

Bill Analysis Format

Bill No. (Author): Description – Recommended Position

Introduction or amendment date:

Priority: Major Minor

Analyst Name and Phone Number:

If any of the following apply, include as appropriate and return

No Analysis required – No impact on Department roles/responsibilities, clients/users

No Analysis required – No impact on Departments roles/responsibilities. See comments below for impact on users.

Analysis no longer required. Amendments have removed all impacts on Department roles/responsibilities.

No Change to previous analysis. Previous position of _____ remains valid

Technical/Non-substantive Amendments (summarize below)

Other Amendments (summarize below)

(Note: major amendments require update of original analysis)

When completing your analysis clearly and concisely indicate the following in this section of your analysis

1. Current law
2. Bill summary (how the bill changes current law, the bill's intent and major provisions.
3. The bill's operational and fiscal impact on your department (and other significant stakeholders, including other departments, agencies and organizations).
4. Legal Issues, if any, including County Counsel's comments.
5. The bill's sponsor and any support and/or opposition and, the bill's status.
6. The recommended position.
 - a. Base on impact noted above
 - b. Relate to existing policy, if applicable.
 - c. Indicate any political or timing issues.
 - d. If the bill is department-specific and/or technical in nature, indicate that the department and/or its association will be the bill's primary advocates.
 - e. If amendments are recommended, please attach legislative language that has been reviewed by County Counsel.