



County of Los Angeles **CHIEF EXECUTIVE OFFICE OPERATIONS CLUSTER**

SACHI A. HAMAI
Interim Chief Executive Officer

DATE: August 13, 2015
TIME: 1:00 p.m.
LOCATION: Kenneth Hahn Hall of Administration, Room 830

AGENDA

Members of the Public may address the Operations Cluster on any agenda item by submitting a written request prior to the meeting.
Three (3) minutes are allowed for each item.

1. Call to order – Gevork Simdjian
 - A) **Board Letter – FUNDING AGREEMENT WITH THE JOHN ANSON FORD THEATRE FOUNDATION FOR THE FORD THEATRE IMPROVEMENTS**
CEO, Arts Commission – Brad Bolger and Laura Zucker or designee(s)
 - B) **Board Letter – TITLE INVESTIGATION AND REPORTING SERVICES**
TTC – Joseph Kelly or designee
 - C) **Enterprise IT Initiatives Update**
CIO – Richard Sanchez or designee
2. Public Comment
3. Adjournment

September 1, 2015

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**CHIEF EXECUTIVE OFFICE:
AUTHORIZE FUNDING AGREEMENT WITH THE JOHN ANSON FORD THEATRE
FOUNDATION FOR THE JOHN ANSON FORD THEATRE IMPROVEMENTS
(THIRD DISTRICT) (4 VOTES)**

SUBJECT

The recommended actions will authorize a funding agreement with the Ford Theatre Foundation for a grant of \$9,649,000 for the implementation of the John Anson Ford Theatre improvements.

IT IS RECOMMENDED THAT THE BOARD:

1. Authorize the Chief Executive Office to execute a funding agreement with the Ford Theatre Foundation for the John Anson Ford Theatre Improvements Project outlined below.
2. Approve the attached appropriation adjustment, transferring \$8,649,000 from the General Fund Appropriation for Contingencies to Project and Facility Development Fund, to fund the Improvements Project.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will authorize the transfer of funds to the Ford Theatre Foundation (Foundation) to implement the John Anson Ford Theatre Improvements Project at the John Anson Ford Theatre (Ford Theatre).

Background

The Ford Theatre is one of the oldest performing arts venues in Los Angeles that is still in use. The venue hosts over 100 diverse dance, music, theater, film and family events each year, although the theatre's 2015 season has been pre-empted by construction. The amphitheater, originally named the Pilgrimage Theatre, was rebuilt and re-opened in 1931 after the original 1920 structure was destroyed in a brush fire in 1929. In 1941, the 32 acres on which the Ford Theatre stands was deeded to the County of Los Angeles (County) and is

now a County regional park. The theater was renamed the John Anson Ford Theatre in 1976, and was used intermittently until the creation of the Ford Amphitheatre Season in 1993 by the Arts Commission. Since the first year of the Ford Amphitheatre Season, the program has grown from only 12 to over 100 performances.

In the past several decades prior to 2012, the County of Los Angeles has made over \$8.8 million in refurbishments and capital improvements to the facility to meet modern safety, access, and performance standards. At 84 years old, it has previously been determined by the Board that the Ford Theatre building's structure and deteriorating infrastructure were in need of repair or replacement. To improve functionality and performance operations, refurbishments and new construction were authorized to enhance configuration and preserve historic features.

The Board approved allocations to fund the project in phases on the following dates:

| | |
|--------------------|--------------|
| July 3, 2012 | \$7,500,000 |
| December 18, 2012 | \$9,745,000 |
| October 15, 2013 | \$10,000,000 |
| September 30, 2014 | \$28,552,750 |

Subsequent to these actions, the Board certified the Ford Theatres Project Environmental Impact Report, which authorized the new construction components of the project, on October 7, 2014.

County funding allocations and funds raised by the Ford Theatre Foundation to date total \$56.8 million. The funding agreements related to these allocations include: Preconstruction activities and development of the Ford Theatres Master Plan; environmental review and completion of the Environmental Impact Report; repair and waterproofing the amphitheater deck; replacement of audience seating; restoration of the historic towers; demolition and rebuilding the existing upper and lower stage; expansion and renovation of artist dressing rooms; repair of the amphitheatre walls, hillside stabilization and water infiltration mitigation; improvements to infrastructure and upgrade of theatrical systems; disabled access and code compliance; mechanical systems upgrades; construction of loading dock and addition of transformers and emergency generators; renovation of interior to build out a concessions marketplace and storage area; construction of a new sound wall with interior projection and lighting control booth; removal and replacement of existing lighting positions; and construction of a concessions and office building and 150 person picnic terrace.

Work that has been completed includes preconstruction activities and development of the Ford Theatres Master Plan, environmental review and completion of the Environmental

Impact Report, repair and waterproofing the amphitheater deck, replacement of audience seating improving ADA access and restoration of the historic towers and interior amphitheatre walls.

Work for which there is adequate funding and which is currently underway includes the demolition and rebuilding of the upper and lower stage, expansion and renovation of artist dressing rooms, hillside stabilization and water infiltration mitigation, improvements to infrastructure and upgrade of theatrical systems, disabled access and code compliance and mechanical systems upgrades.

While the scope of work for the project has not changed since initiated, the project budget has been subject to a number of pressures over the last three years to accommodate building code changes, unforeseen conditions related to the condition of the terrain and anticipated weather impacts, market rate increases in labor and materials, estimating adjustments, and refinements to the plans as the architect and general contractor moved from design to construction documents.

Although there has been more than \$6 million in value engineering for the project to reduce costs, in order to complete the full scope of work, an additional \$9,649,000 in funding is required. If left unfunded, the project will face a shortfall that will be made up through elimination of the sound wall, concessions and office building, and completion of the picnic terrace.

Scope of Work

The recommended \$9,649,000 ensures the following components of the project are completed: Construction of the new sound wall, including the new control booth with required ADA access, construction of the new concessions and office building, which will provide additional earned revenue for the operation of the facility, and completion of the 150 person capacity picnic terrace, which also has potential to generate rental income. Completion of the project is forecast for June 2016. The recommended amount includes sufficient contingencies for unforeseen conditions, including a possible season of heavy rain that could impact schedule completion within the approved budget.

Implementation of Strategic Plan Goals

The recommendation supports the County's Strategic Plan Goal Two of Community Support and Responsiveness, enriching the lives of Los Angeles County residents through the offering of diverse dance, music, theater, film and family events at this historic venue.

FISCAL IMPACT/FINANCING

The proposed funding agreement will authorize a grant in the amount of \$9,649,000 to the Ford Theatre Foundation which is funded with a combination of General Fund Appropriation for Contingencies and funding from the Third District. The attached appropriation adjustment will authorize the transfer of \$8,649,000 from Appropriation for Contingencies to the Project and Facility Development Budget Unit. The remaining balance of \$1,000,000 will be funded by the Third District, of which \$450,000 already resides in the Project and Facility Development Fund.

The General fund Appropriation for Contingencies is recommended for use, at this time, due to the critical timing of the required funding. During the Supplemental Budget, scheduled for late September, it is anticipated that excess General Fund – Fund Balance will replenish the Appropriation for Contingencies account.

If additional funding of \$9.6 million to cover all costs of the project completion is not approved the project scope will exclude the following:

- New sound wall and control booth;
- New concession / office building;
- Unfinished picnic terrace

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Pursuant to California Government Code 26227, the County of Los Angeles Board of Supervisors may contract with other public agencies, private agencies or individuals to operate those programs which the Board of Supervisors determines will serve public purposes

ENVIRONMENTAL DOCUMENTATION

The recommended actions are not a project pursuant to the California Environmental Quality Act (CEQA) because they involve activities that are excluded from the definition of a project by Section 15378 (b) of the State CEQA Guidelines.

CONTRACTING PROCESS

A standard funding agreement, in the form previously approved by County Counsel, will be used.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

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The recommended actions are administrative in nature, but will impact the future functionality of the Ford Theatre.

CONCLUSION

Please return one adopted copy of this Board letter to the Chief Executive Office, Capital Programs Division.

Respectfully submitted,

Sachi A. Hamai
Interim Chief Executive Officer

SAH:JJ:TT:BB
FC:[xx]

c: Executive Office, Board of Supervisors
County Counsel
Arts Commission



JOSEPH KELLY
TREASURER AND TAX COLLECTOR

COUNTY OF LOS ANGELES TREASURER AND TAX COLLECTOR

KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 437
LOS ANGELES, CALIFORNIA 90012
TELEPHONE: (213) 974-2101 FAX: (213) 626-1812



HOME PAGE
TTC.LACOUNTY.GOV

PROPERTY TAX PORTAL
LACOUNTYPROPERTYTAX.COM

September 1, 2015

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**TREASURER AND TAX COLLECTOR
RECOMMENDATION TO AWARD CONTRACT FOR
TITLE INVESTIGATION AND REPORTING SERVICES TO
FIRST CORPORATE SOLUTIONS, INC.
(ALL DISTRICTS) (3 VOTES)**

SUBJECT

The recommended action is to approve a Contract Award to First Corporate Solutions, Inc. (First Corporate) for the provision of Title Investigation and Reporting Services.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Award and instruct the Mayor to sign the attached Contract (Exhibit I) with First Corporate to provide Title Investigation and Reporting Services to the Treasurer and Tax Collector (TTC) at a rate of \$145.00 per parcel for Parties of Interest Reports and at a rate of \$30.00 per parcel for Date Down Reports commencing upon Board of Supervisors (Board) approval through September 2, 2018, with an annual maximum Contract Sum not to exceed \$800,000.
2. Delegate authority to the TTC to execute future amendments to extend the Contract for a maximum of two one-year renewals and/or six month-to-month extensions at the option of the TTC in accordance with the Terms of the Contract.
3. Delegate authority to the TTC to execute future amendments to modify the terms of the Statement of Work that do not materially alter the Contract and/or to add and/or change certain terms and conditions in the Contract as required by the Board or Chief Executive Office (CEO), provided County Counsel's approval is obtained prior to execution of such amendments.

4. Delegate authority to the TTC, if necessary, to execute amendments to increase the Contract Sum by no more than 15 percent annually based on any unanticipated workload increases or reporting requirements.
5. Delegate authority to the TTC, if necessary, to execute a substantially similar contract to the next highest ranked, most responsive, and responsible proposer identified in this Request for Proposals (RFP) process in order to ensure that unanticipated circumstances or changes in the Title Investigation and Reporting Services workload requirements, or the incumbent's inability to provide the required services during the Term of the Contract do not jeopardize the TTC's mandated operations, provided County Counsel's concurrence is obtained prior to execution.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The TTC is required to notify all parties of interest of a proposed tax sale pursuant to Section 3701 of the Revenue and Tax Code. The TTC contracts to obtain Title Investigation and Reporting Services for tax defaulted properties subject to the Tax Collector's power to sell pursuant to Division 1, Part 6, Chapter 7 of the Revenue and Tax Code. The TTC utilizes Title Investigation and Reporting Services to identify all lien holders of record and any persons with Title of Record to all or any portion of the property, and to obtain copies of all recorded documents affecting the property in the form of Parties of Interest and Date Down Reports. The TTC has contracted for Title Investigation and Reporting Services since 1985.

The previous contract with First Corporate expired on June 14, 2015. The time lapse between this expiration date and the date of the recommended action is due to the fact that the highest ranked, most responsive, and responsible Proposer, Westcoast Title and Abstract Company, Inc. (Westcoast) rescinded its intent to contract after the conclusion of contract negotiations. The TTC began Contract negotiations with the second most responsive, responsible Proposer, First Corporate, completed contract negotiations and submits the resultant Contract to your Board for approval.

The recommended Contract will commence upon your Board's approval.

Implementation of Strategic Plan Goals

The approval of this Contract is consistent with the Strategic Plan Goal of Operational Effectiveness/Fiscal Sustainability. The recommended Contract allows the TTC to meet its statutory obligations to notify parties of interest of a proposed sale.

FISCAL IMPACT/FINANCING

The maximum Contract Sum for the first year is \$800,000. Funding is included in the TTC's Fiscal Year 2015-2016 Adopted Budget. Funds required for subsequent years will be included in each year's budget request.

The title investigation fee is one component of the title search and party of interest notification fees, which the TTC may recover from the sale or redemption of tax defaulted properties

pursuant to County Code Section 4.64.150. In the coming months, the TTC will bring a recommendation before your Board to revise the title search and party of interest notification fees. That recommendation will incorporate the revision to the title investigation fee resulting from this recommended Contract Award, as well as revisions, if any, to the party of interest notification fee.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Pursuant to Government Code Section 31000, the Board is authorized to contract for special services.

The Contract contains the County's required provisions, including the requirement for the Contractor to notify and assist its employees with the Federal Earned Income Tax Credit application process, the consideration of qualified GAIN/GROW participants for employment openings, compliance with the Jury Duty Ordinance, Safely Surrender Baby Law, and Contractor notification to the County when the Contract is within six months from expiration of the Contract Term.

The recommended Contract with First Corporate is for a term of three years with two one-year renewals and/or six month-to-month extensions, for a maximum Contract Term of five years and six months. The Contractor complies with all of the Board's, CEO's, and County Counsel's requirements.

The TTC will not request First Corporate to perform services that exceed the Contract Sum, scope of work, or go beyond the Term of the Contract. First Corporate shall notify the TTC when it has incurred 75 percent of the total Contract Sum. The Contract expressly provides that the County does not have an obligation to pay for expenditures by First Corporate that exceed the maximum Contract Sum. Additionally, the Contract contains performance standards, including liquidated damages for substandard and/or non-performance.

County Counsel has reviewed and approved as to form the attached Contract.

CONTRACTING PROCESS

On December 17, 2014, the TTC released and posted the RFP for the Title Investigation and Reporting Services on the County's bid website of registered vendors under the Commodity Code for Escrow and Title Services, which consisted of approximately 31 registered vendors (Attachment I). The Contracts Section posted the RFP to the TTC's website and emailed the notification letter to a list of 44 vendors, which consisted of the TTC's Title Investigation and Reporting Services mailing list, vendors researched on the Internet, and the County's bid website of registered vendors (Attachment II).

The TTC held a Mandatory Proposers' Conference (Conference) on January 7, 2015, and four firms attended. Subsequent to the Conference, the Contracts Section issued Addendum One on January 13, 2015, to provide responses to written questions received.

The proposal submission due date was January 26, 2015, 4:00 p.m. (Pacific Time). Three firms responded with proposals by the due date: Curative Title Solutions, Inc. (Curative); First Corporate; and Westcoast.

The Contracts Section performed a preliminary review (Pass/Fail Evaluation) of the proposals received to determine whether proposers met the Minimum Mandatory Requirements and were responsive to the RFP. After review by County Counsel, the TTC issued Supplemental Data Requests to the three proposers requiring a response by February 3, 2015. All three proposers responded.

The evaluation was conducted by an Evaluation Committee (Committee) comprised of members from the TTC's Public Administrator Division, TTC's Revenue and Enforcement Division, and the Office of the Assessor. The TTC utilized the County's Informed Averaging scoring methodology.

The proposal submitted by Westcoast was the highest ranked, most responsive, and responsible of the proposals evaluated. Westcoast met all of the minimum RFP requirements and its proposal was complete and detailed. The TTC presented the proposed Contract Award at the Cluster Meeting of April 30, 2015, for the Board Agenda of June 9, 2015; however, Westcoast rescinded its intent to enter into a Contract on May 6, 2015. Pursuant to processes outlined in the RFP, the TTC began contract negotiations with First Corporate, the Proposer who submitted the next highest ranked proposal.

The Committee evaluated and rated the proposal according to its responsiveness to criteria included in the RFP including, but not limited to, First Corporate's qualifications, its proposed approach to providing services, and a quality control plan. First Corporate's proposal demonstrated a good understanding of the scope of work and the TTC's service requirements. First Corporate has 28 years of experience providing services similar to those requested by the TTC, including Contracts with other government entities.

On March 27, 2015, related to the original recommendation for Contract Award for Westcoast, the TTC notified the non-awarded proposers, Curative and First Corporate, of the debriefing process. Both proposers requested debriefings held on April 6, 2015. A debriefing allows a Proposer that was not recommended for Contract Award to review its scores and associated justification assigned by the Committee. As such, it was not necessary to offer Curative a second debriefing when the TTC began contract negotiations with First Corporate.

Minority, Women, Disadvantaged, or Disabled Veteran Business Enterprise statistical information for First Corporate is included in Attachment III. First Corporate is not a certified Small Business Enterprise/Community Based Enterprise. The TTC recommends First Corporate without regard to race, creed, or color. There are no provisions for a Cost of Living Adjustment in the attached Contract. This is not a Proposition A Contract; therefore, it is exempt from the Living Wage Program (County Code Chapter 2.201).

The Honorable Board of Supervisors
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IMPACT ON CURRENT SERVICES

Westcoast' s rescission of its intent to enter into the Title Investigation and Reporting Services Contract with the TTC, resulted in a 78 day lapse in services. First Corporate did not perform work beyond the Contract termination date. Furthermore, the lapse will not impact our legal mandate to bring tax defaulted properties to auction, which is next scheduled for October 2015.

Respectfully submitted,

JOSEPH KELLY
Treasurer and Tax Collector

JK:KK:EVT
SE:ca

TIRS Board Ltr - Draft First Corporate 8-7-15 (clean) Final jk evt st

Attachments (4)

c: Interim Chief Executive Officer
Interim County Counsel
Acting Executive Officer, Board of Supervisors



ENTERPRISE INITIATIVES HIGHLIGHTS

1. Managed Print Services

- ▶ DHR completed, for a total of 11 departments completed. Probation Phase 1 and Child Support Services Phase 1 also completed. 3,745 printers installed. 5,658 printers in deployment and 24,441 printers being replaced.
- ▶ Current estimated cost savings/cost avoidance is \$9 million annually based on completed designs and installs.
- ▶ One bid for 30 printers issued in July.

2. Office 365 Implementation (O365)

- ▶ Twenty-five (25) departments with 31,954 email boxes have been migrated to the O365 environment in the general County tenant as of July 31. Remaining departments to be completed are: DPSS (in progress), DMH (in progress), Probation (August), DHS (in progress), and DCFS (October).
- ▶ Sheriff's O365 migration completed as scheduled in July (18,083 email boxes migrated).
- ▶ District Attorney's migration also completed as scheduled in July (2,282 email boxes migrated).

3. Workstation Encryption

- ▶ 88,198 workstations (99.7%) have been encrypted.
- ▶ 30 departments are completed. Two (2) departments will carryover and may complete by the end of August.
- ▶ Draft Board Policy for contract language requiring encryption of contractor's workstations is in final review.
- ▶ Technology Directive for the encryption of all County workstations was presented at the Operations Cluster briefing on July 9th.

4. Data Center Assessment and Consolidation

- ▶ The proposed Enterprise Data Center Governance Model and five-year Consolidation Roadmap draft were vetted with the CIO Leadership Committee and the Board Deputies. Both documents were briefed at the Operations Cluster meeting on August 6th.
- ▶ CEO Capital Projects, ISD and CIO have finalized a Statement of Work with Gartner and the lease/build/buy analysis is in progress with target completion by August 31st.

5. EPIC-LA Assessment

- ▶ At the Board's direction, the CEO and CIO engaged an independent 3rd-party agency (Gartner, Inc.), to conduct an assessment of EPIC-LA technology and direction. Gartner's LA County EPIC-LA Final Assessment Report was presented at the August 4, 2015 Board Meeting. Following that presentation, Amendment 2 to the EPIC-LA Agreement with Tyler Technologies was approved.

Upcoming IT Board Agenda items

- ▶ DHS – Amendment to the ORCHID Agreement with Cerner to provide Cerner hosting of the Etreby outpatient pharmacy solution
- ▶ CIO - Approval to use ITF to procure GovDelivery using California Multiple Award Schedule
- ▶ CIO – Enterprise Mobility Management (EMM) Solution
- ▶ CIO - Enterprise Services Master Agreement (ESMA)

Enterprise IT Initiatives Dashboard by Department – August 2015

| Department | Managed Print Services (Target completion - Dec 2016) | Office 365 Implementation (Target completion – Nov 2015) | Workstation Encryption (Target completion - June 2015) |
|--|---|---|---|
| Agricultural Commissioner / Weights and Measures | Completed From 91 to 39 printers Est. savings – 40% @\$48K / yr. PM: S. Hunter | Completed 322 users 3-year email retention PM: ISD | Completed* PM: S. Hunter |
| Alternate Public Defender | Design review in progress From 134 to 128 printers Est. savings – 5% @ \$5K / yr. PM: J. Yerian | Completed 7-year email retention PM: ISD | Completed PM: J. Yerian |
| Animal Care & Control | Deployment in progress From 101 to 59 printers Est. savings – 54% @ \$63K / yr. PM: R. Ignacio | Completed 500 users 3-year email retention PM: ISD | Completed PM: ISD/IT Shared Services |
| Assessor | Design review in progress From 561 to 269 printers Est. savings – 42% @ \$298K / yr. PM: J. Krantz | Completed 1,342 users Unlimited email retention PM: ISD | Completed PM: J. Krantz |
| Auditor-Controller | Completed From 150 to 85 printers 44% savings @ \$90K / yr. PM: J. Neill | Completed 620 users 3-year and 7-year email retention PM: ISD | Completed PM: J. Neill |
| Beaches & Harbors | Completed From 85 to 61 printers 26% savings@ \$77K / yr. PM: K. Fountain | Completed 200 users No email retention PM: ISD | Completed PM: ISD/IT Shared Services |
| Chief Executive Office | Completed From 212 to 129 printers 42% savings @ \$118K / yr. PM: D. Aardema | Completed* 584 users* No email retention PM: ISD | Completed* PM: D. Sunabe |
| Chief Information Office | Completed From 8 to 3 printers 69% savings @ \$19K / yr. PM: J. Arnstein | Completed 28 users 3-year email retention PM: ISD | Completed PM: ISD/IT Shared Services |

* Denotes updates from prior reporting period

| Department | Managed Print Services (Target completion - Dec 2016) | Office 365 Implementation (Target completion – Nov 2015) | Workstation Encryption (Target completion - June 2015) |
|-----------------------------|---|---|---|
| Child Support Services | Phase 1 deployment completed* From 395 to 157 printers Est. savings – 17% @ \$48K / yr. Phase 2 design approval in progress* From 186 to 96 printers* Est. savings – 20% @ \$13K / yr.* PM: B. Bowden | Completed 1,564 users 3-, 5-, and 7-year email retention PM: ISD | Completed* PM: B. Bowden |
| Children & Family Services | Wateridge deployment completed From 39 to 27 printers Design for remainder of dept. in progress From 1,295 to 1,019 printers Est. savings – 42% @ \$1.62M / yr. PM: N. Ahmad | Pilot completed (15 users) 3-year email retention PM: ISD | Completed PM: ISD/IT Shared Services |
| Community & Senior Services | Deployment in progress* From 111 to 75 printers Est. savings – 38% @ \$56K / yr. PM: M. Agostinelli | Completed* 692 users* 3-year, 5-year and unlimited mail retention PM: ISD | Completed PM: ISD/IT Shared Services |
| Consumer/Business Affairs | Completed From 39 to 24 printers 41% savings @ \$20K / yr. PM: K. Shelton | Completed 3-year email retention PM: ISD | Completed PM: ISD/IT Shared Services |
| Medical Examiner - Coroner | Completed From 99 to 75 printers Est. savings – 44% @ \$33K / yr. PM: B. Cosgrove | Completed* 400 users 3-year email retention PM: ISD | Completed PM: ISD/IT Shared Services |
| County Counsel | Deployment in progress* From 471 to 142 printers Est. savings - 42% @ \$131K / yr. PM: M. Der | Completed* 608 users* Email retention pending PM: ISD | Completed PM: M. Der |
| District Attorney | Phase 1 deployment in progress Phase 2 design approval in progress* From 1,770 to 505 printers Est. savings – 49% @ \$665K / yr.* PM: T. Pelkey | Completed* 2,282 users* Email retention pending PM: T. Pelkey | Completed PM: T. Pelkey |

* Denotes updates from prior reporting period

| Department | Managed Print Services (Target completion - Dec 2016) | Office 365 Implementation (Target completion – Nov 2015) | Workstation Encryption (Target completion - June 2015) |
|------------|---|--|---|
| Fire | Phase 1 deployment in progress (27 printers) Phase 2 design review in progress From 1,610 to 558 printers Est. savings – 23% @ \$249K / yr. PM: V. Mesrobian | Completed* 4,185 users* Email retention pending PM: ISD* | Completion Status: 93%* PM: R. Sawyer |

* Denotes updates from prior reporting period

| Department | Managed Print Services (Target completion - Dec 2016) | Office 365 Implementation (Target completion – Nov 2015) | Workstation Encryption (Target completion - June 2015) |
|-----------------|---|--|---|
| Health Services | <p><u>High Desert</u> deployment completed From 523 to 109 printers Est. savings – 39% @ \$93K / yr.*</p> <p><u>MLK</u> deployment completed From 759 to 281 printers Est. savings – 53% @ \$425K / yr.</p> <p><u>Harbor UCLA</u> Phase 1 deployment completed Phase 2 deployment completed Phase 3 deployment completed* Phase 4 deployment in progress From 1,191 to 582 printers Est. savings - 35% @ \$248K / yr.</p> <p><u>HSA</u> deployment in progress From 677 to 279 printers Est. savings – 55% @ \$393K / yr.</p> <p><u>Rancho Los Amigos</u> Phase 1 deployment completed From 126 to 35 printers Est. savings – 50% @ \$54K / yr. Phase 2 deployment in progress From 854 to 297 printers Est. savings – 40% @ \$154K / yr.</p> <p><u>Olive View</u> Phase 1A deployment in progress* From 663 to 276 printers Est. Phase 1 savings – 47% @ \$220K / yr. Phase 2 design review on hold* From 440 to 221 printers Est. savings – 41% @ \$101K / yr.</p> <p><u>LAC+USC</u> Phase 1 deployment in progress From 378 to 368 printers Phase 2 current state in progress Est. 3,000 existing printers Dept. PM: K. Lynch</p> | <p>Pilot completed (15 users)</p> <p><u>High Desert</u>* Completed* 538 users*</p> <p><u>Rancho Los Amigos</u>* Completed* 1,995 users*</p> <p>3-year, 5-year and 7-year email retention PM: ISD</p> | <p>Completed* PM: E. Garcia</p> |

* Denotes updates from prior reporting period

| Department | Managed Print Services (Target completion - Dec 2016) | Office 365 Implementation (Target completion – Nov 2015) | Workstation Encryption (Target completion - June 2015) |
|-----------------------------|---|--|---|
| Human Resources | Completed* From 124 to 82 printers Est. savings - 25% @ \$82K / yr. PM: S. Contreras | Completed* 512 users* 3-year email retention PM: ISD | Completed PM: ISD/IT Shared Services |
| Internal Services | Deployment in progress From 645 to 176 printers Est. savings – 58% @ \$739K / yr. PM: G. Plummer | Completed 2,000 users 3-year email retention PM: ISD | Completed* PM: ISD/IT Shared Services |
| Mental Health | Deployment in progress From 1,631 to 777 printers Est. savings - 35% @ \$561K / yr. PM: K. Van Sant | Migration in progress* 3-year email retention* PM: K. Van Sant | Completed* PM: K. Van Sant |
| Military & Veterans Affairs | Completed From 24 to 12 printers Est. savings – 9% @ \$4K / yr. PM: K. Gutierrez | Completed 30 Users 3-year email retention PM: ISD | Completed PM: ISD/IT Shared Services |
| Parks & Recreation | Deployment in progress* From 265 to 81 printers Est. savings – 55% @ \$92K / yr. PM: M. Brown | Completed 936 users 7-year email retention PM: ISD | Completed PM: K. Ta |
| Probation | Phase 1 deployment completed* From 1,604 to 258 printers Est. savings - 39% @ \$282K / yr. Phase 2 design review in progress From 1,983 to 599 printers Est. savings – 46% @ \$581K / yr. PM: B. Chacko | Pilot completed (24 users) 3-year email retention* PM: ISD | Completed PM: V. Chin |
| Public Defender | Design review resumed From 386 to 178 printers Est. savings – 58% @ \$420K / yr. PM: N. Kennamer | Completed 1,200 users Unlimited email retention PM: ISD | Completed* PM: A. Lew |
| Public Health | Deployment in progress From 2,264 to 927 printers Est. savings - 50% @ \$1.29M / yr. PM: E. Hidalgo | Completed 5,000 users 3-year, 7-year, and unlimited email retention PM: ISD | Completion Status: 99%* PM: J. Green |
| Public Library | Deployment in progress* From 1,586 to 627 printers* Est. savings – 28% @ \$197K / yr.* PM: B. Le | Completed 655 users 7-year email retention PM: ISD | Completed* PM: M. Acosta |

* Denotes updates from prior reporting period

| Department | Managed Print Services (Target completion - Dec 2016) | Office 365 Implementation (Target completion – Nov 2015) | Workstation Encryption (Target completion - June 2015) |
|------------------------------|--|--|---|
| Public Social Services | Phase 1 deployment in progress From 748 to 570 printers Est. savings – 2% @ \$31K / yr. Est. 5,961 total printers PM: P. Choday | Migration in progress* Email retention pending PM: C. Nguyen | Completed* PM: C. Nguyen |
| Public Works | Phase 1 deployment in progress* From 940 to 415 printers Est. savings – 31% @ \$291K / yr. PM: D. Carney | Completed 4,034 users Email retention pending PM: ISD | Completed* PM: P. Anderson |
| Regional Planning | Completed From 106 to 59 printers Est. savings - 53% @ \$100K / yr. PM: J. Calas | Completed 220 users Unlimited email retention PM: ISD | Completed PM: J. Calas |
| Registrar-Recorder | Phase I deployment in progress From 865 to 645 printers Est. savings – 46% @ \$205K/yr. Phase 2 design on hold PM: K. Ponte | Completed* 774 users* 3-year, 5-year, and unlimited email retention PM: ISD | Completed* PM: K. Ponte |
| Sheriff | HOJ deployment completed Patrol deployment in progress Patrol from 1,176 to 527 printers Est. Patrol savings – 61% @ \$1M/yr. Custody design in progress* Est. 6,120 total printers PM: Lt. T. Leon | Completed* 18,083 users* 2-year email retention PM: Capt. P. Drake | Completed PM: S. Naimi |
| Treasurer & Tax Collector | Completed From 321 to 161 printers 28% savings @ \$74K / yr. PM: L. Adran | Completed 500 users Email retention pending PM: ISD | Completed PM: L. Adran |

* Denotes updates from prior reporting period