



County of Los Angeles  
**CHIEF EXECUTIVE OFFICE  
OPERATIONS CLUSTER**

WILLIAM T FUJIOKA  
Chief Executive Officer

**DATE:** March 27, 2014  
**TIME:** 1:00 p.m.  
**LOCATION:** Kenneth Hahn Hall of Administration, **Room 864**

**AGENDA**

Members of the Public may address the Operations Cluster on any agenda item by submitting a written request prior to the meeting.  
Three (3) minutes are allowed for each item.

1. Call to order – Santos H. Kreimann
  - A) **Board Letter - ELECTRONIC PERMITTING AND INSPECTION SYSTEM FOR THE COUNTY OF LOS ANGELES (EPIC-LA) SYSTEM**  
Regional Planning/CIO – Richard J. Bruckner and Richard Sanchez or designee(s)
  - B) **Board Letter – COUNTYWIDE CLASS ACTIONS – GEOGRAPHIC INFORMATION SYSTEMS OCCUPATIONAL STUDY**  
CEO Class/Comp – Steve Masterson or designee
  - C) **Board Letter – AUTHORIZE THE REGISTRAR-RECORDER/COUNTY CLERK TO INCREASE THE PUBLIC MARRIAGE LICENSE FEE BY ONE DOLLAR PURSUANT TO ASSEMBLY BILL 110**  
RR/CC – Dean C. Logan or designee
  - D) **Legacy System Replacement Status Presentation**  
Assessor – Steven Hernandez or designee
  - E) **PACE Presentation**  
ISD – Jim Jones or designee
2. Public Comment
3. Adjournment



Los Angeles County  
Department of Regional Planning  
*Planning for the Challenges Ahead*



Richard J. Bruckner  
Director

**DRAFT**

April 29, 2014

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**ELECTRONIC PERMITTING AND INSPECTION SYSTEM FOR THE COUNTY OF  
LOS ANGELES (EPIC-LA) SYSTEM  
(ALL DISTRICTS) (3 VOTES)**

**SUBJECT**

Award a two-year contract to Tyler Technologies Inc. (Contractor), in the sum not to exceed \_\_\_\_\_ to provide a commercial-off-the-shelf (COTS) solution for the Electronic Permitting and Inspection System for the County of Los Angeles (EPIC-LA), formerly known as "PALMS."

**IT IS RECOMMENDED THAT THE BOARD:**

1. Approve and instruct the Chair to execute the attached two-year contract between the County of Los Angeles and the Contractor, effective the day after Board's approval, with up to two one-year renewal options at a contract sum not to exceed \$\_\_\_\_\_.
2. Authorize the Director of Planning or designee to approve and execute amendments to incorporate necessary changes to the contract that do not significantly affect the scope of work or exceed the maximum contract sum of \$\_\_\_\_\_, and to suspend work if, in the opinion of the Director of Planning, it is in the best interest of the County.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

In 2007, the Los Angeles County Board of Supervisors authorized the County to proceed with a Feasibility and Requirements Study (Study) for land use permitting functions, known as the Permit and Land Management Solutions (PALMS) Initiative, to identify, analyze, and implement improvements to the business processes and supporting technology that will increase the effectiveness and efficiency of the County's land entitlement permitting functions. This Study was completed in 2010.

Following the recommendations in the Study, the Department of Regional Planning (DRP) initiated and completed many process improvements and conducted market research to secure a COTS solution to replace DRP's current permit tracking system, known as KIVA, and that adheres to the best practices established by the Study and in the industry. The new COTS solution will become the Electronic Permitting and Inspections for the County of Los Angeles, as "EPIC-LA."

This contract will enable DRP to move to the final phase of this long endeavor.

### **Implementation of Strategic Plan Goals**

This action is consistent with the Countywide Strategic Plan Goal No. 1 (Operational Effectiveness) – to maximize the effectiveness of processes, structure, and operations to support timely delivery of customer-oriented and efficient public services. The recommended action will allow DRP to secure an efficient and effective land management solution to improve the entitlement process and related customer service.

### **FISCAL IMPACT/FINANCING**

The contract sum is \$\_\_\_\_\_, which is based on the work outlined in the Statement of Work and the price quoted by the Contractor. Funding is included in DRP's Fiscal Year 2013-2014 operating budget.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The contract (Attachment) contains all of the most recent required provisions including, but not limited to, Non-Responsibility and Debarment, Child Support Compliance, GAIN/GROW, Safely Surrendered Baby Law, and the provisions of Paid Jury Service time for the Contractor's employees.

This is a non-Prop A contract. Consequently, there are no departmental employee relations issues and the contract will not result in a reduction of County services. Furthermore, DRP evaluated and determined that the Living Wage Program (County Code Chapter 2.201) does not apply to this contract. The award of this contract will not result in the displacement of any County employees.

Data regarding the proposers' minority participation is on file with DRP. The Contractor was selected upon final analysis and consideration without regard to race, creed, gender, or color.

DRP will not require the Contractor to perform services that exceed the Board-approved contract sum, scope of work, and/or contract term.

Chief Information Office (CIO) has reviewed the contract and given clearance. County Counsel has approved the contract as to form.

### **ENVIRONMENTAL DOCUMENTATION**

The services provided through this contract will not have an effect on the environment and therefore, this contract is exempt from CEQA, pursuant to Section 15378 (b) (4) of the CEQA Guidelines.

### **CONTRACTING PROCESS**

DRP conducted an open and competitive Request for Proposals (RFP) process to solicit the services in July 2013 for a period of four weeks. Interested parties were required to submit a proposal demonstrating their ability to provide the professional services, software, and hardware as outlined in the Statement of Work. The RFP was made available on the County's "Doing Business With Us" and DRP Websites. DRP received only one qualified proposal.

One of the DRP's objectives in a solicitation is to afford vendors ample but equal opportunity to do business with the County. Thus, DRP re-issued the RFP in October 2013 for a period of five weeks to afford interested vendors with more time to submit a proposal. In addition to posting on the ISD and DRP websites, the RFP was publicized in the Los Angeles Times for three consecutive days, and a mandatory proposers' conference was held. Thirty firms contacted DRP to request a copy of the RFP and two bidders attended the proposers' conference.

Two proposals were received by the November 12, 2013 deadline. Both proposals were reviewed for completeness. They were then reviewed using an initial "pass/fail" process to determine whether they met minimum mandatory requirements, consistent with the Selection Process and Evaluation Criteria set forth in the RFP. Both proposals met the minimum mandatory requirements.

A five-member evaluation committee was formed to evaluate the proposals. The committee was comprised of representatives from the County of Los Angeles CIO, DRP, and Public Works. The committee members objectively evaluated the proposals submitted by the following proposers:

1. Infor Public Sector (Infor)
2. Tyler Technologies, Inc. (Tyler)

The evaluation committee reviewed the proposals according to the selection process and evaluation criteria and took into consideration staff qualifications, project management methodologies, references, and a live demonstration. Each proposer conducted a demonstration of its proposed solution before the committee. Informed Averaging was used to calculate the final score for each proposer.

The representative from Public Works was absent during Infor's demonstration due to an unforeseeable emergency situation. The demonstration proceeded with a quorum of four evaluation committee members and with Infor's consent. Infor's proposal was evaluated based on the average of points awarded by the four members. DRP ensured that the absence of the Public Works representative did not have a negative impact on Infor's final score.

Following scoring of the proposals based on the evaluation criteria and guidelines, the evaluation committee recommended Tyler for award based on lowest cost and highest overall evaluation score.

(Contract negotiations continue. Don't know at this time whether we will be citing any contract exceptions)

### **DEBRIEFING**

On January 6, 2014, DRP notified Infor that it was not selected for contract award and offered to debrief on its proposal evaluation. Infor requested a debriefing, which was conducted on January 14, 2014. Infor was satisfied with the debriefing results, and informed DRP that it would not continue with the protest process.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

In addition to many productivity improvements, EPIC-LA will enhance our customers' experience by providing them with the ability to research, communicate, and initiate projects or request for services from any Internet connected device.

(Not sure if we want to include specific benefits, would look good but will make this a long Board letter)

### **CONCLUSION**

Upon approval of this contract, DRP will be able to move forward with the implementation of EPIC-LA which will greatly enhance the land entitlement process by providing a much better experience to our customers.

Respectfully submitted,

RICHARD J. BRUCKNER  
Director

Attachment

c Executive Office, Board of Supervisors  
Chief Executive Office (Rita Robinson, Anthony Baker)  
County Counsel

K\_IFS\_04292014\_BL\_EPIC





# County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration  
500 West Temple Street, Room 713, Los Angeles, California 90012  
(213) 974-1101  
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA  
Chief Executive Officer

Board of Supervisors  
GLORIA MOLINA  
First District  
MARK RIDLEY-THOMAS  
Second District  
ZEV YAROSLAVSKY  
Third District  
DON KNABE  
Fourth District  
MICHAEL D. ANTONOVICH  
Fifth District

April 15, 2014

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

## **COUNTYWIDE CLASSIFICATION ACTIONS GEOGRAPHIC INFORMATION SYSTEMS OCCUPATIONAL STUDY (ALL DISTRICTS - 3 VOTES)**

### **SUBJECT**

This letter and accompanying ordinance will update the tables of classes of positions and the departmental staffing provisions by adding one (1) new non-represented classification, by changing the title of one (1) non-represented classification, and by reclassifying positions in various County departments.

### **IT IS RECOMMENDED THAT THE BOARD:**

Approve the accompanying ordinance amending Title 6, Salaries, of the County Code to add one (1) non-represented classification, to change the title of one (1) non-represented classification, and to reclassify 140 positions to implement results of the Countywide Geographic Information Systems (GIS) study in the departments of Assessor, Chief Executive Officer, Children and Family Services, Fire, Health Services, Internal Services, Public Health, Public Works, Regional Planning, and Registrar-Recorder/County Clerk.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The Board of Supervisors (Board) has requested submission of classification letters on a periodic basis throughout the year to facilitate consideration of classification and compensation recommended actions in a timely manner. Approval of these

recommendations will provide the ordinance authority for County departments to implement the classification and compensation recommendations in this letter.

These recommendations will ensure the proper classification and compensation of positions based upon the duties and responsibilities assigned to these jobs as performed by the incumbents (Attachments A and B). This is a primary goal of the County's classification and compensation system. Positions reclassified upward, downward and lateral are consistent with the class concepts of the proposed classifications.

These actions are recommended based upon generally accepted principles of classification and compensation. Furthermore, these actions are important in addressing departmental operational needs, and in maintaining consistency in personnel practices throughout the County. The proper classification and compensation of positions facilitates good business operations, and can reduce the number of costly personnel-related problems.

#### Countywide GIS Study

At the request of the Chief Information Office, a Countywide study was conducted to appropriately classify positions performing Geographic Information Systems (GIS) related functions as their primary responsibility. The lack of GIS specific classifications has hindered efforts to recruit, develop and maintain GIS technical expertise and has resulted in an over-reliance on contractors for requisite GIS skill sets. Your Board has approved the creation of a new classification series with eight (8) GIS specific classifications that addressed this occupational gap in the County's classification plan on May 15, 2012. The recommendations contained in this letter will implement the findings of this classification study by reclassifying existing County positions to the appropriate GIS classifications.

#### New Classification/Title Change

Since the new classification series was created, several departments requested that additional positions be reviewed due to the expanded use of GIS technology in their departments. During this review it was determined that there is a need for an additional level for GIS technician assignments. Therefore, the existing GIS Technician classification has been updated and renamed Geographic Information Systems Technician II and a new classification of Geographic Information Systems Technician I has been developed (Attachment A). These changes also provide a broader career path and easier entry into the series.

### Reclassifications

Subsequent to the establishment of the new GIS classifications, we conducted a review of 263 positions representing 66 different classifications within 19 County departments. From this review, we are recommending that 140 positions within 10 departments be reclassified to the new Geographic Information Systems classification series (Attachment B).

### Implementation of Strategic Plan Goals

Your approval of the accompanying ordinance is consistent with the County Strategic Plan Goal 1 - Operational Effectiveness. Specifically, it will address the Service Excellence and Organizational Effectiveness Strategy to improve the quality of the workforce, to achieve departmental operational efficiencies, and to maintain consistency in personnel practices throughout the County.

### FISCAL IMPACT/FINANCING

The projected budgeted annual cost for the 140 positions that will be reclassified is estimated to total \$1,060,493 (all funds). Net County cost is estimated to be \$326,027. Cost increases associated with the compensation changes will be absorbed within the Board's adopted budget for each affected department. No additional funding is required.

### FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The County Charter authorizes the establishment and maintenance of "a classification plan and the classification of all positions." This responsibility is further delineated in Civil Service Rule 5.

Appropriate consultations have been conducted with the impacted employee organizations regarding the recommended classification actions. The accompanying ordinance implementing amendments to Title 6, Salaries, of the County Code has been approved as to form by County Counsel.

### IMPACT ON CURRENT SERVICES (OR PROJECTS)

Your approval of these classification recommendations will enhance the operational effectiveness of the departments through the proper compensation of positions.

The Honorable Board of Supervisors  
April 15, 2014  
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Respectfully submitted,

WILLIAM T FUJIOKA  
Chief Executive Officer

WTF:BC:JA  
SJM:AE:mmg

Attachments (2)

c: Executive Office, Board of Supervisors  
County Counsel  
Auditor-Controller  
Department of Human Resources  
Chief Information Officer  
Affected Departments

N:\CLASSIFICATION\ABCD - BOARD LETTERS - WORKING FILE\GIS STUDY -04-08-14\4-15-14 GIS RECLASS BOARD LETTER (final2).doc  
3/21/2014 7:08 AM

**NON-REPRESENTED CLASSIFICATION RECOMMENDED  
FOR ADDITION TO THE CLASSIFICATION PLAN**

<b>Proposed Savings/Cafeteria Benefit Plan</b>	<b>Item No.</b>	<b>Title</b>	<b>Salary Schedule &amp; Level</b>
Horizons/Choices	4419	Geographic Information Systems Technician I	88C

**NON-REPRESENTED CLASSIFICATION  
RECOMMENDED FOR TITLE CHANGE**

<b>Item No.</b>	<b>Current Title</b>	<b>Recommended Title</b>
4411	Geographic Information Systems Technician	Geographic Information Systems Technician II



**RECOMMENDATIONS FOR POSITION RECLASSIFICATIONS (cont'd)****ASSESSOR (cont'd)**

<b>No of Pos.</b>	<b>Present Classification</b>	<b>No of Pos.</b>	<b>Classification Findings</b>
4	Supervising Survey-Mapping Technician Item No. 3631A 92L Represented	1   3	Geographic Information Systems Technician II Item No. 4411A 90C Non-Represented  Supervising Geographic Information Systems Technician Item No. 4412A 94L Non-Represented
14	Survey-Mapping Technician Item No. 3619A 86L Represented	14	Geographic Information Systems Technician I (New Classification) Item No. 4419A 88C Non-Represented

**CHIEF EXECUTIVE OFFICER**

<b>No of Pos.</b>	<b>Present Classification</b>	<b>No of Pos.</b>	<b>Classification Findings</b>
1	Senior Information Systems Support Analyst Item No. 2536A NM 98B Non-Represented	1	Senior Geographic Information Systems Analyst Item No. 4414A 99K Non-Represented

**RECOMMENDATIONS FOR POSITION RECLASSIFICATIONS (cont'd)**

**CHILDREN AND FAMILY SERVICES**

<b>No of Pos.</b>	<b>Present Classification</b>	<b>No of Pos.</b>	<b>Classification Findings</b>
1	Information Systems Support Analyst II Item No. 2535A N2M 93C Non-Represented	1	Geographic Information Systems Analyst Item No. 4413A 94L Non-Represented
1	Principal Application Developer Item No. 2526A NM 104B Non-Represented	1	Principal Geographic Information Systems Analyst Item No. 4415A NM 104B Non-Represented

**FIRE – SPECIAL SERVICES**

<b>No of Pos.</b>	<b>Present Classification</b>	<b>No of Pos.</b>	<b>Classification Findings</b>
1	Fire Dispatcher Specialist Item No. 2435A NM 84G Represented	1	Geographic Information Systems Technician II Item No. 4411A 90C Non-Represented
2	Information Systems Analyst II Item No. 2591A NM 92K Represented	1	Principal Geographic Information Systems Analyst Item No. 4415A NM 104B Non-Represented
		1	Senior Geographic Information Systems Analyst Item No. 4414A 99K Non-Represented

**RECOMMENDATIONS FOR POSITION RECLASSIFICATIONS (cont'd)****FIRE – SPECIAL SERVICES (cont'd)**

<b>No of Pos.</b>	<b>Present Classification</b>	<b>No of Pos.</b>	<b>Classification Findings</b>
1	Information Systems Support Analyst II Item No. 2535A N2M 93C Non-Represented	1	Principal Geographic Information Systems Analyst Item No. 4415A NM 104B Non-Represented
1	Principal Application Developer Item No. 2526A NM 104B Non-Represented	1	Geographic Information Systems Manager II Item No. 4418A N23 S12 Non-Represented
2	Senior Survey-Mapping Technician Item No. 3621A 88L Represented	1	Geographic Information Systems Technician II Item No. 4411A 90C Non-Represented
1	Supervising Cadastral Engineer I Item No. 3634A 97D Represented	1	Senior Geographic Information Systems Analyst Item No. 4414A 99K Non-Represented
1	Supervising Cadastral Engineer I Item No. 3634A 97D Represented	1	Geographic Information Systems Manager I Item No. 4417A N23 S11 Non-Represented

**RECOMMENDATIONS FOR POSITION RECLASSIFICATIONS (cont'd)**

**FIRE – SPECIAL SERVICES (cont'd)**

No of Pos.	Present Classification	No of Pos.	Classification Findings
2	Survey-Mapping Technician Item No. 3619A 86L Represented	1	Geographic Information Systems Analyst Item No. 4413A 94L Non-Represented
		1	Geographic Information Systems Technician II Item No. 4411A 90C Non-Represented

**HEALTH SERVICES - ADMINISTRATION**

No of Pos.	Present Classification	No of Pos.	Classification Findings
1	Information Systems Analyst II Item No. 2591A NM 92K Represented	1	Senior Geographic Information Systems Analyst Item No. 4414A 99K Non-Represented

**HEALTH SERVICES – OFFICE OF MANAGED CARE**

No of Pos.	Present Classification	No of Pos.	Classification Findings
1	Information Systems Analyst II Item No. 2591A NM 92K Represented	1	Senior Geographic Information Systems Analyst Item No. 4414A 99K Non-Represented

**RECOMMENDATIONS FOR POSITION RECLASSIFICATIONS (cont'd)****INTERNAL SERVICES**

<b>No of Pos.</b>	<b>Present Classification</b>	<b>No of Pos.</b>	<b>Classification Findings</b>
2	Application Developer II Item No. 2521A N2M 92L Represented	2	Geographic Information Systems Analyst Item No. 4413A 94L Non-Represented
3	Information Technology Specialist, ISD Item No. 2568A NM 110E Non-Represented	2	Geographic Information Systems Specialist Item No. 4416A NM 109D Non-Represented
3	Principal Application Developer Item No. 2526A NM 104B Non-Represented	1	Geographic Information Systems Specialist Item No. 4416A NM 109D Non-Represented
		1	Principal Geographic Information Systems Analyst Item No. 4415A NM 104B Non-Represented
		1	Senior Geographic Information Systems Analyst Item No. 4414A 99K Non-Represented

**RECOMMENDATIONS FOR POSITION RECLASSIFICATIONS (cont'd)**

**INTERNAL SERVICES (cont'd)**

No of Pos.	Present Classification	No of Pos.	Classification Findings
1	Section Manager, Information Technology, ISD Item No. 2578A NM 110E Non-Represented	1	Geographic Information Systems Manager II Item No. 4418A N23 S12 Non-Represented
7	Senior Application Developer Item No. 2525A NM 97K Represented	1	Principal Geographic Information Systems Analyst Item No. 4415A NM 104B Non-Represented
		6	Senior Geographic Information Systems Analyst Item No. 4414A 99K Non-Represented

**PUBLIC HEALTH – PUBLIC HEALTH SERVICES**

No of Pos.	Present Classification	No of Pos.	Classification Findings
1	Epidemiologist Item No. 1759A NM 93K Non-Represented	1	Senior Geographic Information Systems Analyst Item No. 4414A 99K Non-Represented
1	Research Analyst III, Behavioral Sciences Item No. 8973A N3M 91C Represented	1	Senior Geographic Information Systems Analyst Item No. 4414A 99K Non-Represented

**RECOMMENDATIONS FOR POSITION RECLASSIFICATIONS (cont'd)****PUBLIC WORKS**

<b>No of Pos.</b>	<b>Present Classification</b>	<b>No of Pos.</b>	<b>Classification Findings</b>
1	Associate Civil Engineer Item No. 3433A 102H Represented	1	Geographic Information Systems Manager I Item No. 4417A N23 S11 Non-Represented
1	Civil Engineer Item No. 3435A 106H Represented	1	Geographic Information Systems Specialist Item No. 4416A NM 109D Non-Represented
1	Principal Civil Engineering Assistant Item No. 3430A 96D Represented	1	Senior Geographic Information Systems Analyst Item No. 4414A 99K Non-Represented
6	Principal Survey-Mapping Technician Item No. 3628A 92L Represented	3	Geographic Information Systems Technician II Item No. 4411A 90C Non-Represented
		1	Senior Geographic Information Systems Analyst Item No. 4414A 99K Non-Represented
		2	Supervising Geographic Information Systems Technician Item No. 4412A 94L Non-Represented

**RECOMMENDATIONS FOR POSITION RECLASSIFICATIONS (cont'd)****PUBLIC WORKS (cont'd)**

<b>No of Pos.</b>	<b>Present Classification</b>	<b>No of Pos.</b>	<b>Classification Findings</b>
1	Senior Civil Engineer Item No. 3436A 110H Represented	1	Geographic Information Systems Manager II Item No. 4418A N23 S12 Non-Represented
3	Senior Civil Engineering Assistant Item No. 3428A 92D Represented	1	Geographic Information Systems Analyst Item No. 4413A 94L Non-Represented
		2	Geographic Information Systems Technician II Item No. 4411A 90C Non-Represented
19	Senior Survey-Mapping Technician Item No. 3621A 88L Represented	1	Geographic Information Systems Analyst Item No. 4413A 94L Non-Represented
		18	Geographic Information Systems Technician II Item No. 4411A 90C Non-Represented
3	Supervising Cadastral Engineer I Item No. 3634A 97D Represented	1	Geographic Information Systems Analyst Item No. 4413A 94L Non-Represented
		2	Senior Geographic Information Systems Analyst Item No. 4414A 99K Non-Represented

**RECOMMENDATIONS FOR POSITION RECLASSIFICATIONS (cont'd)****PUBLIC WORKS (cont'd)**

<b>No of Pos.</b>	<b>Present Classification</b>	<b>No of Pos.</b>	<b>Classification Findings</b>
2	Supervising Cadastral Engineer II Item No. 3637A 101D Represented	2	Geographic Information Systems Manager I Item No. 4417A N23 S11 Non-Represented
1	Supervising Civil Engineering Assistant Item No. 3432A 96D Represented	1	Geographic Information Systems Technician II Item No. 4411A 90C Non-Represented
4	Supervising Survey-Mapping Technician Item No. 3631A 92L Represented	2	Geographic Information Systems Technician II Item No. 4411A 90C Non-Represented
		2	Supervising Geographic Information Systems Technician Item No. 4412A 94L Non-Represented
1	Survey Party Chief I Item No. 3893A 95D Represented	1	Supervising Geographic Information Systems Technician Item No. 4412A 94L Non-Represented
3	Survey Technician I Item No. 3889A N2 90A Represented	3	Geographic Information Systems Technician II Item No. 4411A 90C Non-Represented

**RECOMMENDATIONS FOR POSITION RECLASSIFICATIONS (cont'd)****REGIONAL PLANNING**

<b>No of Pos.</b>	<b>Present Classification</b>	<b>No of Pos.</b>	<b>Classification Findings</b>
1	Information Technology Specialist I Item No. 2569A NM 110E Non-Represented	1	Geographic Information Systems Manager II Item No. 4418A N23 S12 Non-Represented
1	Information Technology Technical Support Analyst II Item No. 2546A NM 88C Represented	1	Geographic Information Systems Technician II Item No. 4411A 90C Non-Represented
2	Principal Regional Planning Assistant Item No. 4435A 98A Represented	2	Principal Geographic Information Systems Analyst Item No. 4415A NM 104B Non-Represented
3	Regional Planning Assistant II Item No. 4430A 92A Represented	1	Geographic Information Systems Analyst Item No. 4413A 94L Non-Represented
		2	Senior Geographic Information Systems Analyst Item No. 4414A 99K Non-Represented
1	Senior Regional Planning Assistant Item No. 4431A 94A Represented	1	Senior Geographic Information Systems Analyst Item No. 4414A 99K Non-Represented

**RECOMMENDATIONS FOR POSITION RECLASSIFICATIONS (cont'd)****REGISTRAR-RECORDER/COUNTY CLERK**

<b>No of Pos.</b>	<b>Present Classification</b>	<b>No of Pos.</b>	<b>Classification Findings</b>
1	Application Developer II Item No. 2521A N2M 92L Represented	1	Senior Geographic Information Systems Analyst Item No. 4414A 99K Non-Represented
1	Election/Recorder Services Supervisor Item No. 1203A NMV 75B Represented	1	Supervising Geographic Information Systems Technician Item No. 4412A 94L Non-Represented
1	Information Systems Analyst II Item No. 2591A NM 92K Represented	1	Geographic Information Systems Analyst Item No. 4413A 94L Non-Represented
2	Intermediate Supervising Clerk Item No. 1176A NMV 70L Represented	2	Geographic Information Systems Technician II Item No. 4411A 90C Non-Represented
5	Precinct Clerk Item No. 1165A NMV 63C Represented	4	Geographic Information Systems Technician I (New Classification) Item No. 4419A 88C Non-Represented
		1	Geographic Information Systems Technician II Item No. 4411A 90C Non-Represented

**RECOMMENDATIONS FOR POSITION RECLASSIFICATIONS (cont'd)**

**REGISTRAR-RECORDER/COUNTY CLERK (cont'd)**

<b>No of Pos.</b>	<b>Present Classification</b>	<b>No of Pos.</b>	<b>Classification Findings</b>
3	Senior Clerk Item No. 1140A NMV 67B Represented	3	Geographic Information Systems Technician II Item No. 4411A 90C Non-Represented
1	Senior Information Systems Analyst Item No. 2593A NM 100B Non-Represented	1	Geographic Information Systems Manager I Item No. 4417A N23 S11 Non-Represented

DRAFT

## ANALYSIS

This ordinance amends Title 6 - Salaries, of the Los Angeles County Code by:

- Adding and establishing the salary for one (1) employee classification;
- Changing the title of one (1) non-represented employee classification; and
- Adding, deleting, and/or changing certain classifications and numbers of ordinance positions in the Departments of Assessor, Chief Executive Officer, Children and Family Services, Fire, Health Services, Internal Services, Public Health, Public Works, Regional Planning, and Registrar-Recorder/County Clerk.

JOHN F. KRATTLI  
County Counsel

By: \_\_\_\_\_  
RICHARD D. BLOOM  
Principal Deputy County Counsel  
Labor & Employment Services Division

RDB:



**SECTION 3.** Section 6.38.010 (Assessor) is hereby amended to delete the following classes and number of ordinance positions:

<b>ITEM NO.</b>	<b>NO. OF ORDINANCE POSITIONS</b>	<b>TITLE</b>
3621A	18	<del>SENIOR SURVEY-MAPPING TECHNICIAN</del>
3637A	2	<del>SUPERVISING CADASTRAL ENGINEER II</del>
3638A	4	<del>SUPERVISING CADASTRAL ENGINEER III</del>
3631A	-4	<del>SUPVG SURVEY-MAPPING TECHNICIAN</del>
3619A	14	<del>SURVEY-MAPPING TECHNICIAN</del>

**SECTION 4.** Section 6.38.010 (Assessor) is hereby amended to add the following classes and number of ordinance positions:

<b>ITEM NO.</b>	<b>NO. OF ORDINANCE POSITIONS</b>	<b>TITLE</b>
<u>4417A</u>	<u>1</u>	<u>GEOGRAPHIC INFO SYSTEMS MANAGER I</u>
<u>4418A</u>	<u>1</u>	<u>GEOGRAPHIC INFO SYSTEMS MANAGER II</u>
<u>4419A</u>	<u>21</u>	<u>GEOGRAPHIC INFO SYST TECHNICIAN I</u>
<u>4411A</u>	<u>11</u>	<u>GEOGRAPHIC INFO SYST TECHNICIAN II</u>
<u>4414A</u>	<u>1</u>	<u>SENIOR GEOGRAPHIC INFO SYST ANALYST</u>
<u>4412A</u>	<u>4</u>	<u>SUPVG GEOGRAPHIC INFO SYST TECH</u>

**SECTION 5.** Section 6.50.010 (Department of The Chief Executive Officer) is hereby amended to delete the following class and number of ordinance position:

<b>ITEM NO.</b>	<b>NO. OF ORDINANCE POSITIONS</b>	<b>TITLE</b>
2536A	4	<del>SENIOR INFO SYSTEMS SUPPORT ANALYST</del>

**SECTION 6.** Section 6.50.010 (Department of The Chief Executive Officer) is hereby amended to add the following class and number of ordinance position:

<b>ITEM NO.</b>	<b>NO. OF ORDINANCE POSITIONS</b>	<b>TITLE</b>
<u>4414A</u>	<u>1</u>	<u>SENIOR GEOGRAPHIC INFO SYST ANALYST</u>

**SECTION 7.** Section 6.53.010 (Department of Children and Family Services) is hereby amended to delete the following class and number of ordinance position:

<b>ITEM NO.</b>	<b>NO. OF ORDINANCE POSITIONS</b>	<b>TITLE</b>
2535A	4	<del>INFO SYSTEMS SUPPORT ANALYST II</del>

**SECTION 8.** Section 6.53.010 (Department of Children and Family Services) is hereby amended to add the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>4413A</u>	<u>1</u>	<u>GEOGRAPHIC INFO SYSTEMS ANALYST</u>
<u>4415A</u>	<u>1</u>	<u>PRIN GEOGRAPHIC INFO SYST ANALYST</u>

**SECTION 9.** Section 6.53.010 (Department of Children and Family Services) is hereby amended to change the number of ordinance positions for the following class:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
2526A	8 <u>7</u>	PRINCIPAL APPLICATION DEVELOPER

**SECTION 10.** Section 6.76.016 (Fire Department – Special services) is hereby amended to delete the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<del>2535A</del>	<del>4</del>	<del>INFO SYSTEMS SUPPORT ANALYST II</del>
<del>2526A</del>	<del>4</del>	<del>PRINCIPAL APPLICATION DEVELOPER</del>
<del>3621A</del>	<del>2</del>	<del>SENIOR SURVEY-MAPPING TECHNICIAN</del>
<del>3634A</del>	<del>4</del>	<del>SUPERVISING CADASTRAL ENGINEER I</del>
<del>3619A</del>	<del>2</del>	<del>SURVEY-MAPPING TECHNICIAN</del>

**SECTION 11.** Section 6.76.016 (Fire Department – Special services) is hereby amended to add the following classes and number of ordinance positions:

<b>ITEM NO.</b>	<b>NO. OF ORDINANCE POSITIONS</b>	<b>TITLE</b>
<u>4413A</u>	<u>1</u>	<u>GEOGRAPHIC INFO SYSTEMS ANALYST</u>
<u>4417A</u>	<u>1</u>	<u>GEOGRAPHIC INFO SYSTEMS MANAGER I</u>
<u>4418A</u>	<u>1</u>	<u>GEOGRAPHIC INFO SYSTEMS MANAGER II</u>
<u>4411A</u>	<u>3</u>	<u>GEOGRAPHIC INFO SYST TECHNICIAN II</u>
<u>4415A</u>	<u>2</u>	<u>PRIN GEOGRAPHIC INFO SYST ANALYST</u>
<u>4414A</u>	<u>2</u>	<u>SENIOR GEOGRAPHIC INFO SYST ANALYST</u>

**SECTION 12.** Section 6.76.016 (Fire Department - Special services) is hereby amended to change the number of ordinance positions for the following classes:

<b>ITEM NO.</b>	<b>NO. OF ORDINANCE POSITIONS</b>	<b>TITLE</b>
2435A	6 <u>5</u>	FIRE DISPATCHER SPECIALIST
2591A	9 <u>7</u>	INFORMATION SYSTEMS ANALYST II

**SECTION 13.** Section 6.77.010 (Department of Public Health – Public health services) is hereby amended to add the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>4414A</u>	<u>2</u>	<u>SENIOR GEOGRAPHIC INFO SYST ANALYST</u>

**SECTION 14.** Section 6.77.010 (Department of Public Health – Public health services) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
1759A	46 <u>15</u>	EPIDEMIOLOGIST
8973A	40 <u>9</u>	RESEARCH ANALYST III,BEHAVIOR SCI

**SECTION 15.** Section 6.77.010 (Department of Public Health – Public health services) is hereby amended to change only the title of the following class:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>4411A</u>	<u>1</u>	<u>GEOGRAPHIC INFO SYSTEMS TECHNICIAN</u> <u>GEOGRAPHIC INFO SYST TECHNICIAN II</u>

**SECTION 16.** Section 6.78.010 (Department of Health Services - Administration)

is hereby amended to add the following class and number of ordinance position:

<b>ITEM NO.</b>	<b>NO. OF ORDINANCE POSITIONS</b>	<b>TITLE</b>
<u>4414A</u>	<u>1</u>	<u>SENIOR GEOGRAPHIC INFO SYST ANALYST</u>

**SECTION 17.** Section 6.78.010 (Department of Health Services - Administration)

is hereby amended to change the number of ordinance positions for the following class:

<b>ITEM NO.</b>	<b>NO. OF ORDINANCE POSITIONS</b>	<b>TITLE</b>
2591A	24 <u>23</u>	INFORMATION SYSTEMS ANALYST II

**SECTION 18.** Section 6.78.030 (Department of Health Services – Office of managed care) is hereby amended to add the following class and number of ordinance position:

<b>ITEM NO.</b>	<b>NO. OF ORDINANCE POSITIONS</b>	<b>TITLE</b>
<u>4414A</u>	<u>1</u>	<u>SENIOR GEOGRAPHIC INFO SYST ANALYST</u>

**SECTION 19.** Section 6.78.030 (Department of Health Services – Office of managed care) is hereby amended to change the number of ordinance positions for the following class:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
2591A	<del>40</del> <u>9</u>	INFORMATION SYSTEMS ANALYST II

**SECTION 20.** Section 6.81.010 (Internal Services Department) is hereby amended to add the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>4413A</u>	<u>2</u>	<u>GEOGRAPHIC INFO SYSTEMS ANALYST</u>
<u>4418A</u>	<u>1</u>	<u>GEOGRAPHIC INFO SYSTEMS MANAGER II</u>
<u>4416A</u>	<u>3</u>	<u>GEOGRAPHIC INFO SYSTEMS SPECIALIST</u>
<u>4415A</u>	<u>3</u>	<u>PRIN GEOGRAPHIC INFO SYST ANALYST</u>
<u>4414A</u>	<u>7</u>	<u>SENIOR GEOGRAPHIC INFO SYST ANALYST</u>

**SECTION 21.** Section 6.81.010 (Internal Services Department) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
2521A	<del>30</del> <u>28</u>	APPLICATION DEVELOPER II
2568A	<del>112</del> <u>109</u>	INFO TECHNOLOGY SPECIALIST,ISD
2526A	<del>71</del> <u>68</u>	PRINCIPAL APPLICATION DEVELOPER
2578A	<del>42</del> <u>41</u>	SECTION MGR,INFO TECHNOLOGY,ISD
2525A	<del>155</del> <u>148</u>	SENIOR APPLICATION DEVELOPER

**SECTION 22.** Section 6.109.010 (Department of Public Works) is hereby amended to add the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>4413A</u>	<u>3</u>	<u>GEOGRAPHIC INFO SYSTEMS ANALYST</u>
<u>4417A</u>	<u>3</u>	<u>GEOGRAPHIC INFO SYSTEMS MANAGER I</u>
<u>4418A</u>	<u>1</u>	<u>GEOGRAPHIC INFO SYSTEMS MANAGER II</u>
<u>4416A</u>	<u>1</u>	<u>GEOGRAPHIC INFO SYSTEMS SPECIALIST</u>
<u>4411A</u>	<u>29</u>	<u>GEOGRAPHIC INFO SYST TECHNICIAN II</u>
<u>4414A</u>	<u>4</u>	<u>SENIOR GEOGRAPHIC INFO SYST ANALYST</u>
<u>4412A</u>	<u>5</u>	<u>SUPVG GEOGRAPHIC INFO SYST TECH</u>

**SECTION 23.** Section 6.109.010 (Department of Public Works) is hereby amended to change the number of ordinance positions for the following classes:

<b>ITEM NO.</b>	<b>NO. OF ORDINANCE POSITIONS</b>	<b>TITLE</b>
3433A	<del>267</del> <u>266</u>	ASSOCIATE CIVIL ENGINEER
3435A	<del>123</del> <u>122</u>	CIVIL ENGINEER
3430A	<del>169</del> <u>168</u>	PRINCIPAL CIVIL ENGINEERING ASST
3628A	<del>21</del> <u>15</u>	PRINCIPAL SURVEY-MAPPING TECHNICIAN
3436A	<del>99</del> <u>98</u>	SENIOR CIVIL ENGINEER
3428A	<del>209</del> <u>206</u>	SENIOR CIVIL ENGINEERING ASSISTANT
3621A	<del>43</del> <u>24</u>	SENIOR SURVEY-MAPPING TECHNICIAN
3634A	<del>8</del> <u>5</u>	SUPERVISING CADASTRAL ENGINEER I
3637A	<del>4</del> <u>2</u>	SUPERVISING CADASTRAL ENGINEER II
3432A	<del>20</del> <u>19</u>	SUPVG CIVIL ENGINEERING ASSISTANT
3631A	<del>42</del> <u>8</u>	SUPVG SURVEY-MAPPING TECHNICIAN
3893A	<del>28</del> <u>27</u>	SURVEY PARTY CHIEF I
3889A	<del>35</del> <u>32</u>	SURVEY TECHNICIAN I

**SECTION 24.** Section 6.112.010 (Department of Regional Planning) is hereby amended to delete the following classes and number of ordinance positions:

<b>ITEM NO.</b>	<b>NO. OF ORDINANCE POSITIONS</b>	<b>TITLE</b>
2569A	4	<del>INFORMATION TECHNOLOGY SPECIALIST I</del>
2546A	4	<del>IT TECHNICAL SUPPORT ANALYST II</del>

**SECTION 25.** Section 6.112.010 (Department of Regional Planning) is hereby amended to add the following classes and number of ordinance positions:

<b>ITEM NO.</b>	<b>NO. OF ORDINANCE POSITIONS</b>	<b>TITLE</b>
<u>4413A</u>	<u>1</u>	<u>GEOGRAPHIC INFO SYSTEMS ANALYST</u>
<u>4418A</u>	<u>1</u>	<u>GEOGRAPHIC INFO SYSTEMS MANAGER II</u>
<u>4411A</u>	<u>1</u>	<u>GEOGRAPHIC INFO SYST TECHNICIAN II</u>
<u>4415A</u>	<u>2</u>	<u>PRIN GEOGRAPHIC INFO SYST ANALYST</u>
<u>4414A</u>	<u>3</u>	<u>SENIOR GEOGRAPHIC INFO SYST ANALYST</u>

**SECTION 26.** Section 6.112.010 (Department of Regional Planning) is hereby amended to change the number of ordinance positions for the following classes:

<b>ITEM NO.</b>	<b>NO. OF ORDINANCE POSITIONS</b>	<b>TITLE</b>
4435A	24 <u>22</u>	PRINCIPAL REGIONAL PLANNING ASST
4430A	<del>53</del> <u>50</u>	REGIONAL PLANNING ASSISTANT II
4431A	26 <u>25</u>	SENIOR REGIONAL PLANNING ASSISTANT

**SECTION 27.** Section 6.114.010 (Registrar-Recorder/County Clerk) is hereby amended to add the following classes and number of ordinance positions:

<b>ITEM NO.</b>	<b>NO. OF ORDINANCE POSITIONS</b>	<b>TITLE</b>
<u>4413A</u>	<u>1</u>	<u>GEOGRAPHIC INFO SYSTEMS ANALYST</u>
<u>4417A</u>	<u>1</u>	<u>GEOGRAPHIC INFO SYSTEMS MANAGER I</u>
<u>4419A</u>	<u>4</u>	<u>GEOGRAPHIC INFO SYST TECHNICIAN I</u>
<u>4411A</u>	<u>6</u>	<u>GEOGRAPHIC INFO SYST TECHNICIAN II</u>
<u>4414A</u>	<u>1</u>	<u>SENIOR GEOGRAPHIC INFO SYST ANALYST</u>
<u>4412A</u>	<u>1</u>	<u>SUPVG GEOGRAPHIC INFO SYST TECH</u>

**SECTION 28.** Section 6.114.010 (Registrar-Recorder/County Clerk) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
2521A	<del>40</del> <u>9</u>	APPLICATION DEVELOPER II
1203A	<del>24</del> <u>20</u>	ELECTION/RECORDER SVCS SUPERVISOR
2591A	<del>42</del> <u>11</u>	INFORMATION SYSTEMS ANALYST II
1176A	<del>27</del> <u>25</u>	INTERMEDIATE SUPERVISING CLERK
1165A	<del>7</del> <u>2</u>	PRECINCT CLERK
1140A	<del>36</del> <u>33</u>	SENIOR CLERK
2593A	<del>6</del> <u>5</u>	SENIOR INFORMATION SYSTEMS ANALYST

**SECTION 29.** Pursuant to Government Code Section 25123(f), this ordinance shall take effect immediately upon final passage.

\*The Executive Office/Clerk of the Board of Supervisors shall insert the effective date for the salary or salary schedule and level in the space provided for the non-represented position added to Section 6.28.050 of the County Code.

[ITRECLASSAPR2014ABCEO]



## Los Angeles County Registrar-Recorder/County Clerk

Dean C. Logan  
Registrar-Recorder/County Clerk

April 22, 2014

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**AUTHORIZE THE REGISTRAR-RECORDER/COUNTY CLERK (RR/CC) TO  
INCREASE THE PUBLIC MARRIAGE LICENSE FEE BY ONE DOLLAR  
PURSUANT TO ASSEMBLY BILL 110  
(ALL SUPERVISORIAL DISTRICTS) (3 VOTES)**

**SUBJECT:**

This letter and accompanying ordinance will implement a fee increase for a public marriage license by one dollar (\$1.00).

**IT IS RECOMMENDED THAT YOUR BOARD, AFTER THE PUBLIC HEARING:**

Approve the attached ordinance revising the Public Marriage License fee from \$90 to \$91, which will become effective thirty days from the date of Board passage in accordance with Government Code section 25123.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The ordinance amends Los Angeles County Code 2.32.100; Marriage License Fee, which authorizes the RR/CC to collect an additional dollar for the issuing of public marriage licenses as a result of the State's annual base fee adjustment.

Effective January 1, 2014, the California Department of Public Health (CDPH) has increased the fee for a public marriage license by one dollar (\$1.00) pursuant to AB 110, (Blumenfield, Chapter 20, Statutes of 2013). To implement this mandatory CDPH fee increase, the RR/CC will provide public notice of the fee change, update necessary forms, and revise accounting procedures to ensure the increase is accounted for accurately.

### Implementation of Strategic Plan Goals

This request supports the County Strategic Plan as follows:

**County Goal No. 1: Operational Effectiveness:** Maximize the effectiveness of the County's process, structure, and operations to support timely delivery of customer-oriented and efficient public service.

**County Goal No. 2: Fiscal Sustainability:** Strengthen and enhance the County's capacity to sustain essential County services through proactive and prudent fiscal policies and stewardship.

### FISCAL IMPACT/FINANCING

The programmatic changes being implemented with this letter and ordinance will not result in any increased cost or revenue to the County. Approval by your Board will ensure the RR/CC collects the one dollar (\$1.00) fee increase which will be fully distributed to the State.

### FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The fee for a public marriage license is authorized in Government Code sections 26840 through 26840.8. Additionally, Health and Safety Code Sections 100435 and 100430 authorize the adjustment of this fee and designate CDPH as the recipient of any increase associated with this annual fee adjustment.

Government Code section 66018 requires a local agency to hold a public hearing at which oral or written presentations can be made prior to adopting an ordinance which increases an existing fee. The Executive Office of the Board of Supervisors, in accordance with Government Code section 6062(a), published an official notice of the time and place of said meeting, including a general explanation of the fee increase for a public marriage license.

This fee increase which is based on CDPH's annual fee adjustment was approved by the Legislature with the passage of AB 110 with the requisite 2/3 vote.

The accompanying ordinance implementing an amendment to Title 2, Marriage License Fees, of the County Code has been approved to form by County Counsel.

### IMPACT ON CURRENT SERVICES

Your approval of this recommendation will ensure that the RR/CC fully collects and distributes State revenues for services provided by the RR/CC.

**CONCLUSION**

Upon approval by your Board, the Executive Officer is requested to return one (1) adopted copy of this letter to:

Department of Registrar-Recorder/County Clerk  
Finance and Management Division  
12400 Imperial Highway, Room 7211  
Norwalk, CA 90650  
Attention: Michael Padron, Fee Studies Section

Respectfully submitted,



DEAN C. LOGAN  
Registrar-Recorder/County Clerk

DCL:AS:mp

Attachments

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors  
Auditor-Controller



COUNTY OF LOS ANGELES  
OFFICE OF THE COUNTY COUNSEL

648 KENNETH HAHN HALL OF ADMINISTRATION  
500 WEST TEMPLE STREET  
LOS ANGELES, CALIFORNIA 90012-2713

TELEPHONE  
(213) 974-1895  
FACSIMILE  
(213) 617-7182  
TDD  
(213) 633-0901

JOHN F. KRATTLI  
County Counsel

February 26, 2014

Dean C. Logan  
Registrar-Recorder/County Clerk  
County of Los Angeles  
12400 Imperial Highway  
Norwalk, California 90650

**Re: Amendment of Title 2 - Administration of the Los Angeles  
County Code Related to Marriage License Fee**

Dear Mr. Logan:

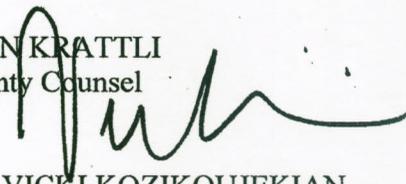
Enclosed is our analysis and proposed ordinance amending section 2.32.100 to Title 2, Administration of the Los Angeles County Code relating to the imposition of an increased marriage license fee.

This ordinance may be presented to the Board of Supervisors for its consideration at a public hearing.

Very truly yours,

JOHN KRATTLI  
County Counsel

By

  
VICKI KOZIKOUJEKIAN  
Principal Deputy County Counsel  
Government Services Division

APPROVED AND RELEASED:

  
RICHARD D. WEISS  
Chief Deputy

VK:pp

Enclosure

## ANALYSIS

This ordinance amends section 2.32.100 to Title 2 – Administration of the Los Angeles County Code relating to the fee for issuing marriage licenses.

Section 2.32.100 would require the Registrar-Recorder/County Clerk to collect an additional dollar for issuing public marriage licenses to reflect the State's annual fee adjustment to its base fee for such licenses. AB 110 (Blumenfield, Chapter 20, Statutes of 2013) authorized the State's annual fee adjustment for such licenses.

JOHN F. KRATTLI  
County Counsel

By 

VICKI KOZIKOUJEKIAN  
Principal Deputy County Counsel  
Government Services Division

VK:am

[Requested 2/5/14]  
[Revised 2/18/14]

**ORDINANCE NO. \_\_\_\_\_**

This ordinance amends Title 2 - Administration of the Los Angeles County Code, which relates to a fee increase for the issuing of a marriage license.

The Board of Supervisors of the County of Los Angeles ordains as follows:

**SECTION 1.** Section 2.32.100 is hereby amended to read as follows:

**2.32.100 Marriage license fee.**

The registrar-recorder/county clerk shall charge a fee of ~~\$90.00~~ \$91.00 for issuing a marriage license, and a fee of \$30.00 for issuing a duplicate marriage license, and shall charge a fee of \$85.00 for issuing a confidential marriage license, and a fee of \$30.00 for issuing a duplicate confidential marriage license.

[232100VKCC]

# LAC PACE Background

- County Team created LAC PACE Program and obtained Board approval to launch in 2010.
- LAC Program included residential and non-residential assessments.
- In July 2010, FHFA responded to PACE programs across the Country and “paused” nearly all programs.
- Regulatory history on residential PACE slides follow.
- In 2011, LAC PACE launched commercial program.

# FHFA Puts PACE on “Pause”

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- **FHFA guidance letter July 6, 2010**

- PACE creates “safety and soundness concerns.” Authorize punishment of PACE properties and communities.
- PACE violates mortgage contract and can be considered an act of default.
- Require larger down payments for all new mortgages issued in communities that offer PACE financing.
- Require mortgage holder consent prior to homeowners receiving PACE financing.
- Tighten underwriting requirements to make it harder for buyers to qualify for new mortgages in entire communities that offer PACE financing.

# Attempts to Restore Residential PACE 2011-12

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- Bi-Partisan Legislation introduced in Congress July 2011
  - HR 2599 would have required Fannie and Freddie to allow PACE. Would have established national standards for PACE programs. Broad and deep national bi-partisan political support.
- Lawsuits filed in California, Florida, New York 2010-13
  - 9<sup>th</sup> Circuit judge ruled that FHFA had violated the Administrative Procedures Act and required a public rulemaking process on PACE.
  - *In its Proposed Rule (6/15/12), FHFA said it would consider a PACE insurance or reserve fund as a “risk mitigation alternative.”*
  - March 19, 2013: The 9<sup>th</sup> Circuit Court of Appeals overturned the judge’s ruling and said that FHFA had acted as a “conservator” and not as a “regulator” and dismissed the case.

# Gov. Brown Pushes Obama to Restore PACE

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- November 16, 2012: Gov. Brown writes to President Obama to ask the President to direct FHFA to work with California on PACE insurance reserve.
- 2013: President Obama replaces FHFA Director Demarco (Bush appointee) with Former Representative (D) Melvin Watt.
- “California is now prepared to eliminate any such risk by committing tens of millions of dollars to insure against PACE-related mortgage losses.”

# 2013: Governor Brown Announces PACE Reserve

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- September 23, 2013: Brown announces to FHFA that he will establish a PACE reserve, under the direction of CAEATFA.
- CAEATFA develops regulations to run the program. FHFA is invited to comment.
- In the event of foreclosure, Fannie and Freddie will be able to recover outstanding PACE assessments.
- January 16, 2014: CAEATFA issue draft regulations governing the reserve.
- January 24, 2014: CAEATFA holds public workshop and takes comment.
- February 18, 2014: CAEATFA board unanimously voted to approve the PACE reserve. Fund is operational as of March 2014.

# Residential PACE Regains Momentum 2012-2013

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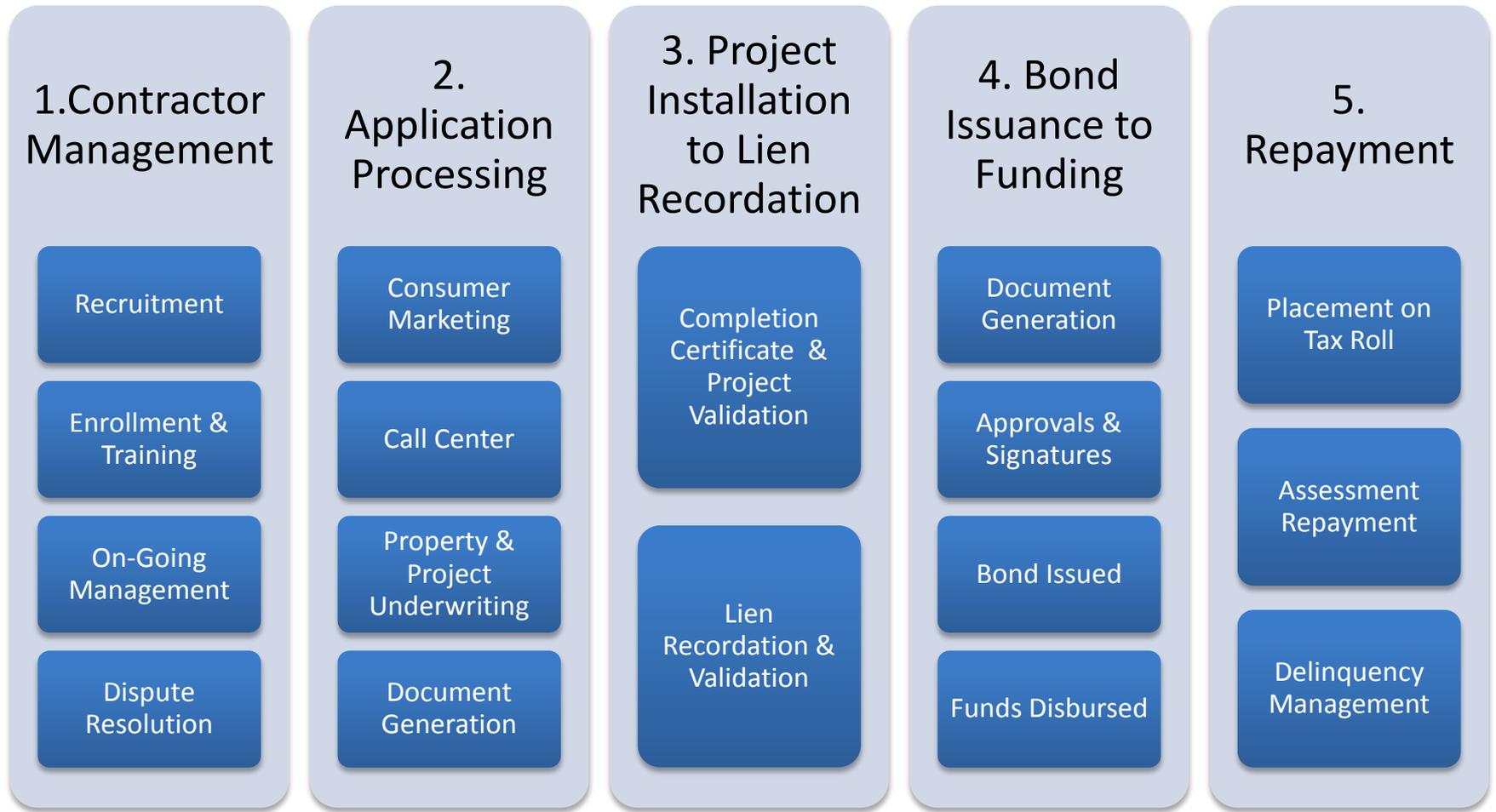
- Jan. 2012/May 2013: HERO Program Launched in Riverside County and San Bernardino County; as of March 2013:
  - 11,000 residential projects built or approved, over \$130 million funded
  - 760 homes have resold or refinanced, 45 assessments paid off
  - March of 2013, HERO received first residential PACE bond rating
- 2013: HERO expanded to rest of CA
  - 125 cities and counties have signed up
  - 41 signed up in LA County; A-C requesting approval to place assessments for 38 of the 41
- Sonoma County, CA residential program remains in business since 2010
  - 1,885 residential projects for a total of approximately \$30 million funded.
  - Sonoma County data: PACE defaults = 1.12%, Rest of Sonoma County = 1.75%
- FHFA remains silent; has not followed through on 7/6/10 threats; has not intervened in judicial validation proceedings

# Steps for LA County PACE Relaunch

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- Board accepts recommendation on PACE
  - Potential FHFA action and outcomes assessment (TTC, County Counsel)
  - Impact of State reserve fund (TTC, County Counsel)
  - Re-assessment of current PACE market in CA (ISD, TTC)
  - Recommendation (TTC, County Counsel, ISD)
- Select Program Administrator, PACE team (ISD, TTC)
- File judicial validation (TTC, County Counsel)
- Participate in CAEATFA Loss reserve (Administrator)
- Include disclaimer to inform homeowners of FHFA risk (Administrator)
- Streamline LAC bond issuance process (TTC, Administrator)
- Implement program (Administrator)
- HERO cities could place assessments under both HERO and LA County PACE programs.

# Components of LAC PACE Operations



# Timeline

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- Board approval to place HERO cities assessments (April 2014)
- Board accepts/approves PACE recommendation (tbd)
- Select Program Administrator, PACE team (1-2 months)
- File/complete judicial validation (3-4 months)
- Participate in CAEATFA Loss reserve (concurrent with validation)
- Implement program