



County of Los Angeles
**CHIEF EXECUTIVE OFFICE
OPERATIONS CLUSTER**

SACHI A. HAMAI
Chief Executive Officer

DATE: June 29, 2017
TIME: 1:00 p.m.
LOCATION: Kenneth Hahn Hall of Administration, Room 830

AGENDA

Members of the Public may address the Operations Cluster on any agenda item by submitting a written request prior to the meeting.
Three (3) minutes are allowed for each item.

1. Call to order – Dorinne Jordan/Gevork Simdjian
 - A) **Board Letter – AUTHORITY TO AMENDMENT CONTRACT NUMBER 77192 WITH CENTERRA INTEGRATED FLEET SERVICES, LLC FOR VEHICLE FLEET MAINTENANCE AND REPAIR SERVICES**
ISD – Yolanda Young
 - B) **Board Letter – APPROVE AMENDMENT NUMBER EIGHT TO AGREEMENT NUMBER 74666 WITH SYSCON JUSTICE SYSTEMS CANADA LTD. AND SYSCON JUSTICE SYSTEM, INC. TO PROVIDE UPGRADES TO THE JAIL INFORMATION MANAGEMENT SYSTEM**
LASD – Scott Goodwin and Angelo Faiella
 - C) **Board Memo – ADVANCE NOTIFICATION OF INTENT TO ENTER INTO NEGOTIATIONS FOR THE EXTENSION OF AN EXISTING SOLE SOURCE PURCHASE ORDER AGREEMENT WITH SOCRATA TO PROVIDE CONTINUED HOSTING SERVICES FOR THE COUNTY’S OPEN DATA WEBSITE/PORTAL**
CIO – Mark Greninger and Jose Soto
2. Public Comment
3. Adjournment



County of Los Angeles
INTERNAL SERVICES DEPARTMENT

1100 North Eastern Avenue
Los Angeles, California 90063

Telephone: (323) 267-2101
FAX: (323) 264-7135

SCOTT MINNIX
Director

“To enrich lives through effective and caring service”

July 18, 2017

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012
Dear Supervisors:

**AUTHORITY TO AMENDMENT CONTRACT NUMBER 77192 WITH
CENTERRA INTEGRATED FLEET SERVICES, LLC FOR VEHICLE
FLEET MAINTENANCE AND REPAIR SERVICES
(ALL DISTRICTS – 3 VOTES)**

SUBJECT

Request delegated authority to extend a contract with Centerra Integrated Fleet Services, LLC to continue providing vehicle fleet maintenance and repair services to ISD and its client departments and remove the current expenditure cap.

IT IS RECOMMENDED THAT THE BOARD:

1. Delegate authority to the Director of Internal Services Department (Director), or his designee, to execute Amendment No. 8 to Contract Number 77192 (Contract) with Centerra Integrated Fleet Services, LLC (Centerra), to extend the contract for a one year period with six month-to-month extension options at the rates in Attachment I, and to remove the current annual contract expenditure cap of \$7.1 million.
2. Delegate authority to the Director, or his designee, to execute future amendments to the contract to exercise renewal options, add or delete facilities, approve necessary changes in scope, or effectuate amendments should the contracting entity merge, be acquired, or otherwise has a change of entity.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS

On November 15, 2016, your Board approved a motion instructing ISD, in collaboration with the Chief Executive Office and other relevant departments, to prepare a detailed assessment of the cost impact, feasibility and planning efforts required to replace all or

a portion of ISD's contract for light and heavy-duty, on and off-road vehicle maintenance and repair services with County employees, and to submit the assessment report to the Board. The assessment was provided to your Board on April 13, 2017.

The current contract for vehicle maintenance and repair services will expire on July 31, 2017. An extension is necessary in order to maintain uninterrupted service requirements, until such time that a new contract can be solicited and awarded, or a determination made that the services would be provided by County employees.

The expenditure cap on the current contract was added via motion at the time that the contract was first approved by your Board. Since then, ISD has requested increases to the cap on two occasions. ISD is recommending removing the cap for the proposed extension period to allow departments to fully utilize the contracted services and provide the County with a more accurate estimate of the cost associated with providing the vehicle maintenance and repair services. ISD will, however, continue to provide quarterly reports to your Board on fleet expenditures.

Approval of the recommended actions will allow ISD to continue providing vehicle maintenance and repair services to County departments with the exception of Sheriff, Fire and Public Works departments.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

The recommended actions supports the County's Strategic Plan Goal III.3, Pursue Operational Effectiveness, Fiscal Responsibility and Accountability, by effectively managing County resources to enable ISD to continue providing the vehicle fleet maintenance and repair services to various County departments, and provide time to determine the future service model.

FISCAL IMPACT/FINANCING

The Contractor is not guaranteed a fixed workload and will continue to be paid primarily on a fee-for-service basis with departments only charged for repair costs as they are incurred. The anticipated one year contract expenditures are approximately \$13.8 million¹; however, costs will fluctuate based on the actual use of the contracted services by County departments. The department conducted a cost analysis to ensure this contract is cost effective, a summary of which is attached (Attachment II).²

¹ Pending A/C review.

² Pending A/C review. Summary will be available and attached to letter prior to Board filing.

Funding is included in the Department's Fiscal Year 2017-18 Supplemental budget request for the anticipated level of service. Expenditures will be offset through billings to County departments.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On December 1, 2009, the Board awarded a contract to All Star Fleet Services, LLC (All Star) for vehicle fleet maintenance and repair services, effective February 1, 2010. The initial term of contract was for three years with two two-year renewal options and six month-to-month extensions. The final six month option period of the current contract term expires on July 31, 2017.

The County approved a name change to G4S Integrated Fleet Services, LLC (G4S) from All Star on November 9, 2011, and to Centerra Integrated Fleet Services, LLC from G4S effective February 1, 2015.

CONTRACTING PROCESS

The current contract was competitively solicited via a Request for Proposals (RFP) in 2009. In order to provide ISD with the time necessary to conduct a competitive solicitation, this contract amendment is being recommended on a sole source basis.

The relevant labor unions are aware of the efforts being made by the County relative to the assessment of either re-soliciting or having the work performed by County employees. ISD consulted with representatives from AFSCME on June 13, 2017 and have not requested any follow up.

The CEO has approved the Sole Source Contract Checklist (Attachment III) and recommendations. In accordance with your Board's contract policy requirements for Sole Source Contracts, ISD notified your Board on June 6, 2017 of its intent to extend the contract with Centerra.

Except as expressly provided in the amendment, all other provisions and conditions of the contract will remain the same and in full force and effect. The recommended contract amendment will be executed after County Counsel review and approval as to form.

The Honorable Board of Supervisors
July 18, 2017
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IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended contract amendment is imperative to enable ISD to continue providing the vehicle fleet maintenance and repair services to various County departments, and provide time to determine the future service model.

CONCLUSION

It is requested that the Executive Officer, Board of Supervisors return two stamped copies of the approved Board letter to the Director, ISD.

Respectfully submitted,

SCOTT MINNIX
Director

SM:DC:JS:YY:ct

Enclosures

c: Executive Office, Board of Supervisors
Chief Executive Officer
County Counsel

PRICING SCHEDULE

		UNIT	PRICING
SERVICES			
Light	Hourly Rate		\$69.48
Heavy	Hourly Rate		\$75.75
Off-Road	Hourly Rate		\$80.13
Mobile	Hourly Rate		\$80.13
Body Collision & Refinishing	Hourly Rate		\$46.99
Tear down of vehicles (prior County Approval required)	Hourly Rate		\$46.99
Paint Supplies	Hourly Rate		\$35.87
Motor Pool Management	Flat rate per vehicle rental		\$28.79
Car Wash	Flat rate per vehicle		\$11.51
HAZARDOUS WASTE DISPOSAL CHARGES			
Actual cost of Hazardous Waste Disposal Charges are Pass Through Fees with no Administrative Processing Fees:			
Waste Oils, Filters	Flat Rate Each Applicable Work Order		\$6.00
Corrupted Fuel	Flat Rate Each 55 Gallon Drum Exchange		\$235.00
Tire Disposal - Passenger	Flat Rate Each Tire		\$1.10
Tire Disposal - Light Truck	Flat Rate Each Tire		\$1.10
Tire Disposal - Heavy Truck	Flat Rate Each Tire		\$1.10
SUBCONTRACTED SERVICES			
Services < \$500.00	Percentage over actual cost		10.00%
Services > \$500.00	Percentage over actual cost		10.00%
PARTS			
Over actual net part cost	Percentage		10.00%

SOLE SOURCE CHECKLIST

JUSTIFICATION FOR SOLE SOURCE CONTRACTS

Identify applicable justification and provide documentation for each checked item:

- Only one bona fide source (monopoly) for the service exists; performance and price competition are not available. Monopoly is an "Exclusive control of the supply of any service in a given market. If more than one source in a given market exists, a monopoly does not exist."
- Compliance with applicable statutory and/or regulatory provisions.
- Compliance with State and/or federal programmatic requirements.
- Services provided by other public or County-related entities.

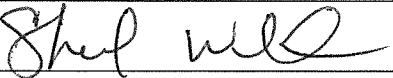
- Services are needed to address an emergent or related time-sensitive need.

ISD currently contracts with Centerra Integrated Fleet Services, LLC (Centerra) for vehicle fleet maintenance and repair services to all County departments with the exception of Sheriff, Fire, and Public Works departments. The current contract does not guarantee Centerra a fixed workload. Centerra is paid on a fee-for-service basis and departments are only charged for repair costs as they are incurred.

On November 15, 2016, the Board approved a motion instructing ISD, in collaboration with the Chief Executive Office and other relevant departments, to prepare a detailed assessment of the cost impact, feasibility and planning efforts required to replace all or a portion of ISD's contract for light and heavy-duty, on and off-road vehicle maintenance and repair services with County employees, and to submit the assessment report to the Board. The report was submitted to the Board on April 13, 2017.

Because the current contract for the required services will be expiring on July 31, 2017, an extension of the current contract is required to provide the County with time to determine whether a new contract will be solicited and awarded or if the services will be provided by County employees. Additionally, the extension of the current contract is imperative to enable ISD to continue providing vehicle fleet maintenance and repair services to various County departments, and provide time to determine the future service model.

- The service provider(s) is required under the provisions of a grant or regulatory requirement.
- Additional services are needed to complete an ongoing task and it would be prohibitively costly in time and money to seek a new service provider.
- Maintenance service agreements exist on equipment which must be serviced by the original equipment manufacturer or an authorized service representative.
- It is more cost-effective to obtain services by exercising an option under an existing contract.
- It is in the best economic interest of the County (e.g., significant costs to replace an existing system or infrastructure, administrative cost savings and excessive learning curve for a new service provider, etc.) In such cases, departments must demonstrate due diligence in qualifying the cost-savings or cost-avoidance associated with the best economic interest of the County.

CHIEF EXECUTIVE OFFICE 	DATE <u>6/15/17</u>
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June 20, 2017

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
Los Angeles, California 90012

Dear Supervisors:

**APPROVE AMENDMENT NUMBER EIGHT TO AGREEMENT NUMBER 74666
WITH SYSCON JUSTICE SYSTEMS CANADA LTD. AND SYSCON JUSTICE
SYSTEMS, INC. TO PROVIDE UPGRADES TO THE
JAIL INFORMATION MANAGEMENT SYSTEM
(ALL DISTRICTS) (3 VOTES)**

**CIO RECOMMENDATION: APPROVE (X) APPROVE WITH MODIFICATION ()
DISAPPROVE ()**

SUBJECT

The Los Angeles County (County) Sheriff's Department (Department) is seeking the Board's approval and execution of Amendment Number Eight (Amendment) to Agreement Number 74666 (Agreement) with Syscon Justice Systems Canada Ltd. and Syscon Justice Systems, Inc. (Syscon). The Amendment will increase the Maximum Contract Sum of the Agreement to allow for critical upgrades to the Department's Jail Information Management System (JIMS).

IT IS RECOMMENDED THAT THE BOARD:

Approve and instruct the Chairman of the Board to sign the attached Amendment to the Agreement with Syscon, to increase Contract Pool Dollars by \$500,000, for a total Maximum Contract Sum not to exceed \$6,586,040 for the term of the Agreement.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of this action will allow the Department to engage Syscon to provide professional services for the migration of existing JIMS modules from Oracle Database (Oracle) version 10g to Oracle version 12c, and to correct any defects that may arise during the migration.

The migration of existing JIMS modules, supported by this Amendment, is necessary to maintain compliance and supportability of the mission-critical JIMS solution.

The application tier is running on Microsoft Windows Server 2003 operating system (OS) and JIMS is running on Oracle version 10g release 2. The OS is no longer supported by Microsoft and, as a result, no more OS patches are being provided to remedy security risks. Furthermore, recent security updates to the Department's backup solution disabled our ability to backup either the OS or JIMS. Although the provider of the backup solution advised us of this restriction, we had to proceed in order to mitigate other overriding risks. This is a major concern, as neither the OS nor the JIMS application have any backup/restore capabilities in the event of a catastrophic failure. The Department has made preparations to upgrade the OS; however, the JIMS application tier must be upgraded first to ensure its successful migration to the new OS environment.

Finally, migrating the existing JIMS modules will restore premier software support from Oracle.

The Department is currently evaluating a strategic approach to the modernization of its jail information systems. The Department will work with the Chief Information Officer throughout the process.

Implementation of Strategic Plan Goals

The recommended action is consistent with the principles of the County's Strategic Plan, Strategy III.2, Embrace Digital Government for the Benefit of Our Internal Customers and Communities by supporting the implementation of technological enhancements that increase efficiency, thereby enabling the Department to accurately and effectively track and process inmates through the Jails.

FISCAL IMPACT/FINANCING

The Department has identified sufficient funding within its operating budget for the proposed Amendment Number Eight.

The Amendment will increase the Pool Dollars allocated for provision of optional work by \$500,000 for a Maximum Contract Sum of \$6,586,040. The Department will use the available Pool Dollars to pay for Syscon's professional services to migrate JIMS modules to Oracle version 12c, with an estimated cost of \$365,023. The balance of Pool Dollars will be used by the Department for Syscon's professional services for any necessary additional upgrades requested by the County throughout the term of the Agreement, which expires on August 17, 2019.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On December 2, 2003, the Board approved the Agreement between the County and Syscon Justice Systems Limited (predecessor to Syscon) as a Sole Source Agreement. The Department advised the Board of the development of a three-phased implementation plan for JIMS to enhance and integrate various legacy stand-alone systems of the Department's Custody Division. The Agreement, as originally approved by the Board, provided for the implementation of Phase 1 of JIMS. The County accepted all modules included in Phase 1 of JIMS on May 23, 2008, except for the modules the parties agreed would be moved to later phases. Phase 1 of this project was successfully implemented.

On February 3, 2009, the Board approved Amendment Number One to the Agreement, which reflected the internal reorganization of Syscon Justice Systems Limited into Syscon Justice Systems Canada Ltd. Amendment Number One extended the term of the Agreement to provide continued maintenance and support (Services) to JIMS and to increase the Maximum Contract Sum to include funds for the continued Services. The Department also advised the Board that Phase 2 and Phase 3 would be consolidated into a single Phase 2 with multiple implementation stages.

On August 18, 2009, the Board approved Amendment Number Two to the Agreement, which moved the implementation of certain work from Phase 1 of JIMS to later implementation stages of Phase 2, extended the term of the Agreement and allowed the Department to acquire additional software and Services for Phase 2 of JIMS.

On August 16, 2011, the Sheriff, having delegated authority from the Board, executed Amendment Number Three to the Agreement to exercise the first one-year extension option, which allowed for the completion of the implementation of Phase 2 and for continued provision of Services relating to JIMS, made changes to certain exhibits and schedules to the Agreement, and delegated authority to the Sheriff to exercise the remaining optional extension periods.

On August 18, 2012, the Sheriff executed Amendment Number Four to the Agreement, to exercise the second one-year extension option, which allowed for the completion of

the implementation of Phase 2, made changes to certain exhibits and schedules to the Agreement, and increased the Maximum Contract Sum by \$287,599 for a total Maximum Contract Sum of \$5,887,584 for continued provision of Services relating to JIMS.

On August 18, 2013, the Sheriff executed Amendment Number Five to the Agreement, to exercise the third and final one-year extension option, which made changes to certain exhibits and schedules to the Agreement and increased the Maximum Contract Sum by \$198,456, for a total Maximum Contract Sum of \$6,086,040 for continued provision of Services relating to JIMS.

On August 5, 2014, the Board approved Amendment Number Six to the Agreement to extend the term of the Agreement from August 18, 2014 to August 17, 2016, which allowed for continued provision of Services relating to JIMS, restructured the phased implementation plan, made changes to certain exhibits and schedules to the Agreement, and delegated authority to the Sheriff to exercise up to three (3) additional one-year extension options.

On August 15, 2016, the Sheriff executed Amendment Number Seven to the Agreement to exercise the first one-year extension option added under Amendment Number Six, which allowed for continued provision of Services relating to JIMS and made changes to certain exhibits and schedules to the Agreement.

CONTRACTING PROCESS

During Fiscal Year 2001-02, the Department solicited for information for Commercial Off-The-Shelf software solution(s) through the County's Internal Services Department (ISD) to update the Department's inmate management system. The Department and ISD then conducted a detailed evaluation of the five vendors that responded regarding their products and associated costs. Syscon Justice Systems Limited (i) offered the lowest cost product with the best functional and technical fit of all the jail management software vendors that responded; and (ii) was the only vendor that offered a complete web-based product. Syscon Justice Systems Limited was subsequently selected as the highest rated vendor. On December 2, 2003, the County entered into Sole Source Agreement Number 74666 with Syscon Justice Systems Limited.

The Amendment adds to the Agreement certain County-required provisions, including Contractor's Protection of Electronic County Information, the Zero Tolerance Policy on Human Trafficking, and Contractor's Acknowledgement of County's Commitment to Safely Surrendered Baby Law.

The Honorable Board of Supervisors
6/20/2017
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County Counsel has reviewed as to form and recommends approval of this Amendment.

The Chief Information Office (CIO) recommends approval of this action.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of this action will ensure the continued operation of JIMS and enable the Department's Custody Operations Division to perform its legally mandated responsibilities more efficiently, accurately, and securely.

CONCLUSION

Upon approval by the Board, please return two adopted copies of this Board letter and two original executed copies of the Amendment to the Department's Contracts Unit.

Sincerely,

Reviewed by:

JIM McDONNELL
Sheriff

PETER LOO
A/Chief Information Officer

JM:TL:tl
(Fiscal Administration-Contracts Unit)

Enclosures

- c: Board of Supervisors, Justice Deputies
Lori Glasgow, Executive Officer, Board of Supervisors
Sachi A. Hamai, Chief Executive Officer
Sheila Williams, Senior Manager, Chief Executive Office (CEO)
Jocelyn Ventilacion, Lead Analyst, CEO
Aileen Yu, Senior Analyst, CEO
Mary C. Wickham, County Counsel
Victoria Mansourian, Principal Deputy County Counsel
Peter Loo, Acting Chief Information Officer
Elizabeth D. Miller, Chief Legal Advisor, Legal Advisory Unit
Neal B. Tyler, Executive Officer
Richard J. Barrantes, Assistant Sheriff
Jacques A. La Berge, Assistant Sheriff
Kelly L. Harrington, Assistant Sheriff
Todd S. Rogers, Assistant Sheriff
Dean M. Gialamas, Division Director, Technology and Support Division (TSD)
Conrad Meredith, Acting Division Director, Administrative Services Division (ASD)
Eric G. Parra, Chief, Custody Services Division
Stephen M. Smith, Commander, TSD
Paul E. Drake, Captain, Data Systems Bureau (DSB)
Glen Joe, Director, Fiscal Administration
Susie Cousins, Assistant Director, Fiscal Administration
Scott Goodwin, Information Technology Manager III, Custody Division/DSB
Angelo Faiella, Manager, Contracts Unit
Andrew M. Dahring, Sergeant, ASD
Donald Jeanson, Sergeant, Custody Services Division
India Inez, Deputy, ASD
Tony Liu, Contracts Analyst, Contracts Unit
Chrono File

(for BOS Team only - type in where the letter can be found in the shared files, title and date of the letter)



DRAFT

PETER LOO

Office of the CIO CIO Analysis

NUMBER:

CA XXXXX

DATE:

6/5/17

ACTING CHIEF INFORMATION OFFICER

SUBJECT:

APPROVE AMENDMENT NUMBER EIGHT TO AGREEMENT NUMBER 74666 WITH SYSCON JUSTICE SYSTEMS CANADA LIMITED AND SYSCON JUSTICE SYSTEMS, INCORPORATED TO PROVIDE FOR UPGRADES OF THE JAIL INFORMATION MANAGEMENT SYSTEM

RECOMMENDATION:

Approve

Approve with Modification

Disapprove

CONTRACT TYPE:

New Contract

Sole Source

Amendment to Contract #: 74666

Other: Describe contract type.

CONTRACT COMPONENTS:

Software

Hardware

Telecommunications

Professional Services

SUMMARY:

Department Executive Sponsor: Sheriff Jim McDonnell

Description: The Sheriff's Department is requesting approval for a proposed Amendment with Syscon Justice Systems (Syscon) to allow for services to upgrade the Jail Information Management System (JIMS).

Contract Amount: The Amendment will increase the maximum contract sum by \$500,000, for a total Maximum Contract Sum not to exceed \$6,586,040 . The Department is allocating funding within its operating budget for the proposed Amendment.

Funding Source: Sheriff's Operating budget

Legislative or Regulatory Mandate

Subvened

Strategic and Business Analysis

PROJECT GOALS AND OBJECTIVES:

Under this Amendment, the County will receive services to upgrade the JIMS database software and operating system and continued maintenance services and on-going support for the commercial off-the-shelf (COTS) software.

BUSINESS DRIVERS:

JIMS supports the tracking and processing of inmates through the jails that average approximately 19,000 daily. The Department has invested in its Custody Operations Division by automating inefficient manual processes, replace certain modules of the antiquated Automated Jail Information System mainframe application, integrate several stand-alone systems, provide better data for inmate-specific decision-making, and enhance service delivery throughout Custody. The proposed Amendment will allow for upgrade and continued maintenance and support Services of the Jail Information Management System (JIMS). The application is running on Microsoft Windows Server 2003 operating system (OS) and JIMS is running on Oracle version 10g release-2. The operating system and the database are no longer supported by the vendors and, no security patches are being provided to remedy security risks. Therefore, it is vital that this upgrade be implemented as soon as possible.

PROJECT ORGANIZATION:

The Sheriff's Custody Division is driving this project programmatically. The project has dedicated Captain, dedicated Sergeant and an information Technology Manager III assigned as the project manager who will be managing the on-going operation of this project.

PERFORMANCE METRICS:

The Agreement includes a Statement of Work for services including: Project Management, Project Schedule, Change Control Process and identifying metrics for The Services.

STRATEGIC AND BUSINESS ALIGNMENT:

The Amendment is consistent with the principles of the County’s Strategic Plan, Strategy III.2, Embrace Digital Government for the Benefit of Our Internal Customers and Communities by supporting the implementation of technological enhancements that increase efficiency, thereby enabling the Department to accurately and effectively track and process inmates through the Jails and foster collaboration between the County and other law enforcement and justice-related agencies. In FY 14/15 LASD decided to assess the solution and lessons learned for Phase 1 and Phase 2 to determine if the product still has a valid business and technical fit for the Department. LASD decided to stop the implementation of the future phases and enhancements and reallocate the funds to the ongoing application maintenance and begin feasibility study for a new solution or modernization of the AJIS and migrating to a new platform. At this time, there is no long-term technology strategy for the Custody Operations Division. CIO recommends that LASD conduct an assessment of their existing custody systems and develop a long-term custody application strategy and consolidate all ancillary applications to support the Department’s needs. LASD has two optional years to continue receiving maintenance and support for this application. If no effort is made during this two years to develop a long-term strategy for this application, CIO will struggle to support a sole source agreement to continue receiving support from his vendor.

PROJECT APPROACH:

Syscon is the sole provider of maintenance and support services for their customized COTS system. The Amendment will allow the Department to upgrade the database and continue to receive system support services for JIMS. Exercising the additional optional support year will enable the Department to explore the industry for new technology with more capabilities.

ALTERNATIVES ANALYZED:

Syscon Systems was selected via a competitive bid process in April 2002. In May 2014, LASD issued an Request for Information (RFI) for a COTS offering with a current technology stack with minimal functional gaps. No viable solution was discovered. It is recommended that LASD conduct a complete business requirements study in order to properly evaluate the technology options in the market. LASD should consider technology modernization of the legacy systems. The department is currently maintaining main frame application (JIMS) and Syscon application, which duplicates the allocation of resources, application and hardware maintenance support costs.

Technical Analysis

ANALYSIS OF PROPOSED IT SOLUTION:

In 2014 the production JIMS environment was migrated to the HP Integrity Superdome partitions and the XP-12000 storage array, and to the latest HP-UX operating system version which allows the JIMS application to be in a more robust, up-to-date hardware platform at the time. However, the Oracle database version 10g is no longer supported and application server is running on unsupported Windows 2003, both creating security risks. This new Amendment will allow for upgrade of the database to the latest version 12c, Server 2016 and Microsoft Windows 10 operating system . The technology platform is aligned with the industry standards. The JIMS system has a failover disaster recovery located at the Sheriff's Headquarters site and Sheriff's Communications Center. AJIS is a mainframe application running at the ISD data center and has disaster recovery in the ISD Local Recovery Center in Orange County. However, recent security updates to the Department's backup solution disabled their ability to back up the unsupported OS and JIMS. This is a great risk, as neither the OS nor the JIMS application have any backup/restore capabilities in the event of a catastrophic failure.

<p>Financial Analysis</p>	<p>BUDGET:</p> <p>One-time contract costs for this Amendment:</p> <table> <tr> <td>Estimated Professional Services</td> <td>\$365,023</td> </tr> <tr> <td>Remaining Pool dollars</td> <td>\$134, 977</td> </tr> <tr> <td>Total Amendment costs</td> <td>\$500,000</td> </tr> </table> <p>Other County investments since 2002 (excluding this Amendment):</p> <p>One-time costs:</p> <table> <tr> <td>Hardware</td> <td>\$950,000</td> </tr> <tr> <td>Software</td> <td>\$5,110,728</td> </tr> <tr> <td>Services costs</td> <td>\$2,190,312</td> </tr> <tr> <td>Prior one-time County costs:</td> <td>\$8,251,040</td> </tr> </table> <p>Ongoing annual maintenance costs:</p> <table> <tr> <td>Hardware</td> <td>\$10,000</td> </tr> <tr> <td>Software</td> <td>\$4,000</td> </tr> <tr> <td>Maintenance support</td> <td>\$230,287</td> </tr> <tr> <td>Sub-total annual maintenance costs</td> <td>\$244,287</td> </tr> </table> <p>County staff (existing)</p> <table> <tr> <td>Information systems Analyst II (0.75 FTE)</td> <td>\$82,400</td> </tr> <tr> <td>Sr. Information systems Analyst (1.75 FTE)</td> <td>\$201,000</td> </tr> <tr> <td>Sub-total ongoing staff costs:</td> <td>\$283,400</td> </tr> </table> <p>Total ongoing Annual County costs: \$527,687</p> <p>** The Department will use the available Pool Dollars to pay for Syscon’s professional services to upgrade the system, with an estimated cost of \$365,023. The balance of Pool Dollars will be used by the Department for Syscon’s professional services for any necessary additional upgrades/changes.</p>	Estimated Professional Services	\$365,023	Remaining Pool dollars	\$134, 977	Total Amendment costs	\$500,000	Hardware	\$950,000	Software	\$5,110,728	Services costs	\$2,190,312	Prior one-time County costs:	\$8,251,040	Hardware	\$10,000	Software	\$4,000	Maintenance support	\$230,287	Sub-total annual maintenance costs	\$244,287	Information systems Analyst II (0.75 FTE)	\$82,400	Sr. Information systems Analyst (1.75 FTE)	\$201,000	Sub-total ongoing staff costs:	\$283,400
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<p>Risk Analysis</p>	<p>RISK MITIGATION:</p> <p>The application is running on an unsupported Database and operating system version and currently there is no backup/restore capabilities in the event of a catastrophic failure.</p>																												
<p>CIO Approval</p>	<p>PREPARED BY:</p> <p>Fred Nazarbegian</p> <p>_____</p> <p>Sr. Associate CIO</p> <p>_____</p> <p>Date</p>																												

APPROVED:

Peter Loo, Acting CIO

Date

Please contact the Office of the CIO (213.253.5600 or info@cio.lacounty.gov) for questions concerning this CIO Analysis. This document is also available online at <http://ciolet.net.lacounty.gov/>

June 14, 2017

The Honorable Board of Supervisors County of Los Angeles
383 Kenneth Hahn Hall of Administration Los Angeles, California 90012

Dear Supervisors:

**ADVANCE NOTIFICATION OF INTENT TO ENTER INTO NEGOTIATIONS
FOR THE EXTENSION OF AN EXISTING SOLE SOURCE PURCHASE
ORDER AGREEMENT WITH SOCRATA TO PROVIDE CONTINUED
HOSTING SERVICES FOR THE COUNTY'S OPEN DATA
WEBSITE/PORTAL**

SUBJECT

This letter provides advance notification to the Board in accordance with Board Policy 5.100 that the Los Angeles County (County) Chief Executive Office (Department) intends to enter into negotiations for a Sole Source Contract (Contract) with Socrata, to provide hosting services relating to Socrata's proprietary software to support the County's Open Data Initiative.

PURPOSE

The proposed Contract will continue to provide hosting services as well as any Professional Services needed to support the existing proprietary Socrata Open Data Portal and the Open Budget and Open Expenditures applications used by the County. The term of the proposed Contract will be one (1) year with two (2) one-year extension options.

BACKGROUND

On January 12, 2015, the CIO's office entered into agreement through a Purchase Order with Socrata to provide hosting services in support of the Countywide Open Data Initiative. This includes the County's Open Data Portal, along with Auditor Controller's Open Budget and Open Expenditures transparency applications. The current software maintenance agreement expires on January 12, 2018.

The Socrata Open Data portal and hosted applications are essential to enhance transparency, improve collaboration and accountability, and improve government services in support of data sharing initiatives set forth within the County's strategic plan to engage and share information with our Customers, Communities, and Partners. For the past three years, the Socrata Open Data Portal has been the unified and standard location for constituents and other community organizations to access County Open Data. Without Socrata hosting services, County departments would need

to find other means to publish data. These data are likely to be published in disparate locations, in non-machine readable formats that would eliminate ease of public use and access, as well as add additional resources and infrastructure to the support and development of what Socrata has provided through their out-of-the-box functionality.

Socrata hosting services allows other County departments, constituents, agencies and organizations to seamlessly consume County information in a unified, central location. Socrata also allows both departments and constituents the ability to create visualizations that better display and explain the exploration of such data, minimizing the need for individual data requests and descriptive documents to County Departments which has saved time and money in responding to and procuring.

FISCAL IMPACT/FINANCING

The proposed Contract will have a term of one (1) year with two (2) one-year optional extension periods. The expenditures for these services over the life of the Contract will be allocated from the Auditor Controller's Integration Applications Budget.

SOLE SOURCE JUSTIFICATION

Socrata is the sole provider of its Open Data Platform, Open Budget, and Open Expenditures applications and related configurations, patches, updates, upgrades, and Operations and Maintenance (O&M) support. Socrata does not utilize resellers. Socrata is the sole owner of the platform and all applications developed by Socrata for the County Open Data Platform to date.

As the sole source provider of the Socrata Platform, Socrata has access to its product code base and development tools, and the County is able to sustain with other Federal Open Data guidelines and technology updates which would otherwise have to be configured through complex manual product development that may require significant interoperability and efforts across departmental agencies.

The CIO has reviewed this Board notification and concurs with both the Sole Source justification and the technology approach.

CONCLUSION

Pursuant to Board policy, the Department will proceed with Sole Source negotiations within its contractual renewal timeline, unless otherwise instructed by the Board.

Should you have any questions, please contact the County's Acting CIO Peter Loo, or Mark Greninger, County Chief Data Officer.

Sincerely,

Peter Loo, Acting Chief Information Officer