



County of Los Angeles  
**CHIEF EXECUTIVE OFFICE  
OPERATIONS CLUSTER**

WILLIAM T FUJIOKA  
Chief Executive Officer

**\*REVISED\***

**DATE:** September 30, 2010  
**TIME:** 12:30 p.m.  
**LOCATION:** Kenneth Hahn Hall of Administration, **Room 830**

**AGENDA**

Members of the Public may address the Operations Cluster on any agenda item by submitting a written request prior to the meeting.  
Three (3) minutes are allowed for each item.

1. Call to order – Ellen Sandt
  - A) **Board Letters:**
    - a. **Countywide Classification Actions to Implement the Fiscal year 2010-2011 Final Budget**
    - b. **Countywide Classification Actions Information Technology Occupational Study**  
CEO – Steve Masterson or designee
  - B) **Board Letter – Request to Authorize the Registrar-Recorder/County Clerk to Perform Snap Tallies of Certain Precincts in the 2010 General Election**  
RR/CC – Dean Logan or designee
2. Public Comment
3. Adjournment



# County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration  
500 West Temple Street, Room 713, Los Angeles, California 90012  
(213) 974-1101  
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA  
Chief Executive Officer

Board of Supervisors  
GLORIA MOLINA  
First District  
MARK RIDLEY-THOMAS  
Second District  
ZEV YAROSLAVSKY  
Third District  
DON KNABE  
Fourth District  
MICHAEL D. ANTONOVICH  
Fifth District

September 28, 2010

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

## **COUNTYWIDE CLASSIFICATION ACTIONS TO IMPLEMENT THE FISCAL YEAR (FY) 2010-2011 FINAL BUDGET (ALL SUPERVISORIAL DISTRICTS - 3 VOTES)**

### **SUBJECT**

This letter and accompanying ordinance will update the tables of classes of positions and the departmental staffing provisions by implementing new positions countywide in conjunction with the FY 2010-2011 Final Budget as recommended by the Chief Executive Office and reflect a change in title of a program in the Department of Public Health.

### **IT IS RECOMMENDED THAT YOUR BOARD:**

Approve the accompanying ordinance amending Title 6, Salaries, of the County Code to update the departmental provisions to reflect positions allocated in the FY 2010-2011 Final Budget and to reflect a change in title of a program in the Department of Public Health.

### **PURPOSE/JUSTIFICATION FOR RECOMMENDED ACTIONS**

Your Board of Supervisors' (Board) approval of this ordinance will fulfill the Charter requirement to provide, by ordinance, for the number of County employees. It will also provide the authority for County departments to fill new positions allocated in the FY 2010-2011 Final Budget. These recommendations are a routine part of the annual budget process.

*"To Enrich Lives Through Effective And Caring Service"*

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### Deleted Classes

We are recommending the deletion of three (3) vacant represented classifications (Attachment A). This recommendation is consistent with the County's strategy to reduce the number of obsolete classifications.

The represented classes have been approved for deletion by the Employee Relations Commission (ERCOM). The affected departments have been informed of and have consented to these deletions.

### Program Title Change

We are amending County Code Sections 3.15.020 (Commission on Alcohol and Other Drugs Members - Nomination and appointment), 3.15.060 (Commission on Alcohol and Other Drugs – Meetings), and 6.77.020 (Department of Public Health – Alcohol and drug programs administration) to reflect the change in title of a program within the Department of Public Health. The Alcohol and Drug Programs Administration is being renamed as Substance Abuse Prevention and Control to better reflect the program's responsibilities with respect to preventing and reducing substance abuse via public health measures.

### Implementation of Strategic Plan Goals

Your Board's approval of the accompanying ordinance will further the County Strategic Plan Goal 1 - Operational Effectiveness. Specifically, it will address the Service Excellence and Organizational Effectiveness Strategy to improve the quality of the workforce, to achieve departmental operational efficiencies, and to maintain consistency in personnel practices throughout the County.

### FISCAL IMPACT/FINANCING

The cost of and financing for the new position recommendations have been included in the FY 2010-2011 Final Budget.

**FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Pursuant to Article III, Section 11(3) of the Charter of the County of Los Angeles, the Board of Supervisors is to provide, by ordinance, for the number of assistants, deputies, clerks, attaches, and other persons employed in the service of the County. The County Charter also authorizes the establishment and maintenance of "a classification plan and the classification of all positions." This responsibility is further delineated in Civil Service Rule 5.

The accompanying ordinance implementing amendments to Title 6, Salaries, of the County Code has been approved as to form by County Counsel.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Your approval of these recommendations will enable departments to effect personnel actions associated with the FY 2010-2011 Final Budget. Ultimately, this will enhance the quality of services provided to the public.

Respectfully submitted,



WILLIAM T FUJIOKA  
Chief Executive Officer

WTF:EFS:SM  
AE:CS:ra

Attachment

- c: Department of Human Resources
- Executive Office, Board of Supervisors
- County Counsel
- Auditor-Controller
- Affected Departments

**ATTACHMENT A**

**REPRESENTED CLASSES RECOMMENDED FOR DELETION**

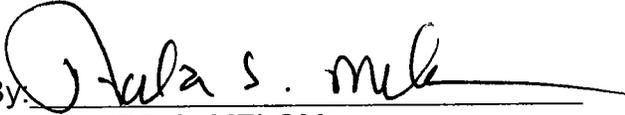
<b>Item No.</b>	<b>Title</b>
2930	Junior Lifeguard Coordinator
6977	Senior Sign Painter
3095	Supervisor, Weights and Measures Inspection

## ANALYSIS

This ordinance amends Title 6 - Salaries, of the Los Angeles County Code by:

- Amending Sections 3.15.020, 3.15.060, and 6.77.020 to reflect a change in the program title for Alcohol and Drug Programs Administration; and
- Adding, deleting, and/or changing certain classifications and numbers of ordinance positions in the departments of Auditor-Controller, Beaches and Harbors, Chief Information Office, Children and Family Services, Consumer Affairs, Coroner, County Counsel, Fire, Health Services, Human Resources, Internal Services, Mental Health, Parks and Recreation, Probation, Public Health, Public Social Services, Public Works, Regional Planning, Registrar-Recorder, Sheriff, and Treasurer-Tax Collector.

ANDREA SHERIDAN ORDIN  
County Counsel

By:   
HALVOR S. MELOM  
Principal Deputy County Counsel  
Labor & Employment Division

HSM:tk

Requested: 06-28-10  
Revised: 08-31-10

**ORDINANCE NO. \_\_\_\_\_**

An ordinance amending Title 6 - Salaries, of the Los Angeles County Code relating to the addition, deletion, and changing of certain classifications and number of ordinance positions in various departments as a result of the budget process for FY 2010-2011.

The Board of Supervisors of the County of Los Angeles ordains as follows:

**SECTION 1.** Section 3.15.020 (Commission on Alcohol and Other Drugs – Members – Nomination and appointment) is hereby amended as follows:

**3.15.020 Members— Nomination and appointment.**

...

B. The commission shall consist of twenty-three (23) members composed and appointed as follows:

1. Each member of the Los Angeles County Board of Supervisors shall nominate four (4) members. No more than one seat appointed by each Board office shall be filled by an individual affiliated with an organization providing alcohol and other drug prevention, treatment or recovery services.

2. The County's ~~alcohol and drug program administration~~ substance abuse prevention and control shall nominate one (1) member who is representative of education. The member shall be actively employed in the field of education.

...

5. The commission shall not include any person or his or her spouse who is any of the following:

a. A member of the board or a person on the staff of a member of the board;

b. A county employee of the health-related agency or department with which the ~~alcohol and drug program~~ substance abuse prevention and control administrator may be affiliated.

...

**SECTION 2.** Section 3.15.060 (Commission on Alcohol and Other Drugs - Meetings) is hereby amended to read as follows:

**3.15.060 Meetings.**

The commission shall meet once per month and may meet at such other times as may be deemed necessary by the chair of the commission or the ~~alcohol and drug program~~ substance abuse prevention and control administrator.

**SECTION 3.** Section 6.40.010 (Auditor-Controller) is hereby amended to delete the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
0718A	4	<del>PROGRAM SPECIALIST VI, AUDITOR-CONT</del>

**SECTION 4.** Section 6.40.010 (Auditor-Controller) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
1331A	40 <u>13</u>	PAYROLL CLERK I

1343A	<del>22</del>	<u>24</u>	PAYROLL SPECIALIST II,A/C
0712A	<del>24</del>	<u>20</u>	PROGRAM SPECIALIST I,AUDITOR-CONT
0716A	<del>4</del>	<u>5</u>	PROGRAM SPECIALIST IV,AUDITOR-CONT

**SECTION 5.** Section 6.42.010 (Department of Beaches and Harbors - Beaches)

is hereby amended to change the number of ordinance positions for the following class:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE	
2742A	<del>3</del>	<u>5</u>	PARKING CONTROL OFFICER

**SECTION 6.** Section 6.51.010 (Chief Information Officer) is hereby amended

to change the number of ordinance positions for the following class:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE	
2563A	<del>2</del>	<u>3</u>	INFO TECHNOLOGY CONSULTANT,CIO

**SECTION 7.** Section 6.52.010 (Department of Coroner) is hereby amended to

change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE	
1637A	<del>39</del>	<u>41</u>	CORONER INVESTIGATOR
1636A	<del>9</del>	<u>13</u>	CORONER INVESTIGATOR TRAINEE
1636C	<del>4</del>	<u>3</u>	CORONER INVESTIGATOR TRAINEE
5455A	<del>12</del>	<u>15</u>	PHYSICIAN SPECIALIST(MEGAFLEX)

**SECTION 8.** Section 6.53.010 (Department of Children and Family Services) is hereby amended to delete the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
2547A	<del>43</del>	<del>SENIOR IT TECHNICAL SUPPORT ANALYST</del>
2560A	<del>8</del>	<del>SR NETWORK SYSTEMS ADMINISTRATOR</del>
2329A	<del>4</del>	<del>WAREHOUSE WORKER AID</del>

**SECTION 9.** Section 6.53.010 (Department of Children and Family Services) is hereby amended to add the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>0647N</u>	<u>2</u>	<u>ACCOUNTANT II</u>
<u>0648N</u>	<u>1</u>	<u>ACCOUNTANT III</u>
<u>0642N</u>	<u>3</u>	<u>ACCOUNTING TECHNICIAN I</u>
<u>0888N</u>	<u>1</u>	<u>ADMINISTRATIVE ASSISTANT II</u>
<u>0889N</u>	<u>1</u>	<u>ADMINISTRATIVE ASSISTANT III</u>
<u>1002N</u>	<u>2</u>	<u>ADMINISTRATIVE SERVICES MANAGER I</u>
<u>1842N</u>	<u>1</u>	<u>DEPARTMENTAL PERSONNEL ASSISTANT</u>
<u>1848N</u>	<u>1</u>	<u>DEPARTMENTAL PERSONNEL TECHNICIAN</u>
<u>9011A</u>	<u>1</u>	<u>SUPVg APPEALS HEARING SPECIALIST</u>

**SECTION 10.** Section 6.53.010 (Department of Children and Family Services) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
0648A	<del>6</del> <u>7</u>	ACCOUNTANT III
1002A	<del>63</del> <u>65</u>	ADMINISTRATIVE SERVICES MANAGER I
9086N	<del>3</del> <u>4</u>	CHILDREN SERVICES ADMINISTRATOR I
9073N	<del>87</del> <u>93</u>	CHILDREN'S SOCIAL WORKER III
2590A	<del>7</del> <u>4</u>	INFORMATION SYSTEMS ANALYST I
2591A	<del>40</del> <u>9</u>	INFORMATION SYSTEMS ANALYST II
2573A	<del>3</del> <u>2</u>	INFORMATION SYSTEMS MANAGER I
2595A	<del>13</del> <u>6</u>	INFORMATION SYSTEMS SUPERVISOR I
2596A	<del>3</del> <u>1</u>	INFORMATION SYSTEMS SUPERVISOR II
2214A	<del>808</del> <u>793</u>	INTERMEDIATE TYPIST-CLERK
2214N	<del>37</del> <u>30</u>	INTERMEDIATE TYPIST-CLERK
2559A	<del>6</del> <u>1</u>	NETWORK SYSTEMS ADMINISTRATOR II
2593A	<del>7</del> <u>5</u>	SENIOR INFORMATION SYSTEMS ANALYST
9074N	<del>39</del> <u>40</u>	SUPVGR CHILDREN'S SOCIAL WORKER
2331A	<del>2</del> <u>1</u>	WAREHOUSE WORKER I

**SECTION 11.** Section 6.60.010 (Department of Consumer Affairs) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
1663A	<del>7</del> <u>8</u>	CONSUMER AFFAIRS REPRESENTATIVE II
1664A	<del>43</del> <u>14</u>	CONSUMER AFFAIRS REPRESENTATIVE III

**SECTION 12.** Section 6.64.010 (County Counsel) is hereby amended to delete the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
2534A	<del>4</del>	<del>INFO SYSTEMS SUPPORT ANALYST I</del>

**SECTION 13.** Section 6.64.010 (County Counsel) is hereby amended to add the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>2611A</u>	<u>1</u>	<u>DEPTL INFO SECURITY OFFICER I</u>

**SECTION 14.** Section 6.64.010 (County Counsel) is hereby amended to change the number of ordinance positions for the following class:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
2214A	<del>44</del> <u>13</u>	INTERMEDIATE TYPIST-CLERK

**SECTION 15.** Section 6.76.010 (Fire Department – Executive Budget) is hereby amended to add the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>0217A</u>	<u>1</u>	<u>ASSISTANT FIRE CHIEF</u>
<u>0198M</u>	<u>120</u>	<u>FIRE FIGHTER TRAINEE</u>

**SECTION 16.** Section 6.76.010 (Fire Department – Executive Budget) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
0208A	4 <u>6</u>	BATTALION CHIEF(56 HOURS)
2214A	44 <u>12</u>	INTERMEDIATE TYPIST-CLERK
8242F	43 <u>14</u>	STUDENT WORKER

**SECTION 17.** Section 6.76.014 (Fire Department – Operations Budget) is hereby amended to delete the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
0198M	120	<del>FIRE FIGHTER TRAINEE</del>

**SECTION 18.** Section 6.76.015 (Fire Department – Prevention Budget) is

hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
0205A	<del>25</del> <u>24</u>	FIRE CAPTAIN(56 HOURS)
2214A	<del>20</del> <u>19</u>	INTERMEDIATE TYPIST-CLERK
8242F	<del>5</del> <u>4</u>	STUDENT WORKER

**SECTION 19.** Section 6.77.010 (Department of Public Health – Public health services) is hereby amended to add the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>2598A</u>	<u>1</u>	<u>INFORMATION TECHNOLOGY SUPERVISOR</u>
<u>2170A</u>	<u>1</u>	<u>STENOGRAPHER</u>

**SECTION 20.** Section 6.77.010 (Department of Public Health – Public health services) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
5723A	<del>7</del> <u>8</u>	ANIMAL SANITATION INSPECTOR
1270A	<del>8</del> <u>9</u>	ASSISTANT PUBLIC HEALTH REGISTRAR
4595N	<del>44</del> <u>15</u>	ASSISTANT STAFF ANALYST, HLTH SERVS

8103A	<del>46</del>	<u>47</u>	COMMUNITY WORKER
6774A	45	<u>19</u>	CUSTODIAN
1757N	22	<u>23</u>	EPIDEMIOLOGY ANALYST
4846N	46	<u>17</u>	HEALTH EDUCATION ASSISTANT
4848A	49	<u>20</u>	HEALTH EDUCATOR
4848N	40	<u>12</u>	HEALTH EDUCATOR
2172A	20	<u>23</u>	INTERMEDIATE STENOGRAPHER
2214A	<del>168</del>	<u>170</u>	INTERMEDIATE TYPIST-CLERK
2214N	38	<u>39</u>	INTERMEDIATE TYPIST-CLERK
2180A	6	<u>7</u>	MEDICAL STENOGRAPHER
5121N	3	<u>2</u>	NURSE PRACTITIONER
4803N	5	<u>6</u>	NUTRITIONIST II
5455A	<del>47</del>	<u>50</u>	PHYSICIAN SPECIALIST(MEGAFLEX)
5230A	<del>246</del>	<u>249</u>	PUBLIC HEALTH NURSE
5230N	62	<u>63</u>	PUBLIC HEALTH NURSE
5798A	40	<u>12</u>	RADIOLOGIC TECHNOLOGIST
5133A	<del>25</del>	<u>27</u>	REGISTERED NURSE I
5134A	24	<u>22</u>	REGISTERED NURSE II
5135A	5	<u>6</u>	REGISTERED NURSE III
2096A	26	<u>27</u>	SECRETARY III
2096N	3	<u>4</u>	SECRETARY III
2525A	2	<u>3</u>	SENIOR APPLICATION DEVELOPER
1402A	4	<u>2</u>	SENIOR MEDICAL RECORD TECHNICIAN

2216A	-43	<u>44</u>	SENIOR TYPIST-CLERK
8243F	65	<u>78</u>	STUDENT PROFESSIONAL WORKER I
8242F	44	<u>16</u>	STUDENT WORKER
5646A	44	<u>12</u>	SUPVGT PUBLIC HEALTH INVESTIGATOR
5728A	6	<u>7</u>	VETERINARIAN

**SECTION 21.** Section 6.77.020 (Department of Public Health – Alcohol and drug programs administration) is hereby amended as follows:

**Chapter 6.77**

**Department of Public Health**

**Sections:**

...

6.77.020 Alcohol and drug programs administration Substance abuse prevention and control – Positions.

...

**SECTION 22.** Section 6.77.025 (Department of Public Health – Children’s medical services) is hereby amended to delete the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
9520	4	PHYSICIAN SPECIALIST, MD, W/O COMP
5230N	4	PUBLIC HEALTH NURSE
9530	11	STUDENT THERAPIST, W/O COMP
9535	20	VOLUNTEER WORKER, W/O COMP

**SECTION 23.** Section 6.77.025 (Department of Public Health – Children’s medical services) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
5856A	<del>43</del> <u>45</u>	OCCUPATIONAL THERAPIST I
5856F	<del>4</del> <u>2</u>	OCCUPATIONAL THERAPIST I
5857A	<del>22</del> <u>23</u>	OCCUPATIONAL THERAPIST II
5857F	<del>2</del> <u>1</u>	OCCUPATIONAL THERAPIST II
5837A	<del>34</del> <u>41</u>	PHYSICAL THERAPIST I
5837F	<del>44</del> <u>7</u>	PHYSICAL THERAPIST I
5839A	<del>22</del> <u>23</u>	PHYSICAL THERAPIST II
5839F	<del>2</del> <u>1</u>	PHYSICAL THERAPIST II

**SECTION 24.** Section 6.78.010 (Department of Health Services – Administration) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
1004A	<del>40</del> <u>13</u>	ADMINISTRATIVE SERVICES MANAGER III
4595A	<del>27</del> <u>26</u>	ASSISTANT STAFF ANALYST, HLTH SERVS
1842A	<del>29</del> <u>32</u>	DEPARTMENTAL PERSONNEL ASSISTANT
1850A	<del>40</del> <u>7</u>	HEAD DEPARTMENTAL PERSONNEL TECH

2591N	4	<u>2</u>	INFORMATION SYSTEMS ANALYST II
2095A	5	<u>2</u>	SECRETARY II
2525A	42	<u>9</u>	SENIOR APPLICATION DEVELOPER
1849A	-47	<u>44</u>	SENIOR DEPARTMENTAL PERSONNEL TECH
2593A	-47	<u>43</u>	SENIOR INFORMATION SYSTEMS ANALYST
2101A	44	<u>17</u>	SENIOR SECRETARY II
2102A	43	<u>12</u>	SENIOR SECRETARY III
9144A	9	<u>10</u>	STAFF DEVELOPMENT SPECIALIST,HS

**SECTION 25.** Section 6.78.055 (Department of Health Services – Coastal cluster) is hereby amended to add the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>6504A</u>	<u>5</u>	<u>ELEVATOR MECHANIC</u>
<u>6504O</u>	<u>1</u>	<u>ELEVATOR MECHANIC</u>
<u>6507A</u>	<u>1</u>	<u>ELEVATOR MECHANIC WORKING SUPVR</u>

**SECTION 26.** Section 6.78.060 (Department of Health Services – LAC+USC healthcare network) is hereby amended to delete the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
2214N	4	<del>INTERMEDIATE TYPIST-CLERK</del>

8326N	4	<del>LIBRARY ASSISTANT I</del>
8381N	4	<del>MEDICAL LIBRARIAN I</del>
5210N	5	<del>NURSING INSTRUCTOR, SCH OF NURSING</del>
5212N	4	<del>SR NURSING INSTRUCTOR, SCH OF NURSING</del>
2216N	4	<del>SENIOR TYPIST CLERK</del>

**SECTION 27.** Section 6.78.060 (Department of Health Services – LAC+USC healthcare network) is hereby amended to add the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>6504A</u>	<u>2</u>	<u>ELEVATOR MECHANIC</u>
<u>6504O</u>	<u>3</u>	<u>ELEVATOR MECHANIC</u>
<u>6510A</u>	<u>1</u>	<u>ELEVATOR MECHANIC SUPERVISOR</u>

**SECTION 28.** Section 6.78.065 (Department of Health Services – Rancho Los Amigos) is hereby amended to add the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>6504A</u>	<u>1</u>	<u>ELEVATOR MECHANIC</u>

**SECTION 29.** Section 6.78.070 (Department of Health Services – San Fernando Valley cluster) is hereby amended to add the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>5459A</u>	<u>1</u>	<u>CHIEF PHYSICIAN III</u>
<u>6504A</u>	<u>2</u>	<u>ELEVATOR MECHANIC</u>

**SECTION 30.** Section 6.78.070 (Department of Health Services – San Fernando Valley cluster) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
5546A	<del>2</del> <u>4</u>	CARDIAC ELECTRODIAGNOSTIC TECH II
5087A	<del>53</del> <u>54</u>	CLINIC NURSING ATTENDANT I
5088A	<del>55</del> <u>54</u>	CLINIC NURSING ATTENDANT II
4895A	<del>47</del> <u>52</u>	CLINICAL LABORATORY SCIENTIST I
5513A	<del>6</del> <u>8</u>	CLINICAL PHARMACIST
5794A	<del>6</del> <u>7</u>	DIAGNOSTIC ULTRASOUND TECHNICIAN
1138A	<del>104</del> <u>105</u>	INTERMEDIATE CLERK
5121A	<del>48</del> <u>49</u>	NURSE PRACTITIONER
5512A	<del>33</del> <u>34</u>	PHARMACIST
5504A	<del>50</del> <u>53</u>	PHARMACY TECHNICIAN

4977A	34	<u>36</u>	PHLEBOTOMY TECHNICIAN I
5455A	482	<u>186</u>	PHYSICIAN SPECIALIST(MEGAFLEX)
5799A	42	<u>16</u>	RADIOLOGIC TECHNOLOGIST,SPEC PROC
5134A	270	<u>274</u>	REGISTERED NURSE II
5135A	69	<u>70</u>	REGISTERED NURSE III
2329A	9	<u>10</u>	WAREHOUSE WORKER AID

**SECTION 31.** Section 6.78.075 (Department of Health Services – Southwest cluster) is hereby amended to delete the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
5455J	4	PHYSICIAN SPECIALIST(MEGAFLEX)

**SECTION 32.** Section 6.78.075 (Department of Health Services – Southwest cluster) is hereby amended to change the number of ordinance positions for the following class:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
5472J	3 <u>4</u>	CONSULTING SPECIALIST,MD(PER SESS)

**SECTION 33.** Section 6.80.010 (Department of Human Resources) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
0895A	-4 <u>10</u>	ADMINISTRATIVE INTERN I
2591A	-4 <u>1</u>	INFORMATION SYSTEMS ANALYST II

**SECTION 34.** Section 6.81.010 (Internal Services Department) is hereby amended to delete the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
6507A	4	<del>ELEVATOR MECHANIC WORKING SUPVR</del>

**SECTION 35.** Section 6.81.010 (Internal Services Department) is hereby amended to add the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>6593A</u>	<u>1</u>	<u>SIGN ENGRAVING MACHINE OPERATOR</u>

**SECTION 36.** Section 6.81.010 (Internal Services Department) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
6679A	8 <u>9</u>	BUILDING CRAFTS SUPERINTENDENT I
6601A	44 <u>15</u>	CONSTRUCTION & REPAIR LABORER

6504A	34	<u>19</u>	ELEVATOR MECHANIC
6510A	-4	<u>3</u>	ELEVATOR MECHANIC SUPERVISOR
6704A	8	<u>9</u>	LOCKSMITH
6973A	7	<u>8</u>	PAINTER
7662A	42	<u>15</u>	SHEET METAL WORKER
7665A	3	<u>5</u>	SHEET METAL WORKING SUPERVISOR

**SECTION 37.** Section 6.86.010 (Department of Mental Health) is hereby amended to add the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>5411M</u>	<u>1</u>	<u>PHYSICIAN,POST GRADUATE(2ND YEAR)</u>

**SECTION 38.** Section 6.86.010 (Department of Mental Health) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE	
0889A	47	<u>18</u>	ADMINISTRATIVE ASSISTANT III
8697A	<del>257</del>	<u>258</u>	CLINICAL PSYCHOLOGIST II
8697N	40	<u>11</u>	CLINICAL PSYCHOLOGIST II
2214A	364	<u>362</u>	INTERMEDIATE TYPIST-CLERK
4729A	55	<u>58</u>	MENTAL HEALTH ANALYST II
4731A	24	<u>25</u>	MENTAL HEALTH ANALYST III
4726A	64	<u>65</u>	MENTAL HEALTH CLINICAL PROGRAM HEAD

8148A	<del>78</del>	<u>83</u>	MENTAL HEALTH SERVICES COORD I
8149N	3	<u>7</u>	MENTAL HEALTH SERVICES COORD II
9035A	<del>635</del>	<u>634</u>	PSYCHIATRIC SOCIAL WORKER II
8972A	9	<u>8</u>	RESEARCH ANALYST II,BEHAVIOR SCI
8973A	6	<u>5</u>	RESEARCH ANALYST III,BEHAVIOR SCI
2593A	<del>25</del>	<u>26</u>	SENIOR INFORMATION SYSTEMS ANALYST
2216A	95	<u>96</u>	SENIOR TYPIST-CLERK
0907A	<del>42</del>	<u>43</u>	STAFF ASSISTANT I
0913N	4	<u>2</u>	STAFF ASSISTANT II
1865N	4	<u>3</u>	TRAINING COORDINATOR,MENTAL HEALTH

**SECTION 39.** Section 6.94.010 (Department of Parks and Recreation) is hereby amended to delete the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<del>1331A</del>	<del>3</del>	<del>PAYROLL CLERK I</del>
<del>1334A</del>	<del>4</del>	<del>PAYROLL CLERK II</del>
<del>1339A</del>	<del>4</del>	<del>SUPERVISING PAYROLL CLERK II</del>
<del>0400A</del>	<del>3</del>	<del>TREE SPRAYER</del>

**SECTION 40.** Section 6.94.010 (Department of Parks and Recreation) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
0293A	<del>2</del> <u>1</u>	BOTANICAL INFORMATION CONSULTANT
1251A	<del>5</del> <u>6</u>	CASHIER-CLERK
8595A	<del>32</del> <u>31</u>	CREW INSTRUCTOR
6471A	<del>42</del> <u>14</u>	ELECTRICIAN
6619A	<del>34</del> <u>30</u>	GENERAL MAINTENANCE WORKER
0352A	<del>444</del> <u>116</u>	GROUNDS MAINTENANCE WORKER I
0354A	<del>99</del> <u>98</u>	GROUNDS MAINTENANCE WORKER II
7268A	<del>22</del> <u>21</u>	IRRIGATION & LAWN SPRINKLER FITTER
6973A	<del>42</del> <u>13</u>	PAINTER
7269A	<del>22</del> <u>23</u>	PLUMBER
8796A	<del>84</del> <u>86</u>	RECREATION SERVICES LEADER
8798A	<del>69</del> <u>72</u>	RECREATION SERVICES SUPERVISOR
2965H	<del>63</del> <u>65</u>	SENIOR POOL LIFEGUARD
0391A	<del>3</del> <u>6</u>	TREE TRIMMER

**SECTION 41.** Section 6.100.010 (Probation Department – Support services) is hereby amended to add the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>8610N</u>	<u>1</u>	<u>SUPVGV DEPUTY PROBATION OFFICER</u>

**SECTION 42.** Section 6.100.010 (Probation Department – Support services) is hereby amended to change the number of ordinance positions for the following class:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
8638N	<del>2</del> <u>4</u>	PROGRAM ANALYST,PROBATION

**SECTION 43.** Section 6.100.015 (Probation Department – Special services) is hereby amended to add the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>8103N</u>	<u>2</u>	<u>COMMUNITY WORKER</u>
<u>8626N</u>	<u>1</u>	<u>TRANSPORTATION DEPUTY,PROBATION</u>

**SECTION 44.** Section 6.100.015 (Probation Department – Special services) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
8607A	<del>500</del> <u>497</u>	DEPUTY PROBATION OFFICER II,FIELD
8607N	<del>406</del> <u>108</u>	DEPUTY PROBATION OFFICER II,FIELD
2214A	<del>54</del> <u>53</u>	INTERMEDIATE TYPIST-CLERK
2214N	<del>8</del> <u>9</u>	INTERMEDIATE TYPIST-CLERK
8638N	<del>6</del> <u>8</u>	PROGRAM ANALYST,PROBATION
8610A	<del>81</del> <u>80</u>	SUPVG DEPUTY PROBATION OFFICER

**SECTION 45.** Section 6.108.010 (Department of Public Social Services) is hereby amended to delete the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
0882A	4	<del>SUPVG SYS &amp; WORK MEASMNT ANALYST-I</del>

**SECTION 46.** Section 6.108.010 (Department of Public Social Services) is hereby amended to add the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>9166N</u>	<u>3</u>	<u>GAIN SERVICES SUPERVISOR</u>
<u>9165N</u>	<u>22</u>	<u>GAIN SERVICES WORKER</u>
<u>2591N</u>	<u>2</u>	<u>INFORMATION SYSTEMS ANALYST II</u>
<u>2598A</u>	<u>1</u>	<u>INFORMATION TECHNOLOGY SUPERVISOR</u>
<u>2546N</u>	<u>1</u>	<u>IT TECHNICAL SUPPORT ANALYST II</u>
<u>2214N</u>	<u>5</u>	<u>INTERMEDIATE TYPIST-CLERK</u>
<u>2526N</u>	<u>1</u>	<u>PRINCIPAL APPLICATION DEVELOPER</u>
<u>2525N</u>	<u>1</u>	<u>SENIOR APPLICATION DEVELOPER</u>
<u>9058N</u>	<u>4</u>	<u>SOCIAL SERVICES SUPERVISOR</u>
<u>9051N</u>	<u>27</u>	<u>SOCIAL WORKER</u>
<u>9153N</u>	<u>1</u>	<u>SUPVG WELFARE FRAUD INVESTIGATOR</u>
<u>9152N</u>	<u>7</u>	<u>WELFARE FRAUD INVESTIGATOR</u>

**SECTION 47.** Section 6.108.010 (Department of Public Social Services) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
0889A	25 <u>26</u>	ADMINISTRATIVE ASSISTANT III
9166A	457 <u>154</u>	GAIN SERVICES SUPERVISOR
9165A	936 <u>914</u>	GAIN SERVICES WORKER
2596A	5 <u>4</u>	INFORMATION SYSTEMS SUPERVISOR II
2214A	2354 <u>2349</u>	INTERMEDIATE TYPIST-CLERK

**SECTION 48.** Section 6.109.010 (Department of Public Works) is hereby amended to change the number of ordinance positions for the following class:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
2569A	5 <u>4</u>	INFORMATION TECHNOLOGY SPECIALIST I

**SECTION 49.** Section 6.112.010 (Department of Regional Planning) is hereby amended to add the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>4430N</u>	<u>1</u>	<u>REGIONAL PLANNING ASSISTANT II</u>

**SECTION 50.** Section 6.114.010 (Registrar-Recorder/County Clerk) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
1138A	440 <u>144</u>	INTERMEDIATE CLERK
2214A	266 <u>262</u>	INTERMEDIATE TYPIST-CLERK

**SECTION 51.** Section 6.120.010 (Sheriff - Administration) is hereby amended to delete the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
2343A	2	PROCUREMENT AID

**SECTION 52.** Section 6.120.010 (Sheriff - Administration) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
0647A	<del>32</del> <u>31</u>	ACCOUNTANT II
0648A	45 <u>16</u>	ACCOUNTANT III
0642A	3 <u>4</u>	ACCOUNTING TECHNICIAN I
0643A	20 <u>21</u>	ACCOUNTING TECHNICIAN II
2708A	-42 <u>44</u>	DEPUTY SHERIFF
1228A	9 <u>8</u>	OPERATIONS ASSISTANT I, SHERIFF
1229A	42 <u>11</u>	OPERATIONS ASSISTANT II, SHERIFF

1230A	45	<u>16</u>	OPERATIONS ASSISTANT III, SHERIFF
2344A	6	<u>7</u>	PROCUREMENT ASSISTANT I
1847A	9	<u>10</u>	SR EMPLOYEE SERVICES REP, SHERIFF

**SECTION 53.** Section 6.120.011 (Sheriff – Court services) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.		NO. OF ORDINANCE POSITIONS	TITLE
2239A	90	<u>98</u>	COURT RECORDS SYS CLERK II, SHERIFF
2708A	4038	<u>1040</u>	DEPUTY SHERIFF

**SECTION 54.** Section 6.120.012 (Sheriff - Custody) is hereby amended to delete the following class and number of ordinance positions:

ITEM NO.		NO. OF ORDINANCE POSITIONS	TITLE
5477N	4		PHYSICIAN SPECIALIST, MD

**SECTION 55.** Section 6.120.012 (Sheriff – Custody) is hereby amended to add the following class and number of ordinance positions:

ITEM NO.		NO. OF ORDINANCE POSITIONS	TITLE
<u>2214N</u>	<u>1</u>		<u>INTERMEDIATE TYPIST-CLERK</u>

**SECTION 56.** Section 6.120.012 (Sheriff – Custody) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
2749A	4135 <u>1152</u>	CUSTODY ASSISTANT, SHERIFF
2749N	57 <u>58</u>	CUSTODY ASSISTANT, SHERIFF
2708A	2543 <u>2663</u>	DEPUTY SHERIFF
5139A	325 <u>324</u>	REGISTERED NURSE I, SHERIFF
5139N	8 <u>9</u>	REGISTERED NURSE I, SHERIFF
2717A	220 <u>221</u>	SERGEANT

**SECTION 57.** Section 6.120.013 (Sheriff – Detective services) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
2708A	346 <u>356</u>	DEPUTY SHERIFF
2216A	5 <u>6</u>	SENIOR TYPIST-CLERK

**SECTION 58.** Section 6.120.014 (Sheriff – General support services) is hereby amended to add the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>6504A</u>	<u>7</u>	<u>ELEVATOR MECHANIC</u>
<u>6510A</u>	<u>1</u>	<u>ELEVATOR MECHANIC SUPERVISOR</u>

**SECTION 59.** Section 6.120.014 (Sheriff – General support services) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
2521A	<del>3</del> <u>5</u>	APPLICATION DEVELOPER II
2708A	<del>233</del> <u>245</u>	DEPUTY SHERIFF
2591A	<del>46</del> <u>47</u>	INFORMATION SYSTEMS ANALYST II
2546A	<del>40</del> <u>8</u>	IT TECHNICAL SUPPORT ANALYST II
2559A	<del>3</del> <u>6</u>	NETWORK SYSTEMS ADMINISTRATOR II
2594A	<del>4</del> <u>2</u>	PRINCIPAL INFO SYSTEMS ANALYST
2525A	<del>5</del> <u>6</u>	SENIOR APPLICATION DEVELOPER
4336A	<del>408</del> <u>109</u>	SENIOR CRIMINALIST
2593A	<del>47</del> <u>48</u>	SENIOR INFORMATION SYSTEMS ANALYST

**SECTION 60.** Section 6.120.015 (Sheriff – Patrol) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
2708A	<del>3560</del> <u>3721</u>	DEPUTY SHERIFF
2745A	<del>308</del> <u>309</u>	LAW ENFORCEMENT TECHNICIAN
2742A	<del>49</del> <u>69</u>	PARKING CONTROL OFFICER
2827A	<del>77</del> <u>85</u>	SECURITY ASSISTANT, SHERIFF
2828A	<del>406</del> <u>119</u>	SECURITY OFFICER, SHERIFF

2717A	650	<u>652</u>	SERGEANT
2743A	44	<u>12</u>	SUPERVISING PARKING CONTROL OFFICER

**SECTION 61.** Section 6.120.016 (Sheriff – County services) is hereby amended to delete the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
2214A	7	<del>INTERMEDIATE TYPIST-CLERK</del>
2216A	2	<del>SENIOR TYPIST-CLERK</del>

**SECTION 62:** Section 6.120.016 (Sheriff – County services) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
2745A	55	<u>58</u> LAW ENFORCEMENT TECHNICIAN
2719A	45	<u>18</u> LIEUTENANT
1228A	2	<u>1</u> OPERATIONS ASSISTANT I, SHERIFF
1229A	4	<u>7</u> OPERATIONS ASSISTANT II, SHERIFF
1140A	5	<u>3</u> SENIOR CLERK
2717A	76	<u>73</u> SERGEANT
1133A	8	<u>9</u> SHERIFF STATION CLERK II

**SECTION 63.** Section 6.126.010 (Treasurer and Tax Collector) is hereby amended to change the number of ordinance positions for the following classes:

<b>ITEM NO.</b>	<b>NO. OF ORDINANCE POSITIONS</b>	<b>TITLE</b>
0577A	<del>32</del> <u>33</u>	ACCOUNT CLERK I
2214A	<del>47</del> <u>16</u>	INTERMEDIATE TYPIST-CLERK

**SECTION 64.** Pursuant to Government Code Section 25123(f), all sections of this ordinance shall take effect immediately upon final passage with the exception of Sections 1, 2, and 21, which shall take effect 30 days after final passage.

[FINALBUDGET10-11CSCEO]



WILLIAM T FUJIOKA  
Chief Executive Officer

# County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration  
500 West Temple Street, Room 713, Los Angeles, California 90012  
(213) 974-1101  
<http://ceo.lacounty.gov>

Board of Supervisors  
GLORIA MOLINA  
First District

MARK RIDLEY-THOMAS  
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Third District

DON KNABE  
Fourth District

MICHAEL D. ANTONOVICH  
Fifth District

**DRAFT**

November 3, 2010

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**COUNTYWIDE CLASSIFICATION ACTIONS  
INFORMATION TECHNOLOGY OCCUPATIONAL STUDY  
(ALL SUPERVISORIAL DISTRICTS)  
(3 VOTES)**

**SUBJECT**

This letter will update the County Classification Plan to further implement the findings of the Countywide Information Technology (IT) Occupational Study within the departments of Health Services, Public Health, Public Library and Sheriff, and provide appropriate organization and position-classification structures in these departments.

**IT IS RECOMMENDED THAT YOUR BOARD:**

Approve the accompanying ordinance, amending Title 6, Salaries, of the County Code to reclassify 44 positions in four County departments as part of the implementation of the Countywide IT Occupational Study.

*"To Enrich Lives Through Effective And Caring Service"*

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Intra-County Correspondence Sent Electronically Only***

## **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Your Board of Supervisors (Board) has requested submission of classification letters on a periodic basis throughout the year to facilitate consideration of classification and compensation recommendations in a timely manner. Approval of these recommendations will provide the ordinance authority for County departments to implement the classification and compensation recommendations in this letter.

These recommendations will ensure the proper classification of positions based upon the duties and responsibilities and qualifications assigned to these jobs (Attachment A). This is the primary goal of the County's classification and compensation system. Positions reclassified upward, downward, and laterally are consistent with the class concepts of the proposed classifications.

These actions are recommended based upon accepted principles of classification and compensation and are important in addressing departmental operational needs and in maintaining consistency in personnel practices throughout the County. The proper classification and compensation of positions and employees facilitates good business operations and can reduce the number of costly personnel-related problems.

### **Countywide Information Technology Occupational Study – Phase II**

Phase I of the Countywide IT Occupational Study covered the classification and allocation of non-supervisory IT positions and created two new IT classification series covering IT Technical Support and Network functions. Implementation of Phase I included the reclassification of over 600 positions countywide.

Phase II of the Countywide IT Occupational Study covers the classification and allocation of supervisory and management IT positions. Previously, your Board has approved the creation of nine IT management and supervisory classifications along with four "principal" level IT classifications that reflect current-day information technology practices of public and private sector organizations. As we implement Phase II of the study, these new classes will be utilized across the County to ensure jobs of similar scope and responsibility are classified and compensated equitably. Where it is appropriate, we are also reviewing and reclassifying related, lower-level information technology positions.

#### Health Services – Administration

We are recommending the reclassification of three positions to formally recognize an earlier agreement between Health Services, the Chief Executive Office and the Chief Information Office to appropriately classify the positions in the Special Projects Section of the Application and Development Division that are dedicated to providing ongoing support to the development and maintenance of Human Resource Management Information Systems.

In addition, we are amending the department's staffing provision to correct a posting error from an earlier ordinance adopted by your Board on September 15, 2009.

#### Health Services Northeast Cluster – LAC-USC Medical Center

The reorganizations of the central IT Bureau in the Department of Health Services Administration and Martin Luther King Jr. Information Services Division were reported out to your Board in a series of four Board letters in 2009. We are continuing with this phased approach as we implement Phase II findings in the various facilities within Health Services. In restructuring the IT functions within Health Services, we are establishing appropriate organization and position-classification structures to facilitate the integration of IT work throughout Health Services. These actions also assist with the recruitment and retention of technical skilled staff and reduce reliance upon contract agency personnel. Specifically at LAC-USC Medical Center, we reviewed a total of 77 IT positions, of which 26 are being recommended for reclassification in this letter (Attachment A).

#### Public Health – Environmental Health

Two positions within the Environmental Health's IT unit in the Department of Public Health are being reclassified in order to provide highly technical information technology analysts to support current systems and provide project lead for the new Environmental Health Permit and Inspection Management System (EHPIMS). This enterprise system will provide automation support across Environmental Health's 26 programs and will be utilized by the department's 800 plus employees.

### Public Library

The Countywide IT Occupational Study identified over 30 outdated classifications that are being eliminated. This included the Information Systems Support Analyst series; two of these positions allocated in the Public Library are being reclassified to reflect the duties currently assigned to the incumbents.

### Sheriff

Eleven positions allocated to the Sheriff's department were inadvertently not included in the centralized implementation of Phase I of the IT Occupational Study. These positions are being reclassified to the IT Technical Support (9) and Network Administration (2) series.

### **Implementation of Strategic Plan Goals**

Your Board's approval of the accompanying ordinance will further the County Strategic Plan Goal 1 - Operational Effectiveness. Specifically, it will address the Service Excellence and Organizational Effectiveness Strategy to improve the quality of the workforce, to achieve departmental operational efficiencies, and to maintain consistency in personnel practices throughout the County.

### **FISCAL IMPACT/FINANCING**

The projected budgeted costs for the 44 positions that will be reclassified are estimated to total \$338,865 (all funds). Net County cost is estimated to be \$215,973. Cost increases associated with the upward reclassification actions will be absorbed within the adopted budget for each affected department. No additional funding is required. Please note that for the Department of Health Services, these IT reorganizations will not result in any increase in the number of budgeted positions or in the net County cost.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The County Charter authorizes the establishment and maintenance of "a classification plan and the classification of all positions." This responsibility is further delineated in Civil Service Rule 5.

Appropriate notifications have been made with the impacted employee organizations regarding the recommended classification actions. The accompanying ordinance implementing amendments to Title 6, Salaries, of the County Code has been approved as to form by County Counsel.

The Honorable Board of Supervisors  
November 3, 2010  
Page 5

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Your approval of these classification recommendations will enhance the operational effectiveness of the departments through proper classification and compensation of positions and employees.

Respectfully submitted,

WILLIAM T FUJIOKA  
Chief Executive Officer

WTF:EFS:SJM  
SC:KP:ra

Attachment

c: Executive Office, Board of Supervisors  
County Counsel  
Auditor-Controller  
Affected Departments  
Human Resources

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**ATTACHMENT A**

**RECOMMENDED RECLASSIFICATIONS FOR  
INFORMATION TECHNOLOGY POSITIONS  
(All positions are non-represented unless otherwise indicated)**

**HEALTH SERVICES - ADMINISTRATION**

<b>No of Pos.</b>	<b>Present Classification</b>	<b>No of Pos.</b>	<b>Classification Findings</b>
2	Application Developer II Item No. 2521A — <i>Represented</i> (N2M 92C)	1  1	Information Systems Analyst II Item No. 2591A — <i>Represented</i> (NM 92B)  Senior Application Developer Item No. 2525A — <i>Represented</i> (NM 97B)
1	Senior Information Systems Analyst Item No. 2593A (NM 99E)	1	Database Administrator Item No. 2620A (NM 104H)
<b>3</b>			

**HEALTH SERVICES – LAC-USC MEDICAL CENTER**

<b>No of Pos.</b>	<b>Present Classification</b>	<b>No of Pos.</b>	<b>Classification Findings</b>
4	Information Systems Analyst II Item No. 2591A — <i>Represented</i> (NM 92B)	3  1	Application Developer II Item No. 2521A — <i>Represented</i> (N2M 92C)  Network Systems Administrator II Item No. 2559A — <i>Represented</i> (NM 93F)
3	Information Systems Manager I Item No. 2573A (NM 109H)	2  1	Information Technology Manager II Item No. 2571A (N23 S12)  Information Technology Specialist I Item No. 2569A (NM 109H)

**HEALTH SERVICES – LAC/USC MEDICAL CENTER (continued)**

No of Pos.	Present Classification	No of Pos.	Classification Findings
4	Information Systems Supervisor I Item No. 2595A (NM 99E)	1  2  1	Information Technology Technical Support Supervisor Item No. 2548A (NM 95F)  Principal Information Systems Analyst Item No. 2594A (NM 103H)  Senior Application Developer Item No. 2525A — <i>Represented</i> (NM 97B)
2	Information Technology Supervisor Item No. 2598A (NM 104H)	1  1	Departmental Information Security Officer I Item No. 2611A (NM 103E)  Information Technology Manager I Item No. 2565A (N23 S11)
1	Information Technology Technical Support Analyst I Item No. 2545A — <i>Represented</i> (NM 83F)	1	Application Developer I Item No. 2520A — <i>Represented</i> (N2M 90C)
1	Principal Application Developer Item No. 2526A (NM 103E)	1	Information Technology Manager I Item No. 2565A (N23 S11)
1	Senior Application Developer Item No. 2525A — <i>Represented</i> (NM 97B)	1	Application Developer II Item No. 2521A — <i>Represented</i> (N2M 92C)
5	Senior Information Systems Analyst Item No. 2593A (NM 99E)	1  1  1  1	Application Developer II Item No. 2521A — <i>Represented</i> (N2M 92C)  Information Technology Manager I Item No. 2565A (N23 S11)  Information Technology Technical Support Supervisor Item No. 2548A (NM 95F)  Principal Information Systems Analyst Item No. 2594A (NM 103H)  Principal Operating Systems Analyst Item No. 2552A (NM 104H)

**HEALTH SERVICES – LAC/USC MEDICAL CENTER (continued)**

No of Pos.	Present Classification	No of Pos.	Classification Findings
1	Senior Information Technology Technical Support Analyst Item No. 2547A — <i>Represented</i> (NM 91F)	1	Information Technology Supervisor Item No. 2598A (NM 104H)
4	Senior Network Systems Administrator Item No. 2560A — <i>Represented</i> (NM 97F)	1  3	Principal Network Systems Administrator Item No. 2561A (NM 103H)  Senior Operating Systems Analyst Item No. 2551A — <i>Represented</i> (NM 100C)
<b>26</b>			

**Public Health – Public Health Services**

No of Pos.	Present Classification	No of Pos.	Classification Findings
1	Information Systems Analyst II Item No. 2591A — <i>Represented</i> (NM 92B)	1	Senior Information Systems Analyst Item No. 2593A (NM 99E)
1	Information Technology Supervisor Item No. 2598A (NM 104H)	1	Principal Information Systems Analyst Item No. 2594A (NM 103H)
<b>2</b>			

**Public Library**

No of Pos.	Present Classification	No of Pos.	Classification Findings
1	Information Systems Support Analyst II Item No. 2535A (N2M 92F)	1	Senior Operating Systems Analyst Item No. 2551A — <i>Represented</i> (NM 100C)
1	Senior Information Systems Support Analyst Item No. 2536A (NM 97E)	1	Senior Information Systems Analyst Item No. 2593A (NM 99E)
<b>2</b>			

**Sheriff – General Support Services**

No of Pos.	Present Classification	No of Pos.	Classification Findings
2	Information Systems Analyst Aid Item No. 2588A — <i>Represented</i> (NM 82L)	2	Information Technology Technical Support Analyst II Item No. 2546A — <i>Represented</i> (NM 87F)
7	Senior Information Technology Aide Item No. 2585A — <i>Represented</i> (NM 77F)	5  2	Information Technology Technical Support Analyst II Item No. 2546A — <i>Represented</i> (NM 87F)  Network Systems Administrator I Item No. 2558A — <i>Represented</i> (NM 89F)
2	Senior Information Technology Aide Item No. 2585N — <i>Represented</i> (NM 77F)	1  1	Information Technology Technical Support Analyst II Item No. 2546N — <i>Represented</i> (NM 87F)  Network Systems Administrator I Item No. 2558N — <i>Represented</i> (NM 89F)
<b>11</b>			

**DEPARTMENT: 710-Registrar Recorder - County Clerk**

October 12, 2010

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**REQUEST TO AUTHORIZE THE REGISTRAR-RECORDER/COUNTY CLERK TO PERFORM  
SNAP TALLIES OF CERTAIN PRECINCTS IN THE  
2010 GENERAL ELECTION**

**SUBJECT**

Approve an agreement with Edison Media Research for the conduct of snap tally services in 16 precincts in the November 2, 2010 Gubernatorial General Election.

**IT IS RECOMMENDED THAT YOUR BOARD:**

Approve the conduct of snap tally services in 16 of the 4,770 precincts throughout the County in the November 2, 2010 General Election at the request of Edison Media Research.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

For many years, Los Angeles County has made snap tally services available to the news media to enable them to establish voting trends in certain election contests. For this election, the request is for snap tally results in the United States Senate, United States House, Gubernatorial, and Proposition 19 contest only.

Snap tallies are specifically authorized by California Elections Code sections 14440-14443. Edison Media Research has requested the snap tallies indicating a public interest in the information and need for early tabulation.

## **Implementation of Strategic Plan Goals**

### Implementation of Strategic Plan Goals

This request supports the County strategic plan:

Goal 1: OPERATIONAL EFFECTIVENESS: Maximize the effectiveness of processes, structure, and operations to support timely delivery of customer-oriented and efficient public services.

## **FISCAL IMPACT/FINANCING**

The total costs to the RR/CC for the snap tallies are estimated at \$400 to cover an additional \$25 stipend for each Inspector performing snap tally services.

## **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Snap tallies do not interfere with the conduct of the election. Snap tallies take place after all the polls have closed and do not, in any way, delay the County's tally of election results. The attached statement from Edison Media Research reaffirms their policy of not releasing such results until all the polls in the State of California have closed.

## **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

No impact on current services. Snap tally services allows for the news media to establish voting trends in certain election contests and provide this information to the citizens of Los Angeles County.

## **CONCLUSION**

Upon Board approval, it is requested that the Executive Officer/Clerk of the Board, return one original stamped copy of the approved Board letter to:

County of Los Angeles  
Registrar-Recorder/County Clerk  
12400 Imperial Highway, Room 7001  
Norwalk, CA 90650  
Attention: Dean C. Logan  
Registrar-Recorder/County Clerk

Respectfully submitted,

c:

Chief Executive Officer  
County Counsel  
Executive Officer, Board of  
Supervisors  
Auditor Controller

Draft

ft.