA	91326			Robert Schol	
37	Southern California Auctioneers Association	39 Shady Vista Rd.	Rolling Hills Estates	CA	90274	800-352-5572		Rich Wasser	socalauctions@verizon.net
38	Sperry Van Ness Renaissance Commercial, Inc.	18881 Von Karman Ave., Ste. 300	Irvine	CA	92612	(949) 423-6990 (949) 540-9234	(949) 250-4015	Michael Gustafson	mike.gustafson@svn.com
39	Sperry Van Ness, Inc.	18881 Von Karman	Irvine	CA	92612			Patti Zeis	
40	Super Auctions	P.O. Box 2030	Huntington Beach	CA	92647	(714) 535-7000 (714) 329-1373		Robert Storment	rob@superauctions.com
41	The Liquidation Company, Inc.	19528 Ventura Blvd., #376	Tarzana	CA	91356			Brian Myers	
42	Thomas Maxim & Associates	4433 W. Sepulveda Blvd.	Tarzana	CA	90505			Thomas Maxim	
43	U.S. Enterprises	P.O. Box 1337	Rancho Cucamonga	CA	91701			Walter Johnson	
44	Walters and Associates	14731 Franklin Ave., Ste. J	Tustin	CA	92780	(714) 481-3003		Michael Walters	

ATTACHMENT III

**MINORITY, WOMEN, DISADVANTAGED OR
DISABLED VETERAN BUSINESS
ENTERPRISE STATISTICAL INFORMATION**

FIRM/ORGANIZATION INFORMATION AS PROVIDED BY PROPOSER
REAL PROPERTY AUCTIONEERING SERVICES

The following information was gathered for statistical purposes only. On final analysis and consideration of award, vendor was selected without regard to gender, race, creed or color.

FIRM INFORMATION	Kennedy Wilson Inc.	
CULTURAL/ETHNIC COMPOSITION	% of Ownership	No.
OWNERS/ PARTNERS:		
Black/African American	N/A	
Hispanic/Latino	N/A	
Asian or Pacific Islander	N/A	
American Indian	N/A	
Filipino	N/A	
All others	N/A	
Women (included above)	N/A	
MANAGERS:		
Black/African American	5	
Hispanic/Latino	22	
Asian or Pacific Islander	14	
American Indian	1	
Filipino	0	
All others	63	
Women (included above)	23	
STAFF:		
Black/African American	23	
Hispanic/Latino	44	
Asian or Pacific Islander	22	
American Indian	5	
Filipino	2	
All others	141	
Women (included above)	73	
TOTAL NUMBER OF EMPLOYEES	204	
BUSINESS STRUCTURE	Corporation	
Certified as Minority, Woman, Disadvantaged or Disabled Veteran Business Enterprise?	N/A	



County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

DRAFT

WILLIAM T FUJIOKA
Chief Executive Officer

December 3, 2013

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

COUNTY FILM POLICY (ALL DISTRICTS AFFECTED) (3 VOTES)

SUBJECT

Recommendation to approve a policy as directed by the Board that supports filming activity in Los Angeles County, while balancing these objectives with the interests of communities and County government.

IT IS RECOMMENDED THAT THE BOARD:

1. Approve and adopt a "County Filming Policy" effective upon Board approval, to promote the establishment of permit policies, regulations, and best practices that support filming activity in Los Angeles County, balancing these objectives with the interests of communities and County government.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On July 24, 2012, on motion of Supervisor Knabe, the Board directed the Chief Executive Office (CEO) to revise the County's current film practices in accordance with the recently revised California Film Commission's (CFC's) Model Film Ordinance (MFO), and review the accompanying suggested Best Practices for incorporation into the County's practices to the extent practicable. Consistent with the Board's direction, the recommended Policy supports filming activity and encourages the retention of

Board of Supervisors
GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

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Fifth District

"To Enrich Lives Through Effective And Caring Service"

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The Honorable Board of Supervisors
December 3, 2013
Page 2

filming industry in Los Angeles County, balancing the interests of communities and County government.

FISCAL IMPACT/FINANCING

There is no direct fiscal impact related to the recommended adoption of this Policy.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On May 1, 2012, the CFC adopted a revised statewide MFO and Best Practices based on extensive stakeholder outreach to the film industry and State and local governments.

On July 5, 2012, the Southern California Association of Governments' Regional Council unanimously moved to encourage its 191 member cities and six counties to adopt a version of the CFC MFO and Best Practices that fit their particular needs.

As noted above, on July 24, 2012, on motion of Supervisor Knabe, the Board directed the CEO to revise the County's current film practices in accordance with the revised CFC MFO and Best Practices for incorporation into the County's practices to the extent practicable.

On July 31, 2012, the CEO advised the Board that incorporating the CFC's MFO and Best Practices into the County's current practices via a Board Policy would be the best approach. The recommended approach effectively expresses the Board's support for facilitating the County's interaction with the filming industry, and encourages retention of this important economic industry.

On January 24, 2013, the County's Audit Committee approved recommended Policy for submission to the Board.

At the Board meeting on April 30, 2013, Supervisor Knabe requested the Chief Executive Officer to remove Section 7 of the film policy and bring it back to the Board for consideration at a later date.

Section 7 of the originally proposed policy was titled Guidelines and Best Practices for Filming Activities, and contained protocols and procedures such as permit submission timeframe requirement, standard filming hours, Board's ability to lower fees for student or charitable productions, business license waiver, notification/survey radius requirement, cleanup, flood/traffic control, parking, etc. The existence of these protocols and procedures are needed to inform both the public and County departments regarding filming-related activities. Therefore, after further discussions, the

The Honorable Board of Supervisors
December 3, 2013
Page 3

recommendation is to remove the content of this section in the proposed policy (Attachment I), but create a separate document containing these protocols and procedures (Attachment II), and make this document available via a link in the Reference section of the proposed Policy.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

This Policy will encourage and allow County departments to streamline, modify, and/or establish policies, regulation, and best practices in their operations to retain and encourage filming activity in Los Angeles County.

Respectfully submitted,

WILLIAM T FUJIOKA
Chief Executive Officer

WTF:SHK
FC:ib

Attachments

- c: Executive Office, Board of Supervisors
- County Counsel
- Auditor-Controller
- Beaches and Harbors
- Fire
- Internal Services
- Military and Veterans Affairs
- Museum of Art
- Music Center
- Natural History Museum
- Parks and Recreation
- Public Health
- Public Works
- Regional Planning

DRAFT

The Honorable Board of Supervisors
December 3, 2013
Page 4

County Commission on Local Government Services
Los Angeles Economic Development Corporation
FilmL.A.

120313 County Film Policy (Brd Ltr)



Los Angeles County
BOARD OF SUPERVISORS POLICY MANUAL

Policy #:	Title:	Effective Date:
0.000	COUNTY FILMING POLICY	00/00/00

PURPOSE

To promote the establishment of permit policies, regulations, and best practices that increase or retain filming activity in Los Angeles County, while balancing the concerns of communities and County government.

REFERENCE

July 24, 2012 Board Order

July 31, 2012 Chief Executive Officer memorandum entitled: "[California Film Commission's Model Film Ordinance And Best Practices](#)"

January 7, 2014 "Guidelines and Best Practices for Filming Activities for County of Los Angeles"

POLICY

The County Board of Supervisors recognizes the economic importance of the filming industry to the region in terms of economic activity, tax revenue, jobs, and tourism. The following policies and procedures are adopted by the Board to retain and increase filming activities in Los Angeles County, while balancing the concerns of communities and county government.

I. DEFINITIONS:

- a. "Filming Activity" shall mean motion picture, television, and commercial still photography filming activities and include all activity attendant to staging or shooting commercial motion pictures, television shows or programs, commercials, and student films produced to satisfy a post-secondary school course requirement at an educational institution in any medium including film, tape or digital format.
- b. "Charitable filming activities" shall mean commercials, motion pictures, television, videotapes, digital recording or still photography produced by a nonprofit organization, which qualifies under Section 501(c)(3) of the Internal Revenue Code as a charitable organization. No person, directly or indirectly, shall receive a profit from the marketing and production of the film or from showing the films, tapes or photos.

- c. "News Media filming activities" shall mean the photographing, filming or videotaping for the purpose of spontaneous, unplanned television news broadcast or reporting for print media by reporters, photographers or camerapersons.
- d. "Studio filming activities" shall be those filming activities described above that take place in a fixed place of business certified as such by local fire authority having jurisdiction.
- e. "Personal/Family filming activities" shall be those recording activities of visual images (motion or still photography) solely for private personal use, and not for commercial use.

II. PERMITS AND EXEMPTIONS:

- a. Permit required: No person shall use any public or private property, facility or residence in the County's unincorporated areas for the purpose of Filming Activity without first applying for and receiving a permit from the County.
 - 1) Exemptions: The permit requirements described above shall not apply to News Media filming activities, Studio filming activities, and Personal/Family filming activities.

III. RULES AND REGULATIONS:

- a. Rules: The County will promulgate rules and regulations, subject to approval by resolution of the Board, governing the form, time and location of any film activity set forth within the County. The County shall also provide for the issuance of permits. The rules and regulations may be based upon the following criteria:
 - 1) The health and safety of all persons;
 - 2) Mitigation of disruption to all persons within the affected area;
 - 3) The safety of property within the County; and
 - 4) Traffic congestion at particular locations within the County.

IV. APPLICANTS AND ISSUANCE:

- a. Issuing Authority: the issuing authority shall be the County.
- b. Applications: The following information may be included in the application:
 - 1) The specific location at such address or place;
 - 2) The inclusive hours and dates such filming activity will occur;
 - 3) A general statement of the character or nature of the proposed filming activity;
 - 4) The name, address, email address, and telephone number of the person or persons in charge of such filming activity;
 - 5) The exact number of personnel to be involved on-site;
 - 6) A description of the activities that may cause public alarm such as the use of any animals, gunfire, pyrotechnics, or helicopter activity; and
 - 7) The exact number and type of vehicles, and amount and type of equipment, to be used for the filming activities, along with a parking plan.

- c. Fee Schedule: The County shall adopt a fee schedule.
- d. Reimbursement for Personnel: The production company shall reimburse the County for any personnel provided to the company (e.g., police, fire, traffic) for the purpose of assisting the production.
- e. Change of Date: Upon the request of the applicant, the issuing authority shall have the power, upon a showing of good cause, to change the date for which the permit has been issued, provided established limitations are complied with in respect to time and location.

V. INDEMNIFICATION AND INSURANCE PROVISIONS

- a. Indemnification: Permittee shall indemnify defend and hold harmless the County, its special districts, elected and appointed officers, employees, agents and volunteers (“County Indemnitees”) from and against any and all liability, including but not limited to demands, claims, actions, fees, cost and expenses (including attorney and expert witness fees), arising from and /or related to the permit, except for such loss or damage from the sole negligence or willful misconduct of the County Indemnitees.
- b. Insurance: The permit shall not be effective until permittee has submitted satisfactory evidence of general liability insurance, workers' compensation insurance, automobile insurance and employers' liability insurance conforming to the requirements of the County. The type, coverage, policy limits and other conditions of insurance shall be that required by the County at the time the permit is issued, unless a different type, coverage, policy limits and other conditions of insurance are specified in the permit.

VI. VIOLATION:

If an applicant violates any provisions of this Policy or a permit issued pursuant thereto, the County may provide the applicant with verbal or written notice of such violation. If the applicant fails to correct the violation, the County may revoke the permit and all activity must cease.

RESPONSIBLE DEPARTMENT

Chief Executive Office

DATE ISSUED/SUNSET DATE

Issue Date: January 7, 2014

Sunset Date: January 6, 2018

**GUIDELINES AND BEST PRACTICES FOR FILMING ACTIVITIES
IN COUNTY OF LOS ANGELES**

- a. Timely issuance of film permits: An applicant will be required to submit a complete and accurate permit request at least three business days prior to the date on which such person desires to conduct an activity for which a permit is required. Incomplete and/or inaccurate applications will require additional processing time. If such activity interferes with traffic or involves potential public safety hazards, an application with Traffic Control Plans may be required at least 10 business days in advance.
- b. Standard hours for film activities: 7:00 a.m. – 10:00 p.m. for residential zones.
- c. Reasonable permit fees: Permit fees shall be established at reasonable rates consistent with fees charged by similar surrounding jurisdictions and stay within those limits. If appropriate, the Board of Supervisors may reduce permit fees for accredited student or charitable productions.
- d. Business license waiver: Business license shall not be required for temporary filming activities.
- e. County liaison: The County will have a liaison for coordinating permits who will have the authority to make decisions as the community representative prior to and during filming. The liaison should be aware of any previous film production within the community and remain sensitive to local citizens' concerns.
- f. Centralized filming website: A centralized filming website accessible on the internet clearly listing all County film regulations, permit and insurance requirements, fee schedules and liaison contact information should be created and maintained.
- g. Notification: All residents and merchants within a 500 feet radius of the film location must receive notice of filming dates, times, location address and production company contact at least 24 hours prior to the first film activity. When parking production vehicles on a public street, residents and merchants impacted by the parking must receive notice at least 24 hours prior to the arrival of the vehicles.
- h. Surveys: Require a survey of affected residents and/or businesses within a 300 ft. radius when the filming includes extraordinary activities such as full street closure, requests to film beyond the standard hours, and requests to film for extended periods of time.
- i. Clean up: The permittee shall conduct operations in an orderly fashion with continuous attention to the storage of equipment not in use and the cleanup of trash and debris. The area used shall be cleaned of trash and debris upon completion of filming activity at the scene and restored to the original condition before leaving the site.

- j. Filming on Private Property: An applicant is required to obtain the property owner's permission, consent, and/or lease for use of property not owned or controlled by the County.
- k. Flood Control (if applicable): When filming in a flood control channel, an applicant must vacate channel when permit indicates because of water releases. When filming in or on flood control properties, the Flood Control District must be named as an additional insured.
- l. Public Works Department (Road and Streets): If the applicant must park equipment, trucks, and/or cars in zones that does not permit it, temporary "No Parking" signs must be posted with approval of the local authority. The applicant must also obtain permission to lay and safely mat cable across sidewalks, or from generator to service point.
- m. Traffic Control: For filming that would impair traffic flow, an applicant must use California Highway Patrol (CHP), County Sheriff or local law enforcement personnel as appropriate to the locality and comply with all traffic control requirements deemed necessary.
 - 1) An applicant shall furnish and install advance warning signs and any other traffic control devices in conformance with the California Manual on Uniform Traffic Control Devices (California MUTCD), current edition. All appropriate safety precautions must be taken.
 - 2) For any lane closure, the period of time that traffic may be restricted will be determined by the County, based on traffic volumes for location and time of day.
 - 3) Any emergency roadwork or construction by County crews and/or private contractors, under permit or contract to the appropriate department, shall have priority over filming activities.
- n. Municipal Parking Lots: When parking in a municipal parking lot, an applicant may be billed according to the current rate schedule established by the County. In order to assure the safety of citizens in the surrounding community, access roads to beaches, which serve as emergency service roads, must never be blocked. No relocation, alteration, or moving of beach structures will be permitted without prior approval.

Effective: 1/07/2014

January 21, 2014

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**DEPARTMENT OF PUBLIC WORKS:
COUNTY DATA CENTER PROJECT
CERTIFY THE FINAL ENVIRONMENTAL IMPACT REPORT
APPROVE REVISED PROJECT BUDGET
AWARD SUPPLEMENTAL AGREEMENT
SPECS. 5499; CAPITAL PROJECT NO. 70977
(FOURTH DISTRICT) (3 VOTES)**

SUBJECT

Approval of the recommended actions will certify the Final Environmental Impact Report, adopt the Mitigation Monitoring and Reporting Program, and allow the Department of Public Works to proceed with demolition documents, preparation of scoping documents, and off-site infrastructure design for the implementation of the County Data Center project, located at the Rancho Los Amigos, south campus.

IT IS RECOMMENDED THAT THE BOARD:

1. Certify that the Final Environmental Impact Report for the County Data Center project has been completed in compliance with the California Environmental Quality Act and reflects the independent judgment and analysis of the County; find that the Board has reviewed and considered the information contained in the Final Environmental Impact Report prior to approving the project; adopt the

Mitigation Monitoring and Reporting Program, finding that the Mitigation Monitoring and Reporting Program is adequately designed to ensure compliance with the mitigation measures during project implementation; and determine that the significant adverse effects of the project have either been reduced to an acceptable level or are outweighed by the specific considerations of the project, as outlined in the Environmental Findings of Fact and Statement of Overriding Considerations, which findings and statement are adopted and incorporated by reference.

2. Approve the County Data Center project and the revised total project budget of \$208,326,000 for the County Data Center project, Capital Project No. 70977.
3. Authorize the Director of Public Works or her designee to execute a supplemental agreement to Agreement PW 12832 with Arthur M. Gensler and Associates, Inc., to provide demolition documents, scoping documents, off-site infrastructure design, and construction support services for the County Data Center project for a \$5,292,000 not-to-exceed fee to be funded within the Board-approved project budget of \$208,326,000 and to establish the effective date following Board approval.
4. Authorize the Director of Public Works or her designee to execute consultant service agreements to pay stipends in the amount of \$175,000 to the second and third highest ranked qualified design-build short listed proposers that are not selected as the best-value design-builder (or to the top three highest ranking qualified proposers if no design-build contract is awarded) for the County Data Center project, enabling the County to use all design and construction ideas and concepts that will be included within their proposals.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will certify the Final Environmental Impact Report (EIR), adopt the Mitigation Monitoring and Reporting Program (MMRP), approve the County Data Center project, and allow the Department of Public Works to proceed with the demolition documents, scoping, relocation of two existing historic patient wards, and off-site infrastructure design for the County Data Center project.

Background

The County's existing Data Center, located in the City of Downey, provides information processing and communication services that are essential to the daily operation of County departments. Computer systems housed at the current facility process data that

is integral to the County's timekeeping, payroll, and personnel systems, property valuations, property tax billings, collections, and distribution. These systems also support the tracking of inmate movements within the court system, scheduling of courtrooms, monitoring of criminal cases, mental health clients, child support cases, child support payments, processing and routing interdepartmental e-mail, and supporting over 400 County websites.

A 1999 needs assessment study of the existing County Data Center, which was built in 1956 for general office purposes, determined that the existing structure does not meet seismic standards for a regular office building. A moderate to severe seismic event could cause a total interruption of critical information and communication services. The study also determined that the support systems and infrastructure are likely to fail due to their age and poor condition; that the building's electrical system has surpassed its useful life and that its dependence upon a single power feed increases the potential for system interruption or failure. Furthermore, the existing facility can neither accommodate nor support the expanding data needs of the County for the next 30 years. Based on the condition of the existing facility and the need to avoid any interruption in data processing services, the 1999 study concluded that the construction of a new County Data Center would be more advantageous than the retrofit, renovation, and expansion of the existing facility or modifications to individual departmental facilities.

In 2001, programming and feasibility activities for a new County Data Center facility were initiated as well as a search for a suitable site requirement. Concurrently, the Chief Executive Office reviewed several available commercial facilities that could be purchased and adapted to accommodate the County Data Center's programming requirements. This review determined that the estimated acquisition, renovation, and facility modification costs associated with the available existing commercial facilities significantly exceeded the estimated cost for the design and construction of a new facility. Therefore, the most feasible site for a new County Data Center facility was at an available County-owned site at Rancho Los Amigos (RLA) south campus, in the City of Downey.

In December 2006 the Board approved the project scope and budget for the County Data Center project. The proposed primary countywide data center will facilitate critical data systems that are currently located within the existing Internal Services Department's Data Center as well as data systems located in various environments throughout the County of Los Angeles currently supporting the Public Library, the Department of Public Social Services, the Probation Department, the Assessor's Office, Public Works, the Registrar-Recorder/County Clerk, and the Treasurer and Tax Collector.

On December 8, 2009, the Board approved the revised project scope and budget to incorporate the data needs for the Department of Health Services, the Department of Mental Health, the Department of Public Health, and to add a new 27,000-square-foot annex office building with underground parking.

In March 2010, the draft environmental documents were made available for public review for a period of 45 days. A total of four letters of comment were received during the public review period, and two additional letters were received after the close of the public review period. The comments received were related to traffic impacts, demolition of contributors to the RLA Historic District, reconfiguration of the proposed building, and location of the proposed antenna tower.

In 2011, Public Works completed the design for the County Data Center project and completed preliminary design for the annex office building in preparation for public bid and the County has addressed each of the comments received in the Final EIR documentation. An additional mitigation measure has been added to avoid and minimize the impacts to two additional historic resources and the integrity of the RLA Historic District. The County will relocate two of the ten patient wards and they will be relocated to the south east side of the Harriman House on the RLA south campus. These two patient wards shall mimic the original location to the greatest extent feasible, and the siting shall allow for reconstruction of the connecting verandas at the south end each building.

Proposed Project

The long term plan for the County Data Center is to realize greater efficiencies, standardization, and economies of scale through a centrally focused shared services model for computing. The design of the new facility will include sufficient flexibility and scalability to accommodate the departments identified above and any additional departments that utilize the planned shared services solution.

The County Data Center will be approximately 58,000 square feet, located on a 10-acre site on the RLA south campus, approximately three miles west of the current Data Center. The facility will house all systems currently located within the existing Downey Data Center facility and additional systems from the Department of Health Services, the Department of Mental Health, the Department of Public Health, Public Library, the Department of Public Social Services, the Probation Department, the Assessor's Office, Public Works, the Registrar-Recorder/County Clerk, and the Treasurer and Tax Collector. Consistent with the Charter Agreement, established in 2005, the Internal Services Department will serve as the Data Center Proprietor; thereby, maintaining

operational responsibility for the Data Center building, associated infrastructures, and resource allocations.

The essential facility will have an enhanced structural system to withstand nearby seismic events, as well as dual power sources, emergency generators, and uninterrupted power sources to minimize the risk of losing electrical power to the data processing equipment. The facility should be available 99.9 percent of the time with the inclusion of these measures. These measures are required to ensure that the new County Data Center will continue operating during and immediately after a moderate to severe seismic event.

The project also includes the rehabilitation and adaptive reuse of the historic power building. The rehabilitation will entail structural enhancements, replacement of the roof, and refurbishment of interior and exterior finishes, including re-anchoring and repointing the exterior brick façade, installation of conduit and utility connections, and repainting. Given the building's historic status, the rehabilitation will comply with the Secretary of the Interior's Standards for Historic Buildings. The rehabilitated building will house generators to support the County Data Center's operations and provide space for additional generators that can support future buildings on the south campus.

Two existing historic patient wards buildings will be relocated to accommodate the Data Center project. Plans and specifications will be developed to relocate the buildings adjacent to the Harriman House as part of the supplemental agreement with Arthur M. Gensler and Associates, Inc. (Gensler). We will return to the Board at a later date to establish a project to renovate the patient wards and Harriman House.

A 27,000-square-foot annex office building is part of the project and will be located adjacent to the County Data Center building. This building will house the administrative requirements of the Department of Health Services, the Department of Mental Health, and the Department of Public Health.

The project scope has been revised to provide a new modern utility infrastructure system to allow for sufficient utility capacity to support the County Data Center project. Although the RLA south campus has been active for approximately 120 years, the utilities that were installed to meet the needs of the buildings throughout the years are now outdated, inefficient, and costly to maintain. Plans and specifications will be developed to provide the off-site utility infrastructure improvements in order to serve the County Data Center project as part of the supplemental agreement with Gensler.

Proposed Construction Methods

When initially developed, the project was anticipated to be delivered via the design-bid-build method. However, on June 17, 2008, the Board adopted the County's design-build policy and authorized the Director of Public Works or her designee to use design-build as an option for delivery of County capital building projects in excess of \$2,500,000. Public Works recommends the use of design-build to deliver the County Data Center project, as it will allow the proposers to incorporate the latest and best technology, mechanical and electrical solutions into their proposed project designs to meet current County computing requirements.

Public Works will maintain the architectural intent of the previous design, including the approximate room square footages, spatial relationships, program adjacencies, circulation, aesthetics, finishes, and materials. The design-builders will be able to add innovation in information technology, mechanical and electrical systems as there have been technological advancements in these areas since the last iteration of design.

Execution of the supplemental agreement with Gensler will allow Public Works to provide a set of scoping documents that utilizes the previously designed architecture of the project, but updates the performance criteria of the information technology, mechanical and electrical systems, and building code requirements. Upon completion of the scoping documents, Public Works will issue a request for proposals for design-build services.

Stipends of \$175,000 will be provided to the second and third highest ranked qualified design-build short listed proposers that are not selected as the best-value design-builder (or to the top three highest ranking qualified proposers if no design-build contract is awarded), which will afford the County the right to use the information and ideas submitted by all the proposers.

Execution of the supplemental agreement with Gensler will also allow Public Works to provide design documents for the construction of south campus infrastructure that feeds the County Data Center project. The new off-site utility infrastructure systems include, but are not limited to, mechanical, electrical, plumbing, fire, storm water and wastewater management, gas, power, telecommunications, improvements of the landscaping, roads, and pathways. Sustainable design and technology will be incorporated.

We will return to the Board to award a consultant services agreement for the demolition and relocation of the two existing historic patient ward buildings and to adopt and advertise plans and specifications for off-site infrastructure work for the County Data Center project.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provision of Operational Effectiveness (Goal 1) by maximizing the effectiveness of process, structure, and operations to support timely delivery of customer-oriented and efficient public services. It also directs that we ensure Fiscal Sustainability (Goal 2) by strengthening and enhancing the County's capacity to sustain essential County services through proactive and prudent fiscal policies and stewardship. Lastly, it directs us to provide Integrated Services Delivery (Goal 3) by maximizing opportunities to measurably improve client and community outcomes and leverage resources through the continuous integration of health, community, and public safety services.

Green Building/Sustainable Design Program

The proposed project components will comply with the County's Energy and Environmental Policy. The project components will be designed and constructed to achieve the United States Green Building Council's Leadership in Energy and Environmental Design Silver level certification in compliance with adopted Board policy.

FISCAL IMPACT/FINANCING

In December 2009 the Board approved an \$110,000,000 proposed total project budget. The revised project budget of \$208,326,000 incorporates escalation since the last budget approval, stipends for design-builders, a design completion allowance, and additional costs to relocate two historic patient ward buildings and off-site utility infrastructure work. The recommended supplemental agreement with Gensler is for a \$5,292,000 not-to-exceed fee and will be funded within the current project budget. Sufficient funds are available in the Fiscal Year 2013-14 Capital Projects/Refurbishments Budget County Data Center project under Capital Project No. 70977 to fund the supplemental agreement. The Project Schedule and Budget Summary are included in Attachment A.

The County Data Center project will be initially centrally funded with commercial paper proceeds and ultimately through the issuance of long-term, tax-exempt bonds; there will be no impact on participating departments' ongoing operational budget.

The County's current debt ratio is 0.57%, based upon 2013-14 bond payments of \$114.0 million in relation to the \$20.0 billion 2013-14 General County budget. It is anticipated that long-term bonds will not be issued until the project's completion in 2018-19. Assuming the General County budget increases at an annual rate of 1.0%, bond

payments on the Data Center Project are projected to result in a County debt ratio of 0.47% when such payments commence in 2019-20.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The supplemental contracts will contain terms and conditions supporting the Board's ordinances and policies, including, but not limited to: County Code Chapter 2.200, Child Support Compliance Program; County Code Chapter 2.202, Contractor Responsibility and Debarment; County Code Chapter 2.203, Contractor Employee Jury Service Program; County Code Chapter 2.206, Defaulted Property Tax Reduction Program; Board Policy 5.050, County's Greater Avenues for Independence and General Relief Opportunities for Work (GAIN/GROW); Board Policy 5.060, Reporting of Improper Solicitations; Board Policy 5.110, Contract Language to Assist in Placement of Displaced County Workers; and Board Policy 5.135, Notice to Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law). The proposed supplemental agreements will be approved as to form by County Counsel.

Per the Board's Civic Art Policy adopted on December 7, 2004, and revised on December 15, 2009, the project cost does not include an allocation for the Civic Art Fund because the project was authorized prior to approval of the Civic Art Policy.

ENVIRONMENTAL DOCUMENTATION

An Initial Study was prepared for this project in compliance with the California Environmental Quality Act (CEQA). The Initial Study concluded that there is substantial evidence that the proposed project may have a significant impact on the environment in the following areas: air quality, biological resources, cultural resources, hazards and hazardous materials, hydrology and water quality, land use and planning, noise, and utilities and service systems. The Initial Study determined that an EIR would be required and determined that the proposed project would not be expected to result in significant impacts to transportation and traffic as well as other potential impact areas. However, issues related to transportation and traffic were raised during the scoping process for the proposed project. The Initial Study also determined that the proposed project would not be expected to result in significant impacts to aesthetics. However, the project description has been modified to include construction of a 180-foot-tall antenna tower and a 15 to 20-foot-tall lightning rod, which would have the potential to impact aesthetics. Therefore, transportation/traffic, aesthetics, and the aforementioned environmental impact areas that the Initial Study concluded had the potential to result in significant impacts were the subject of a detailed evaluation undertaken in the Draft EIR.

As required under CEQA guidelines, Section 15088.5, the County requested the environmental consultant to review the proposed addition of a new mitigation measure and revisions to seven existing mitigation measures to determine if these changes represent "significant new information" thereby requiring recirculation of the environmental documents for public review. Sapphos Environmental, Inc, the environmental consultant has concluded that while the proposed modifications to the cultural resources mitigation program provide clarification and amplification of the existing Draft EIR, the revisions do not constitute the additional of "significant new information" and are not intended to mitigate potential impacts that were not disclosed in the circulated Draft EIR. Further, the environmental consultant also concluded that the newly added mitigation measure, which provides for the relocation, stabilization, and protection of two additional historic patient ward buildings reduces the impacts to cultural resources described in the circulated Draft EIR.

A Final EIR for the proposed project has been prepared in compliance with CEQA and is on file with the Clerk of the Board of Supervisors. Public notice of the Draft EIR was published in the Long Beach Press Telegram on May 10, 2010, pursuant to Public Resources Code, Section 21092 and posted pursuant to Section 21092.3. Comments were received from the following agencies, groups, and individuals: Fremont Associates, the City of South Gate, the Los Angeles Conservancy, the State Clearinghouse, and Ms. Patricia Lowman. Responses to those comments are included in the Final EIR. Responses to all comments received from public agencies were sent to those agencies pursuant to Section 21092.5. The comments received related to traffic impacts, demolition of contributors to the RLA Historic District, reconfiguration of the proposed building, and location of the proposed antenna tower were not considered controversial.

The Final EIR consists of the April 2010 Draft EIR and technical appendices; Clarifications and Revisions, comments received, and responses to comments dated March 2013. Except for unavoidable significant impacts in the areas of aesthetics, air quality, greenhouse gas emissions, noise, and cultural resources, all identified significant environmental impacts can be avoided or reduced to a level of insignificance through the implementation of the mitigation measures identified in the Final EIR. As stated in the attached Findings of Fact and Statement of Overriding Considerations, the proposed project will result in unavoidable significant impacts on aesthetics, air quality, greenhouse gas emissions, noise, and cultural resources; however, such impacts have been reduced to the extent feasible, and the benefits of the proposed project outweigh these unavoidable adverse impacts.

An MMRP consistent with the conclusions and recommendations of the Final EIR has been prepared and is attached. The MMRP identifies in detail, the manner in which

compliance with the measures adopted to mitigate or avoid potential adverse impacts of the project to the environment is ensured, and the requirements have been incorporated into the conditions of approval for this project.

The location of the documents and other materials constituting the record of the proceedings upon which the Board of Supervisors' decision is based in this matter is the County of Los Angeles, Chief Executive Office, located at the Kenneth Hahn Hall of Administration, 7th Floor. The custodian of such documents and materials is Ms. Dawn McDivitt.

The proposed project is not exempt from payment of a fee to the California Department of Fish and Wildlife pursuant to Section 711.4 of the Fish and Game Code to defray the costs of fish and wildlife protection and management incurred by the California Department of Fish and Wildlife. Upon the Board's certification of the Final EIR, Public Works will file a Notice of Determination in accordance with Section 21152(a) of the California Public Resources Code and pay the required filing and processing fees with the Registrar-Recorder/County Clerk in the amount of \$3,079.75.

CONTRACTING PROCESS

On December 14, 2004, after a competitive qualifications-based selection process, the Board authorized Agreement PW 12832 with Gensler to provide design services for the project for a \$4,564,500 not-to-exceed fee. To date, there have been eight executed supplemental agreements, bringing the current contract value to \$6,468,736.

Supplemental Agreement 1 issued under delegated authority reallocated \$74,450 from optional performance based design that was no longer needed to fund a feasibility study for the power plant design. On December 19, 2006, the Board approved Supplemental Agreement 2 for a \$1,278,310 not-to-exceed fee to provide additional design and construction administration services to incorporate the rehabilitation of the existing power building according to the Secretary of Interior's Standards and Leadership in Energy and Environmental Design certification as part of the proposed project. Supplemental Agreements 3 and 4 issued under delegated authority reallocated \$483,000 and \$448,920 not-to-exceed fees, respectively, from the construction administration budget to provide design and construction administration services to structurally upgrade and refurbish the existing smoke stack, water tower, and cooling tower to meet the Secretary of Interior's Standards.

On December 8, 2009, the Board approved Supplemental Agreement 5 for a \$630,031 not-to-exceed fee to validate and confirm the current program and equipment requirements to incorporate the Department of Health Services, the Department of Mental Health, and the Department of Public Health into the proposed project, and

provide scoping documents for a 27,000-square-foot annex office building. Supplemental Agreement 6 issued under delegated authority reallocated \$438,200 from previous supplemental agreements to provide additional design services for incorporating the Department of Health Services, the Department of Mental Health, and the Department of Public Health into the County Data Center project. Supplemental Agreement 7 issued under delegated authority reallocated \$11,506 from construction administration services to update the County Data Center project documents, including plans, specifications, and energy calculations, to comply with the 2009 California Title 24 Energy Efficiency Standards. Supplemental Agreement 8 issued under delegated authority reallocated \$5,900 from construction administration services to provide additional EIR analysis, studies, documentation, and cost estimates as part of County responses to public comments to the EIR.

Execution of the recommended Supplemental Agreement 9 for a \$5,292,000 not-to-exceed amount will allow Gensler to provide scoping documents and design and construction support services for the County Data Center project. This will also allow for Gensler to provide the additional design and construction support services for the south campus infrastructure that will feed the County Data Center project.

A standard supplemental agreement, in the form previously approved by County Counsel, will be used. The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring qualified displaced County employees will be included in the contract.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no impact on current County services or projects during the performance of the recommended actions.

The Honorable Board of Supervisors
January 21, 2014
Page 12

CONCLUSION

Please return one adopted copy of this letter to the Chief Executive Office, Capital Projects Division; and the Department of Public Works, Project Management Division II.

Respectfully submitted,

WILLIAM T FUJIOKA
Chief Executive Officer

WTF:GF:JFK
MF:as

Attachment

- c: Executive Office, Board of Supervisors
- Arts Commission
- Auditor-Controller
- County Counsel
- Department of Health Services
- Department of Mental Health
- Department of Public Health
- Department of Public Social Services (GAIN/GROW Program)
- Internal Services Department
- Office of Countywide Contract Compliance
- Probation Department

January 7, 2014

ATTACHMENT A

**DEPARTMENT OF PUBLIC WORKS:
COUNTY DATA CENTER PROJECT
CERTIFY THE FINAL ENVIRONMENTAL IMPACT REPORT
APPROVE REVISED PROJECT BUDGET
AWARD SUPPLEMENTAL AGREEMENT
SPECS. 5499; CAPITAL PROJECT NO. 70977
(FOURTH DISTRICT) (3 VOTES)**

I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date	Revised Completion Date
Scoping Documents	06/23/2010	07/29/14
Design Build Procurement Award Contract	12/14/2010	02/24/14
Construction Substantial Completion	10/14/2013	07/23/18
Project Acceptance	08/18/2014	04/08/19

II. PROJECT BUDGET SUMMARY

Budget Category	Approved Budget	Impact of This Action	Revised Budget
Land Acquisition	\$ 0	\$ 0	\$ 0
Construction			
Construction Contracts	\$ 80,192,606	\$ 70,972,394	\$ 151,165,000
Change Orders	\$ 8,019,260	\$ 6,359,740	\$ 14,379,000
Proposer Stipends	\$ 0	\$ 525,000	\$ 525,000
Equipment/FFE	\$ 0	\$ 0	\$ 0
Civic Arts	\$ 0	\$ 0	\$ 0
Subtotal	\$ 88,211,866	\$ 77,857,134	\$ 166,069,000
Plans and Specifications	\$ 6,472,841	\$ (1,180,841)	\$ 5,292,000
Consultant Services			
Deputy Inspection	\$ 1,083,200	\$ 1,616,800	\$ 2,700,000
Hazardous Materials	\$ 0	\$ 275,000	\$ 275,000
Geotech/Soils Test	\$ 545,200	\$ 200	\$ 545,000
Material Testing	\$ 0	\$ 200,000	\$ 200,000
Cost Estimating	\$ 0	\$ 0	\$ 0
Topographic Surveys	\$ 0	\$ 0	\$ 0
Construction Management	\$ 2,932,893	\$ 6,433,107	\$ 9,366,000
Labor Compliance to D.I.R. State Fund	\$ 0	\$ 500,000	\$ 500,000
Subtotal	\$ 4,561,293	\$ 9,024,707	\$ 13,586,200
Miscellaneous Expenditures			
Countywide Contract Compliance	\$ 151,000	\$ 26,000	\$ 177,000
Printing	\$ 250,000	\$ 0	\$ 250,000
Subtotal	\$ 401,000	\$ 26,000	\$ 427,000
Jurisdictional Review/Plan Check/Permit			
Regional Planning	\$ 5,000	\$ 15,000	\$ 20,000
Fire Department	\$ 47,000	\$ 203,000	\$ 250,000
Health Department	\$ 0	\$ 10,000	\$ 10,000
Air Quality Management District	\$ 25,000	\$ 20,000	\$ 45,000
State Water Resources Board	\$ 10,000	\$ 30,000	\$ 40,000
Land Development Support Services	\$ 0	\$ 45,000	\$ 45,000
Building and Safety Plan Check	\$ 445,000	\$ 345,000	\$ 790,000
Subtotal	\$ 532,000	\$ 668,000	\$ 1,200,000
County Services			
Code Compliance	\$ 2,005,000	\$ 3,228,000	\$ 5,233,000
Design Review	\$ 121,000	\$ (121,000)	\$ 0
Contract Administration	\$ 350,000	\$ (143,000)	\$ 207,000
Project Management	\$ 6,245,000	\$ (3,847,000)	\$ 2,398,000
Project Management Support Services	\$ 0	\$ 1,590,000	\$ 1,590,000
ISD ITS Communications	\$ 0	\$ 200,000	\$ 200,000
Project Technical Support	\$ 0	\$ 439,308	\$ 439,308
Consultant Contract Recovery	\$ 0	\$ 476,000	\$ 476,000
Others	\$ 0	\$ 879,000	\$ 879,000
Subtotal	\$ 8,721,000	\$ 2,262,000	\$ 10,983,000
Prior Expenditures	\$ 1,100,000	\$ 9,669,000	\$ 10,769,000
Total	\$ 110,000,000	\$ 98,326,000	\$ 208,326,000